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CENTRAL WAREHOUSING CORPORATION
(A Govt .of India Undertaking)

Executive Engineer (Elect.)
CWC, Room no. 45, Cargo Terminal,
ICP, Attari, Amritsar.

No.CWC/EE (E) /ICP- Attari /AMC- LIFT- RO- CHD /2017 - 18 / 02

Dt. 12- 05- 2017

SHORT NOTICE INVITING QUOTATIONS

Sealed item rate quotations are hereby invited from the appropriate Contractors / Interested Parties having experience of running Annual Maintenance Contract (AMC) in hand for maintenance of Lifts in any Govt. Department i.e.MES /CPWD /STATE PWDs /PSUs /RAILWAY /BANKs/EDUCATIONAL INSTITUTES or ESTABLISHMENTs for “ **Annual Maintenance Contract of KINETIC make 08 Persons Lift at CWC, RO building, bay No. 39 - 42, Sector- 31A, Chandigarh** ” as per the Schedule of Quantity as per **Annexure “A”** enclosed. The quotations can be obtained from the office of the **Executive Engineer (Electrical), CWC, RO, Bay No. 39 - 42, Sector - 31A, Chandigarh** up to **20 - 05- 2017** on any working day between **10 A.M. to 2.00 P.M.** free of cost & the same shall be received by the undersigned up to **3.00 P M** & shall be opened at **3.30 P.M.** in the presence of Quotationer’s / Parties, who may wish to be present on the said date. The NIQ may also be seen & down loaded from Website www.tenderhome.com/www.cewacor.nic.in.

TERMS / CONDITIONS:-

1. The works shall be executed as per applicable CPWD Specifications & as per directions of Engineer- in - Charge.
2. The Water and Electricity (if required) for testing & repairing purposes, Shall be given by the Department free of cost.
3. All Tools & Plants as may be required at site shall be arranged by the contractor.
4. 10% Security Deposit shall be deducted from the contractor’s bill & shall be released after Completion of AMC along with final bills.
5. Rates shall be inclusive of all leads & lifts.
6. All Taxes such as Income Tax/Work Contract Tax or any other Tax levied by the State Govt. **except Service tax**, as applicable shall be deducted as per prevailing rates from the bills of the Contractors.
7. The rates quoted by the party should be inclusive of all taxes, **but exclusive of service tax** as Promulgated by the Central Govt. from time to time.
8. The Contractor / Party shall be responsible for safety of workers during the work in progress. No claim in case of accident, miss-happening shall be entertained by CWC.
9. The Contractor / Parties may actually visit the site of work & study the site conditions of work before Quoting their rates.
10. Corporation reserves the right to accept or reject any or all the quotations without assigning any Reasons thereon.
11. The Payments of bills shall be released on **Quarterly Basis** after satisfactory checking, testing and repairing of Lift in all respect as reported by the Engineer - in - Charge.
12. The payments i.e. Running bills / final bills or release of security deposit shall be made by The Executive Engineer, Construction Cell, Delhi.
13. The period of the Contract shall be for **01 YEAR** from the date of Actual Handing Over / Taking Over of site and is likely to be extended for a further period of **01 YEAR**, depending upon the performance of the Contract & on the same rate, Terms & Conditions.
14. The Materials / Parts required for Maintenance / Servicing from time to time shall be arranged by the contractor at his own cost and nothing extra shall be paid.

