

Central Warehousing Corporation
CO: New Delhi

THE RIGHT TO INFORMATION (REGULATION OF FEE AND COST)
RULES, 2005

List of Fee Structure

1. What is the effective date for the Right to Information (Regulation of Fee and Cost) Rules, 2005?

The Rules shall come into force on the date of its publication in the Official Gazette.

2. Whether any amount is to be given along with the application for information U/S 6 (1) of the RTI Act?

Yes, the request for information under Section 6 (1) of the RTI Act, shall be accompanied by an application fee of Rs. 10/- (Rupees Ten only).

3. What is the rate of application fee to be accompanied along with the request for information U/S 7 (1) of the RTI Act?

The information under Section 7 (1) of the RTI Act, shall be charged in the following rates:

- a. Rs. 2/- (Rupees two only) for each page (In A-4 or A-3 size paper) created or copied;
- b. Actual charge or cost price of a copy in larger size paper;
- c. Actual cost or price for samples or models; and
- d. For inspection of records, no fee for the first hour; and a fee of Rs. 5/- (Rupees Five only) for each subsequent hour (or fraction thereof)

4. What is the rate of application fee to be accompanied along with the request for information U/S 7 (5) of the RTI Act?

- a. The information under Section 7 (5) of the RTI Act, shall be charged in the following rates:
- b. Rs. 50/- (Rupees Fifty only) per diskette or floppy if the information is provided in diskette or floppy;
- c. If information is provided in printed form at the price fixed for such publication or Rs. 2/- (Rupees Two only) per page of photocopy for extracts from the publication.

5. Whether any fee can be collected from the persons categorized as below poverty line?

No. In case the request for information is given by a person belongs the category below poverty line, then in such case the information shall be given free of cost.

6. How the application fee can be paid by the person seeking information?

The application fee may be remitted by way of cash against proper receipt or by Money Order/ DD/ Bankers Cheque or IPO.

INSTRUCTIONS TO APPLICANTS

An application under RTI Act, 2005 should contain the following:

1. Name and address of the applicant for communication.
2. Nature of request should be specific.
3. Application fee can be remitted by way of cash against proper receipt or by Money Order/Bankers Cheque/DD/IPO, made payable to the Public Information Officer, Central Warehousing Corporation at the place of PIO or at New Delhi. Application fee, can also be remitted by way of cash against receipt at the concerned branches along with their RTI application.

Persons living below poverty line are exempted from payment of application fee of Rs. 10/- if they produce BPL Certificate issued by the Competent Authority.

4. Applicants should submit their RTI application to the concerned Public Information Officer of the Region or to the Regional Manager of the concerned Regional Managers of the Corporation. The name and address of the PIO is made available above under Part A,B & C.

RIGHT TO APPEAL

If the applicant is not satisfied with the reply/information provided by the Public Information Officer, Applicant can file the First Appeal before the First Appellate Authority, against the decision of the Public Information Officer.

The name and address of the First Appellate Authority is as under:

Sh. J S Kaushal, Dir. (Pers.)/Appellate Authority, Central Warehousing Corporation, 4/1 Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi – 110016.

The Applicant still have a right to Second Appeal before the Central Information Commissioner, Central Information Commission, New Delhi the applicant can file an Appeal before the information Commissioner against the decision of Appellate Authority. The address of Central Information Commissioner is as under:

Central Information Commissioner, IInd Floor, V-Wing, August Kranti Bhawan, Bhikaji Gama Place, New Delhi.

For further information/details visit website of Central Information Commission:
www.cic.gov.in