



केंद्रीय भंडारण निगम

CENTRAL WAREHOUSING CORPORATION

(सरकार का उपक्रम भारत / (A Government Of India Undertaking)

क्षेत्रीय कार्यालय. नं :4, नार्थ एवन्स्यू, श्रीनगर कालोनी, सैदापट्ट, चन्नई -15.

Regional Office: No.4, North Avenue, Srinagar Colony, Saidapet, Chennai - 15.

फोन/ Phone: 22201216/0350, फैक्स / Fax :22200068, ई मल्ल / E-Mail :rmmdrs@cewacor.nic.in

No.CWC/RO-CNI/PUR/Photo Copier/2017-18/

Dated: 31.05.2017

NOTICE INVITING QUOTATION

Sealed quotations are invited for hiring a Digital Photo Copier on monthly rental basis from the reputed agencies for our Regional Office located in Saidapet, Chennai-15.

Terms & Conditions:-

1.The rates offered for the Digital Photo Copier shall be inclusive of all taxes and levies, except service tax. The service tax or any other tax in lieu of it, shall be payable at the rates applicable in force from time to time and shall be payable, if claimed in proper cenvatable invoice. The rates should be furnished only in the enclosed **Annexure.**

2.The quotationer should have minimum one year of experience in the relevant field of supplying Digital Photo Copier on hiring and copy of the experience certificate should be enclosed along with the quotation.

3. The manufacturing year / purchase of the machine should be within 5 years and documentary proof for the same should be furnished at the time of installation.

4.The period of contract for hiring of Digital Photo Copier shall be one year from the date of award, and the service provider on award, shall execute an agreement within one week on non judicial stamp paper of appropriate value.

5.The party should have Income Tax PAN and Service Tax Regn Number and enclose copies in proof of the same. **The quotationer should furnish the copy of MSME registration if available.**The participating MSEs in a tender, quoting price within the band of L1+15% may also be allowed to supply a portion of the requirement by bringing down their price to the L1 price, in a situation where L1 price is from someone other than an MSE. Such MSEs may be allowed to supply up to 20% of the total tendered value. In case of more than one such eligible MSE, the supply shall be shared proportionately.

::2::

6.The defects, breakdown/problems if any, shall be attended by experienced service Engineer/personnel of the Quotationer and the problems should be rectified within 4 hrs on receipt of complaint from us. In case the problem is not rectified within 4 hrs, a standby Digital Photo Copier should be arranged.

7.If no standby Digital Photo Copier is arranged, copies will be taken outside by us and the cost of photocopying charges will be recovered from the quotationer.

8.Payment will be made every month on receipt of invoice in duplicate alongwith stamped pre-receipt from the quotationer and alongwith the statement showing the no. of copies taken from the Digital Photo Copier.

9.The rate quoted shall also be inclusive of conveyance of the personnel who visit/attend the service/ regular maintenance work and no extra remuneration shall be payable.

10.Conditional quotation shall not be accepted.

11.The rates quoted is inclusive of entire maintenance cost, spares, consumables etc., for Digital Photo Copier, CWC will provide only electricity, paper and labour.

12.Sufficient training shall be given to our personnel to handle the digital Photo Copier Machine.

13.Digital Photo Copier shall be serviced at least once in two months for proper maintenance.

14.The Photo Copier will be insured by the quotationer against theft, pilferage, fire, short circuit etc. . CWC, will not pay any amount towards insurance nor any compensation.

15.The Quotation complete in all respects should be sent in a sealed cover addressed to The Regional Manager, Central Warehousing Corporation, Regional Office, No.4, North Avenue,Srinagar Colony, Saidapet, Chennai-15 superscribing "**Quotation for hiring of Photo Copier**" will be received upto 15.00 Hrs on 15.06.2017 and opened at 15.30 Hrs on the same day in the presence of the quotationers who wish to be present at their cost.

16..Central Warehousing Corporation reserves the right to accept or reject any or all the quotations without assigning any reasons and does not bind itself to accept the lowest or any quotation.

17. NIQ can be seen and down loaded from www.cewacor.nic.in and can be seen from the website www.tenderhome.com.

REGIONAL MANAGER

::3::

From

To

The Regional Manager,
CWC, Regional Office, Chennai-15

Sub: Supply of Digital Photo Copier on hiring - Reg.

Sir,

1. I/We hereby offer our rates for supply of Digital Photo Copier on hiring at CWC, Regional Office, Chennai-15.

S. No	Specification of Digital Photo Copier Machine	Monthly rent for 6000 free copies (Rs.)	Rate per extra copy beyond 6000 copies
1.	Digital Photo Copier		
2.	Copy 25CPM		
3.	Ram 768MB		
4.	Hard Disk 20GBHDD		
5.	Paper Size A5 to A3 size		
6.	Paper Source 2 Trays (2x500 sheets)		
7.	By Pass 100 sheets		
8.	Multiple Copies upto 999 copies		
9.	True Resolution 600 * 600 dpi		
10.	Zoom - Minimum - 25% to 400% (in 1 step)		
11.	Reduction 50%, 64%, 73% and 78%		
12.	Should have ADF facility (Automatic document feeder)		

2. I/We have thoroughly examined and understood the terms & conditions of the contract given mentioned on page 1 & 2.
3. I/We certify that the price quoted is reasonable and not higher than the price usually quoted for stores of the same nature to other agencies.
4. **Enclosures (a)** Copy of PAN Card
(b) Copy of Service Tax Number
(c) Copy of experience certificate
(d) Copy of MSME registration

Name & Signature of the Quotationer

Contact No. _____

Address: -----