



**CENTRAL WAREHOUSING CORPORATION**

**(GOVT. OF INDIA UNDERTAKING)**



**By Speed Post / Email**

No. CWC/FD-Compilation/An. Closing/18-19

7<sup>th</sup> June, 2018

**Accounts Circular # 20**

**Subject: Accounting for TA/DA Training in accounting code 40405 (old code R-760 in Tally)....reg**

While reviewing the annual accounts of the Regional Offices, it is seen that some of the regions have not accounted any sum spent on account of TA/DA training in account head "R760 TA/DA Training" (now "40405 TA/DA Training" in new Tally ERP).

In this regard this is to inform that travelling expenditure, boarding & lodging expense, DA expense etc. spent by the employees while they are deputed in trainings, is to be booked under the account head TA/DA Training only. In case, by error, the expenditure is booked in travelling allowance - others A/c, the same may please be reversed and booked in correct account TA/DA Training.

The above guidelines shall be followed w.e.f F/Y 2018-19.

The Circular may be brought to the notice of all concerned for scrupulous compliance.

**(Vijay Kumar Garg)**  
**Manager(Corp. A/cs)**

**Distribution to:**

1. All Regional Managers of CWC.
2. All Executive Engineers in-charge of all the Construction Cells of CWC.
3. All AGMs/Managers/ (Sr.) Asstt. Managers in-charge of the Finance, Accounts & Internal Audit Wings of all ROs & CCs of CWC.

**Copies for information to:**

1. All HODs at CWC, Corporate Office, New Delhi.
2. All DGM/AGMs/Managers/(Sr.) Asstt. Managers/Accountants in Finance, Accounts & Internal Audit Cadre at CWC, Corporate Office, New Delhi.
3. PPS to Managing Director, CWC, CO, New Delhi.
4. SAM to Director (Fin), CWC, CO, New Delhi.
5. SAM to Director(Per.), CWC, CO, New Delhi.
6. PPS to GGM (F&A), CWC, Corp. Office, New Delhi.
7. PS to GM (Systems), CWC, CO, New Delhi with a request to place this Circular on CWC's Website.

**Corporate Office: Warehousing Bhawan, 4/1, Siri Institutional Area, August  
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