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# केंद्रीय भंडारण निगम

(भारत सरकार का उपक्रम)

## CENTRAL WAREHOUSING CORPORATION (A GOVT. OF INDIA UNDERTAKING)

THROUGH MAIL

27.03.2019

No. CWC/IV-14B/Const./2018-19/1616

### CIRCULAR

**Sub:- Obtaining approval of building plans, DPC certificate, completion certificate, occupation certificate, NOC for fire etc. from the concerned local authorities for construction of godowns/projects...reg.**

We are constructing buildings/godowns/complexes on PAN India basis. Different bye-laws are in practice for different places/sites. It is obligatory for us to obtain timely approval of building plans, DPC certificate, completion certificate, occupation certificate, NOC for fire etc. from the concerned authorities as per the bye-laws existing at different places. Before starting of the work, approval of building plans/necessary permission for construction has to be obtained from the concerned authorities like Gram Panchayat, Municipality, Town Planning, Industrial Development Department etc. as the case may be. Further, obtaining DPC certificate for the buildings are also the requirement of concerned authorities at some places. Similarly, completion certificate/occupation certificate is also required to be obtained from the concerned local authorities before utilizing the godowns/buildings. Necessary guidelines had already been issued for obtaining completion/occupation certificate vide this office Circular No.CWC/II-2302/Const. dt.24.09.2014 & again on 11.11.2014. Warehouse Managers are advised to ensure availability of occupation certificate from the concerned authorities (if obligatory) before utilization of the godowns/ buildings for further use in future.

Instances have come to the notice of the Corporate Office that in respect of some projects, the obligatory approvals had not been obtained timely by the site Engineers/ Warehouse Managers. Site Engineers had not applied in time for approval of building plans, issue of completion certificate & other NOCs as per requirement from the concerned authorities. Similarly, occupation certificate had not been obtained by the site Engineers/Warehouse Managers before utilizing the building as per existing bye-laws of the local authorities. Such lapses resulted in raising of composite fee & penalty from the concerned authorities and CWC had been compelled to incur extra expenditure for above lapses.

Therefore, it is again impressed upon all the concerned for taking timely action as regards obtaining the above approvals/NOCs from the concerned local authorities in future. The above instructions be followed strictly for avoiding levy of such types of penalty/composite fee etc.

27/3/2019  
(R.S.RAPERIA)  
CHIEF ENGINEER

#### Distribution:

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