

जन जन के लिए भण्डारण – WAREHOUSING FOR EVERY ONE

No.CWC/Trng/FA-01/2018-19

Dated: 20.03.18

In-house training programme on "Financial Accounting, Audit and Control" – Apr. 11-13, 2018 – Corporate Office

With the approval of the Competent Authority, the following officials are deputed for the above in-house training programme to be held at CWC, Corporate Office, New Delhi w.e.f. Apr. 11-13, 2018:-

S. No	Name/Region	Designation	Place of Posting
	Ahmedabad		
1.	Sh. Amjad Khan	Acctt.	RO Ahmedabad
2.	Sh. A.B. Chauhan	JS	RO Ahmedabad
	Bangalore		
3.	Sh. Shridhar Iyer	Supdt.	RO Bangalore
4.	Sh. Yathish	WA-II	RO Bangalore
5.	Ms. S. J. Geetha	WA-II	RO Bangalore
	Delhi		
6.	Sh. S.C. Mallick	AGM (A/cs.)	RO Delhi
7.	Ms. Neha Sharma	SAM (A/cs.)	RO Delhi
	Guwahati		
8.	Sh. Paban De	Acctt.	RO Guwahati
	Kolkata		
9.	Ms. Sana Abedi	SAM (A/cs)	RO Kolkata
10.	Sh. J. R. Panda	Acctt.	RO Kolkata
	Lucknow		
11.	Sh. Inderjeet Garg	SAM (A/cs.)	RO Lucknow
	Mumbai		
12.	Sh. B.G. Parikh	SAM (A/cs)	CC, Vashi, Navi Mumbai
13.	Sh. Jitendra Kumar	Acctt.	RO Mumbai
	Panchkula		
14.	Ms. Hemlata	Supdt.	RO Panchkula
	Patna		
15.	Sh. A. K. Gupta	Acctt.	RO Patna
	Raipur		
16.	Sh. Rohit Guru	Acctt.	RO Raipur

Trainees from outstation shall be treated as on tour for the period of their training at New Delhi. They are advised to obtain adequate TA advance for the tour from their respective regions. No TA advance will be paid at New Delhi. All are requested to book rail reservation immediately. If any official wish to travel by air, they may book ticket by air (economy class), if air fare is less. However, in case airfare is more than train fare; **same shall be restricted to entitled class for trainfare** for attending training programmes.

Trainees are advised that Corporation's Guest/Transit House located at, New Delhi be availed for stay during course of the training. The trainees may, therefore, send their request for booking of accommodation directly to Supdt. (Caretaker), (Fax: 011-26967844, M.9911361001 email: <u>mcpathak.cwhc@nic.in</u>), CWC, Corporate Office, New Delhi well in advance. Reservation will be made **on first come first served basis**. They may, therefore, apply for booking of the accommodation immediately. Trainees availing Guest/Transit House accommodation will not claim Hotel charges.

They are requested to report for training on **11.04.18 at 9.30 a.m**. sharp in the Conference Hall of Corporate Office at 'Warehousing Bhawan', 4/1, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016, in order to get full benefits of training.

(Ruchi Yadav) Sr. Asstt. Manager (Trng.)

CC:

- RM/EE, CWC, RO/CC ______ with the request that the concerned officials are relieved well in time for training. Adequate TA advance may be sanctioned to the concerned officials to enable them to meet the expenses of to &fro journey. <u>No official be withheld without prior/express permission of Group</u> General Manager (Pers.).
- 2. RM,CWC,RO,Bhopal/Bhubaneswar/Chandigarh/Chennai/Hyderabad/Jaipur/Kochi/#
- SE/EE, CWC, CC, <u>Chennai/ Delhi/ Kolkata</u> #
 # with the request to send the nominations at the earliest, please.
- 4. MIS Division, CO with the request to please upload this training order on CWC website.
- 5. Supdt. (House Keeping), CWC, CO, New Delhi with the request to issue allotment letter of Guest/Transit House accommodation/NOC to the outstation participants immediatelyunder intimation to Training Cell.
- 6. Guard File