




केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No. CWC/FD-Ins./421-Renewal/2019-20

Sub : Medical Insurance for Retired Employees

It has been observed that during the last year, intimation to the retired employees requesting them to submit their applications alongwith necessary contribution towards Post Retirement Medical Benefit Facility was issued very late, i.e. during March, 2018, which resulted in delayed implementation of the scheme and ultimately we have received lot of complaints from retired employees.

In order to avoid such situation, Personnel Division is hereby advised to immediately issue necessary circulars to the retired employees, directing them to submit necessary application form in the appropriate format alongwith their contribution well in time. This process needs to be completed by all means by 15.02.2019 and no application should be entertained after this cut-off date so that the medical insurance scheme can be rolled out smoothly effective from 01.04.2019 for the year 2019-20.

It is further observed that the medical claim ratio is increasing year after year. Accordingly, in order to have effective control over the scheme/its utilization, etc., it is advised that all applications alongwith necessary contribution should be submitted "in person" by the employees alongwith their spouse to the RO near to their home town together with photographs of self and spouse, as the case may be. The retired employees, who prefer to submit their applications at CO, shall submit to Personnel Division, CO, New Delhi.

All applications should have the CPF Code No. of the employee. If the concerned employee is not aware of his CPF Code, the concerned RO/CO will have to ensure that the CPF Code No. of the concerned employee is traced from records and recorded on the face of the application. No application without CPF Code No. can be entertained for whatsoever reason.

All such applications received are to be scrutinized and should have the counter signature of the RM admitting the application for further processing.

A consolidated statement in the appropriate format needs to be prepared by each RO and to be signed by two officers; one of whom must be the RM and the statement so prepared will have to be forwarded to Personnel Division, CO, New Delhi alongwith copy of the applications for further processing by 25.02.2019.

Personnel Division, CO, New Delhi shall submit the consolidated statement so received from ROs after completing necessary checking/matching of CPF Code with employee details and other formalities to the Insurance Cell of Finance Division, CO, New Delhi by 05.03.2019. Insurance Cell shall submit the same to the insurance company after completing necessary formalities so as to ensure that the Insurance Card are issued by the insurance company to the retired employees before 31.03.2019.

Insurance Company may be advised to issue Photo I/Card to the retired employees to enable them to avail post retirement medical facilities.

Insurance Cell at CO may initiate process of inviting tender for insurance cover for various CWC assets and PRMS from now on so that the insurance tender for the year 2019-20 is finalized before 28.02.2019.

Issued for strict compliance by all concerned.


(S. Charles)
Director (Fin.)
26.11.2018

GGM (Personnel)
GGM (F&A)
All RMs