




केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/Insp/WMS(Rollout)/2017-18/

Date: 26/11/2018

To,
The Regional Manager,
Central Warehousing Corporation,
Regional Office,
Ahmedabad/Bangalore/Bhopal/Bhubaneshwar/Chandigarh/Chennai/Delhi/Guwahati/Hyderabad/Jaipur/Lucknow/Kochi/Kolkatta/Mumbai/Navi Mumbai/Panchkula/Patna/Raipur

Subject: Implementation of WMS – Role of Inspecting Officer....reg

Sir,

You are aware that with the approval of the competent authority, WMS has been implemented at various selected warehouses. However, it has been observed that MIS Division has been experiencing certain issues in expeditious implementation of WMS in the Corporation.

In the light of above, there is a need that the inspecting officers working under your respective region may be directed to comply as follows.

1. IO shall ensure that the records/documentation under WMS, if any pending, is completed / updated during the inspection itself and based on such completed record of warehouse, he will submit his inspection report/discrepancy note. In case of data / records under WMS being observed incomplete at the time of inspection, he should also direct the warehouse manager concerned that all entries of transactions etc. in WMS may be ensured to be updated/completed on day to day basis and found / completed in all respect in future besides reporting matter to TM specifically and separately for necessary action.
2. IO shall also check that there is no violation of SoP in performance of warehousing operations at the warehouse which hinder the operation on WMS because of following non-standard practices. He should also make analysis of practical reasons for non compliance of any aspect of WMS and submit his observation/recommendation, if any, to make improvement/modification by MIS Division in operating WMS at the warehouse objectively and successfully.

You are requested to take appropriate action in this regard and issue necessary advisory to all inspecting officers under your respective domain for compliance of above instruction, by further endorsing a copy thereof to Inspection Division for reference and record.

Yours faithfully,



(PAWAN KANT)

GROUP GENERAL MANAGER (INSPECTION)

Copy to:

1. The General Manager (System), CWC, MIS Division, CO, New Delhi...w.r.t. his communication No.CWC/MIS-WMS(Rollout)/2017-18/05 dated 09.11.2018, for favour of information with a request to suitably modify the contents of responsibility against Point No. 3 for the reason that IO's role has no role in maintenance of record and data processing but to verify the requirement of inspection as per standing instructions and guidelines vis-à-vis documents/data being maintained at field units as per SoP.