



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/IV-CRC/Online-PMS/2018-19/338-A

Dated:- 19.07.2018

RM, CWC, RO

AHD, BLR, BPL, BBSR, CNI, CHD, DLI, GHY, HYD, JPR, KOL, KOCHI, LKO,
MUM, PKL, PAT, RPR.

CC-DLI, CC-CNI, CC-KOL, CC-MUM.

Sub:- Completion of e-APARs for the year 2017-18 / Goal fixation for the year 2018-19..reg.

Sir / Madam

Please refer this office Circular **No.CWC/IV-CRC/Online-PMS/2018-18/06-D Dated 02.05.18**, vide which, you all were requested to complete the **Year-End Review** of e-APARs for the year **2017-18** and **KPA fixation / Goal setting** for the year **2018-19** by **15.05.2018**. But now it has been observed that completion of e-APARs / KPA fixation has not been completed by some officials so far due to retirement of officials and frequent changes in the mapping of employees in some regions / CCs.

In view of the above, it is again requested to kindly complete the Year-End Review for the year 2017-18 and Goal Setting for the year 2018-19 with its subsequent approval by concerned appraiser by **30th July 2018**, as after this the e-APAR window will be **closed** for all employees and they will not be allowed to complete their Assessment / Goal setting. If any, of the problem / issue is faced the same may be informed to CR, Cell, Personnel Division immediately on crcellcwc@gmail.com.

It is reaffirmed that **no further extension** will be granted for completing Assessment for the year **2017-18** and Goal setting / KPA fixation for the year **2018-19**.

(Arvind Chaudhri)

Group General Manager (Pers.)

Distribution:

1. All Divisional Heads, CWC, CO, New Delhi with the request for circulation to all concerned officials in their divisions.
2. Sr. PA to Chairman, PPS to MD, PS to Dir.(MCP), SAM to Dir.(Fin.), Sr.PA to CVO, CWC, CO, New Delhi.
3. GM (MIS), CWC, CO, New Delhi-with the request to arrange uploading the circular on CWC website.
4. Guard file.