



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A Govt. of India Undertaking)
जन-जन के लिये भण्डारण-Warehousing for Everyone



NO.CWC-CD/H&T - Genl. Corresp./2020-21/

Date: 06.05.2020

CIRCULAR

Sub.: Finalisation of H&T tenders during lockdown period due to COVID-19 ..Reg.

All of you are aware that CWC has been playing a very crucial role in handling and transportation of food grains in the service of nation being part of the essential services, through the hard work and dedication of staff and labour working at Central Warehouses. The availability of H&T contract at all centres is of paramount importance to our operations at warehouses.

However, it has come to the notice of this office that citing restrictions due to lockdown, the finalisation of H&T tenders is delayed at many Regional offices which is bound to adversely affect the day to day rake handling operations and warehouse operations. In this regard it is relevant to keep in mind the following points while finalising the H&T tenders

1. All H&T tenders are online open tenders and processing of tenders by RTEC can be done at RO without any delay.
2. The committee members of the RTEC possess the digital signatures and they can access tender documents even while working from Home and evaluate the documents.
3. The file processing can take place on E-office, where digital signature is not mandatory.
4. Clarification/missing documents if any can be obtained through email from the tenderers concerned.
5. Pre-bid meeting/negotiation with tenderers can be arranged through Zoom video conference call.
6. Banks are fully functional during lockdown period and so no difficulty would be faced by tenderers in submitting EMD, SD etc through net banking/ online transfer.

In view of the above, if any tenderer seeks extension of time for either submission of online tender or additional documents, a suitable reply may be given highlighting the above points and stressing the need to finalise the tender in time. The tender process should not be delayed under any circumstance or by giving extension.

It shall be our endeavour to not let the prevalent unprecedented situation take a toll on our day to day working which can very well be accomplished with the help of various IT tools and platforms available at our disposal for ensuring smooth and timely completion of the works.

(Samuel Praveen Kumar)
General Manager (Commercial)

To,

The Regional Manager
Central Warehousing Corporation
Regional Office, Ahmedabad/Bangalore/Bhopal/Chandigarh/Chennai/Delhi/ Guwahati/
Hyderabad/Jaipur/Kochi/Kolkata/Lucknow/Mumbai/Patna

Copy to:

1. GGM(System),CWC, New Delhi – With a request to host on CWC Website
2. SAM to Dir(Fin), CWC, New Delhi
3. Sr PA to MD, CWC, New Delhi
4. Master File

