



  
**केन्द्रीय भण्डारण निगम**  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/IV-CRC/Online-PMS/2017-18

Dated:-08.12.2017

**CIRCULAR**

In continuation of Circular No.CWC/IV-CRC/Online-PMS/2017-18 / 981-D Dated. 20.11.17. It has now been decided with the approval of the competent Authority, to extend the time frame for fixing the goals as some of the regions are yet to complete their KPAs due to frequent transfer and retirement of officials. To deal with these cases the time frame for goal setting window has now been extended for another one week i.e. till **12.12.2017** for all group A & B Officials. Also the window for **Mid Year Review** is going to open from **11-12-2017**. The time frame for Mid Year Review is mentioned below.

For Appraisee – 11/12/2017 to 25/12/2017

For Appraiser – 11/12/2017 to 30/12/2017

Requested to fill the KPAs as well as Mid-Year Review within prescribed time frame as no further extension of time line is allowed.

The above guidelines may be followed scrupulously by all concerned.

  
(P.K.Saw)

**Dy. General Manager (Pers.)**

**Distribution:**

1. All Divisional Heads, CWC, CO, New Delhi
2. All Regional Managers, CWC, Regional Offices
3. All Supdtg./Executive Engineers, CWC, Construction Cells

**Copy to:**

1. PPS to Chairman, PPS to MD, PA to Dir.(MCP), AM to Dir.(Fin), SAM to Dir.(Pers.), PS to CVO, CWC, CO, New Delhi.
2. GM (MIS), CWC, CO, New Delhi – with the request to arrange uploading the circular on CWC website.