15. The spare parts used for Repair / Maintenance / Servicing of the lifts shall be of original make / approved brands.
16. The Maintenance / Servicing of the lifts shall be done as per guidelines of manual of the Manufacturer.
17. The Contractor shall intimate the Names & Address / Telephone number of his own, his service Representative / Service Centre with whom complaint is to be lodged in case of breakdown.
18. All normal / minor complaints shall; be attended within 4 hours of lodging of the complaint, However, in case of major breakdown, the lift shall have to be made operational within 24 hours. However, if the Contractor fails to put the lift in operational conditions within 24 hours, the Contractor shall be liable to pay compensation at the rate of double the amount payable per day exceeding 24 hours. The minimum deduction shall be for one day even if the time is less than 01 (one) day.
19. The complaints shall be attended on all working days excluding 2nd.Saturdays , Sundays, Gazetted Holidays, National Holidays, normally between 9.30 A.M to 5.30 P.M.
20. At the time of attending the complaint, breakdown, The Mechanic of the Contractor shall prepare a Service report in which he shall clearly mention the fault occurred in the LIFT and Spare parts replaced (name of the spare parts) in his report, before leaving the office, after attending to the Complaint, he shall get the signature from the **Lift Operator as well as Draftsman posted at RO office** on the report prepared so. The report should have name of the Mechanic, date and timing of attending the complaint. In case the service report is not signed by the Lift Operator / Draftsman, the Complaint shall be assumed as unattended.
21. A logbook shall be maintained by the Contractor to record the behavior of the working of this lift. Every visit / repair, servicing, replacement of any damaged part shall be recorded in the Log Book with the name of mechanic, date and time.
22. The spare parts to be used for replacement shall be got checked from the Lift Operator / Draftsman, CWC, Regional Office, Chandigarh.
23. All damaged /Unserviceable /Replaced parts shall be taken by the Contractor at his own cost.
24. The Quotations must be accompanied by the earnest money deposit (EMD) of **Rs.5000.00 (Rupees five thousand only)** in the form of Demand draft / Banker's cheque drawn on any schedule bank payable at Delhi, in favor of "**Executive Engineer, CWC, Const. Cell , Delhi** " failing which Quotations shall be rejected
25. The EMD deposited by the party shall be adjusted in Security Deposit amount at the time of releasing 1st R/A bill.

Executive Engineer (Elect.)

Encl:- Schedule of Quantity

Issued to _____

Copy to:-

1. The Regional Manager, CWC, RO, Chandigarh for kind information with the request to **Depute his representative as tender opening committee member on the stipulated date i.e on 20- 05- 2017**
2. The Executive Engineer, CWC, CC, Delhi for information, this is in reference to your office email dated, 11- May - 17.
3. The Notice Board, CWC, RO, Chandigarh / Panchkula.

ANNEXURE “A”

**Name of Work:- Annual Maintenance Contract of KINETIC make 08 Persons Lift at CWC,
RO building, bay No. 39 - 42, Sector- 31A, Chandigarh**

SCHEDULE OF QUANTITY

Sr.No	Description of Item(s)	Qty.	Rate	Unit	Amount
1.	Annual, Maintenance Contract(AMC) of KINETIC make 8 Persons Lift at CWC, Regional Office building, bay No. 39 - 42, Sector-31A Chandigarh as per the details given below:-	12 Months. (One Year)		Per Month	

SCOPE OF WORK :-

1. To maintain the Elevator in proper and safe working conditions.
2. To regularly examine, lubricate and adjust the equipment and carry out planned Maintenance in systematic and controlled manner by qualified, trained and skilled Employees only.
3. To renew all wires, ropes and chains (where fitted) as required to maintain an adequate factor of Safety to equalities the tension on all hoisting ropes, repair/replace conductor cables, hoist way, and machine room elevator wiring.
4. To furnish lubricants as per the manufacturers specifications.
5. To examine periodically all safety devices and governors and make all customary safety tests and to submit a certificate regarding the safety.
6. To systematically examine and adjust the following components :-
Machine, Worm, Gear Thrust bearing, Drive sheave bearings, Break contract, linings and Components, Motor generator, Motor windings Rotating element's commutation, Brushes, Brush holders bearings coils, Resistance for operating and motor circuits magnet rames and other mechanical parts, controller, selecton leveling devices comes relays solid state components e.g. PCBs Transducers, Resistors, Condensers, Power Amplifiers Transformers, Contacts, Lads Dashpots, Timing Devices, Steel Selector Tapes and Mechanical & Electrical Driving Equipments, Governor, Sheave, shaft Assembly, Bearings, contacts and Governor Jaws, Car and Hall Mechanical Buttons , Car And Hall Position indicators, Hall Lanterns, Car Direction indicators and all other Car and Landing Signal. Fixtures as installed by Manufacturer. Deflector or secondary sheave, bearing car and Counterweight guide rails and buffers top and bottom limit switches governor tension sheave assembly compensating sheave assembly car counter weight and counterweight guide shoes including rollers and gibes. Inter locks on hoist way door hangers, guides automatic power operated door operator car door contact safety shoe. Load weighing equipment car frame. Car safety mechanism and platform.
7. To repair or replace parts mentioned Para 6 (above) considered as defective.
8. To maintain the performance characteristics of the equipment as originally designated and Installed by manufacturer.
9. To maintain a reasonable stock of genuine and original spare parts for replacement so that these are made available at the time of breakdown.

