



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No. CWC/Training/Policy/2017-18

Dated 15<sup>th</sup> January, 2018

CIRCULAR

It is a well known fact that the Corporation is making all out efforts for improving the induction, refresher and skill based trainings at the Corporate Office level. These trainings are specially designed to impart maximum knowledge to the staff and officers of the Corporation, on which huge investment is made. Keeping in view, the significance of the training programmes, the administrative Ministry is also reviewing implementation of these training programmes time to time.

Off late, it has been noticed that the Regional Offices are not nominating and relieving the participants for attending these training programmes, which not only deprives employees from the opportunity to enhance their knowledge and skill but also results in wastage of the resources of the Corporation by not having the optimum batch size of participants. Most of the times, it is also observed that such official is nominated who has nothing to do with that training, which is again not in the overall interest of the Corporation.

The Competent Authority has shown his displeasure on the casual attitude of the Regional Managers/Head of Divisions at Corporate Office towards nominating the officials for trainings, which needs to be changed for strengthening this activity. **Accordingly, it may please be ensured that the official who is nominated for the training has been actively and closely associated with the concerned functional area so that the benefits of the training accrued could be put into practice. Besides, it should be strongly conveyed to all the prospective participants at large that whenever they receive an intimation to participate in training, they must attend to it.**

It is high time that we all should adopt a positive attitude towards the training and development activities so as to make these more meaningful, which will ultimately improve the efficiency and effectiveness in the working of the Corporation.

This is for strict compliance.

*Arvind Chaudhri*  
15-01-18

(Arvind Chaudhri)

Group General Manager (Personnel)

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