



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



ST

No. CWC-CD/XII-POLICY(BD) 2004-05

Dated: 25.8.2004

CIRCULAR

- 1.0 The physical verification of the stocks by the depositors has been allowed from time to time as per their need and request especially at the time of financial year closure.

There have been many cases where the issue had been sent to Corporate Office for guidance. FCI also have been insisting for biannually physical verification to be undertaken by them and also has been asking at many a places for joint investigation where there have been certain alleged malafide action.

In this time of transparency, the whole issue has been gone into denovo and it is to advise that whenever the depositors want to undertake the same at their cost, the permission be given at the Regional Manager's level, keeping CWC's interest in fore.

As regards the FCI, the monthly statements are already being given by the custodians i.e .us, who are having own system of periodical inspections. There is no harm in accepting their request for allowing them inspection/physical verification at their cost, of course, alongwith our officials in case there is demand of this sort by SRM of FCI concerned.

These policy guidelines may be kept in mind and also informed to the Warehouse Managers.

- 2.0 Through this communication, it is also advised that many a times it has been seen that copies of such circulars and also copies of such communications which are required to be sent by the Regional Offices to Warehouse Managers are getting endorsed to the signatories at the Corporate Office.

When an action has been advised, it is the responsibility of the Regional Office to follow up and in future, no such endorsement be made to CO which unnecessary increases the paper load.

- 3.0 It has also been seen that the relieving orders, transfer orders and Joining after training of all cadres of officials relieving orders for trainees, Joining

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Reports are also getting endorsed to the Corporate Office, that too to different HODs. This need to be sent only to concerned. The un-necessary paper work be avoided and the field formations be advised accordingly.

- 4.0 The Website- www.cewacor.com be seen from time to time and depositors also motivated to see the website once in a while and if there is any observation for improvement , the same shall be welcome. You might see that the details of the Custom Bonded Warehouses and the tariff as well on the web. Arrangements are being made to upload the general warehousing tariff as well as the CFS tariff soon.

(AJAY KHERA)

EXECUTIVE DIRECTOR(COMMERCIAL)

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