MATERIALS NOT INCLUDED IN THE SCOPE OF WORKS.

10. The following items of elevator equipment are not included:-
Car enclosure, door panels, hung ceilings car gats, light diffusers, light bulbs, floursecent tubes, handrails, starters, chokes, mirror floor covring carpets, other architectural features, hoist way enclosures, hoist way gates, door frames, doors skills batteries, security system external wiring to elevators hoist way machine room.

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Format for e Publishing tender details:

NIQ reference Number	No.CWC/EE (E) /ICP- Attari /AMC-LIFT- RO- CHD /2017 - 18 / 02 , Dt. 12-05- 2017
NIQ type (Auction/ EOI/ Limited/ open/ single/testing)	<u>Open NIQ</u>
Form of contract (Piece-work/lump-sum/ Multistage/ Supply/fixed-rate/ Turn-key/ Buy/Sale/Item-rate/Rate contract	RATE CONTRACT.
Number of Covers (EMD) money, pre-qualifications, Technical offer & Financial offer) Enter : 1/2/3/4 as per information given below: 1. If all the four type of info in single cover. 2. If EMD, Tech in one cover and financial in second cover. 3. If EMD in one cover, technical in 2 nd cover and financial in 3 rd cover. 4. If EMD in one cover, pre-qualifications in 2 nd cover, Technical in 3 rd cover and Financial in 4 th cover.	<u>NO</u> <u>No</u> <u>No</u> <u>No</u>
NIQ category (Goods/Service/Works)	<u>Services</u>
Account type head (State Govt. funded/ Central Govt. funded/Others	<u>Others</u>
Payment mode (on line/off line). If, off line – off line instruments (direct credit/demand draft/ FDR/Bankers Cheque/Bank Guarantee/AGC-67 receipts/ as per tender document/ RTGS/ ECS/NEFT)	<u>DEMAND DRAFT</u>
Work/Item title.	<u>Annual maintenance Contract.</u>
Work/Item description.	Annual Maintenance Contract of KINETIC make 08 Persons Lift at CWC, RO building, bay No. 39 - 42, Sector- 31A, Chandigarh
Pre-qualification – details.	-
Product category (Misc. Services).	Misc. services
Contract type (tender/ empanelment/ rate contract).	<u>Rate contract.</u>
Tender value in Indian rupees.	Rs. nil
Tender fee.	<u>Rs.nil</u>
EMD details. Amount. EMD payable to Executive Engineer.	<u>Rs.5000.00</u>

EMD payable at Delhi.	
Location details of work/services/item	<u>Chandigarh.</u>
Pin Code	<u>160031</u>
Bid validity in days	<u>n.a</u>
Calendar completion/delivery period in days	<u>12 months</u>
Pre-Bid (Yes/No)	=
If yes, pre-bid meeting place/address	-
NIQ opening place.	o/o Executive Engineer (Electrical), CWC, RO,BayNo.39-42, Sector-31A, Chandigarh.
NIQ Class (as per tender document/not applicable)	Not applicable.
Critical days (tender document download/sale start date/end date, Bid submission start dates/end dates, clarifications start dates/ end dates, the bid opening dates)	20- 05- 2017 on any working day between 10 A.M. to 2.00 P.M. free of cost & the same shall be received by the Under-signed up to 3.00 P.M. & shall be opened at 3.30 P.M. on the same day
Inviting Officer	Executive Engineer (Elect.)
Inviting Officer address	o/o Executive Engineer (Electrical), CWC , RO , Bay No.39-42, Sector-31A, Chandigarh.
Document (NIT, Document, corrigendum)	NIT
Tender inviting authority Name Address	<i>Executive Engineer (Electrical), M.S.GILL CWC, RO, Bay No.39-42, Sector-31A, Chandigarh.</i>
Remarks, if any	-

Executive Engineer (Elect.)

