



# CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)  
Warehousing for Everyone



NO.CWC-CD/H&T-Genl. Corresp. /2020-21/

Date: 17.05.2020

## CIRCULAR

### **Sub.: Raising and Realisation of H&T (MF) Bills from depositors in time...Reg.**

Handling and Transportation (H&T) works of food grains, being part of essential services during lockdown, have almost doubled at many of Central Warehouses. However, it is learnt that H&T bills are not being raised in time. This has caused delayed realisation of H&T bills from FCI & SCSC, i.e. depositors. It has also affected accounting of the H&T work during the respective month and mis-reporting of the monthly MF income of regions.

All of us must realise that **H&T payment is a reimbursement**, wherein net income is only 8% of MF bills. Many RMs may be using CWC fund to make payments to the H&T contractors, without timely realisation from the depositors. Delayed payment leads to financial loss in the form of lost interest amount.

Regional Managers are therefore, advised to instruct all Warehouse Managers to raise digitally signed MF bills against the completed H&T works during the month itself through email. Further, they should closely monitor realisation of H&T bills from the depositors. RMs should account H&T income against the work done during the respective month to avoid mismatch between work done and income accrued, during a given month.

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**General Manager (Commercial)**

**To,**

The Regional Manager

Central Warehousing Corporation

Regional Office, Ahmedabad/Bangalore/Bhopal/Chandigarh/Chennai/Delhi/ Guwahati/

Hyderabad/Jaipur/Kochi/Kolkata/Lucknow/Mumbai/Patna

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2. GGM(F&A), CWC, New Delhi – For information
3. SAM to Dir (Fin), CWC, New Delhi
4. Sr PA to MD, CWC, New Delhi
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