Subject: Compulsory quoting of PAN and Service Tax Registration number

Binay Chirania (bchirania@yahoo.co.in)

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To

rmlko.cwhc@nic.in; rmmum.cwhc@nic.in; rmahd.cwhc@nic.in; rmmdrs.cwhc@nic.in rmghy.cwhc@nic.in; cwchyd@ap.nic.in; rmjai.cwhc@nic.in; eskaytcwc@yahoo.co.in; rmbbsr.cwhc@nic.in; rmhyd.cwhc@nic.in; rmdli.cwhc@nic.in; rmbpl.cwhc@nic.in; rmpat.cwhc@nic.in; rmblr.cwhc@nic.in; rmchd.cwhc@nic.in; rmpkl.cwhc@nic.in; rmjnp.cwhc@nic.in; rmkoll.cwhc@nic.in; cwcekm@hotmail.com; cwckoc.ker@nic.in; cwccont.train@rediffmail.com; eeccchennai@gmail.com; eecwcdli@yahoo.co.in; cwcnmumbai@rediffmail.com; eecwc.bbsr@nic.in; cwcnmumbai@gmail.com; sushil_kgs@yahoo.com; enggdivision@gmail.com; cwcchennaiaccounts@yahoo.co.in; shanthi_s71@rediffmail.com; pngarg18@yahoo.com; cwcroacs@gmail.com; subal.mallick@yahoo.co.in; naik769@gmail.com; avigayamukhe@hotmail.com; swami_1705@yahoo.co.in; sushilkjain.cwhc@yahoo.co.in; abhinaw6@gmail.com; sushiljain.cwhc@nic.in; grover.cwhc@nic.in; ashokkaul21@hotmail.com; sidharthkumar78@gmail.com; udaybhaskarbhanu@yahoo.co.in; ldr59.cwc@gmail.com; manageraccwcroahd@yahoo.co.in; chchavan65@yahoo.com; anil.negi0983@gmail.com; ghyaccts@gmail.com; sudiptapal_55@yahoo.in; bsingh_1@rediffmail.com; rajesh.chandigarh26@gmail.com; cavkgarg.cwhc@gmail.com; cwc.rodelhi@gmail.com; pandurangaraomanne@yahoo.co.in; pawansen12@gmail.com; gauravd8116@gmail.com; vinod_jain1964@yahoo.com; cwcronm.acctt@gmail.com; pk349@rediffmail.com; samfinbhopal@yahoo.in; gautamsaha52@yahoo.com; ajay ca2007@hotmail.com; pure_vy@rediffmail.com; anilkumar_my@rediffmail.com; permendersinghchouhan@yahoo.co.in; nag.santhi1986@gmail.com; cwcrolucknow@gmail.com;

mukeshsukhija72@rediffmail.com; asgopalan58@rediffmail.com; akarora54@gmail.com; sushilkjain.cwhc@yahoo.co.in; sushiljain.cwhc@nic.in; grover.cwhc@nic.in; Idr59.cwc@gmail.com; sudiptapal_55@yahoo.in; recoverycwc@yahoo.in; ajay5_arora5@rediffmail.com; gauravd8116@gmail.com; cwc_bank@yahoo.com; anilkumar_my@rediffmail.com; trgcell.cwhc@gmail.com; enggdivision@gmail.com; vivekcwc@gmail.com; pal_dharm@rediffmail.com; pk_kallo59@yahoo.co.in; sonali.murarkar@gmail.com; avigayamukhe@hotmail.com; only4uskiran@gmail.com; abhi_biochem@yahoo.com; ashwanisinghbisen@gmail.com; talk2alok.1984@gmail.com; anuragpagare@gmail.com; cakusumgoel@gmail.com; akarora54@gmail.com; grover.cwhc@nic.in; ppsingh.cwhc@nic.in; vrgupta.cwhc@nic.in; gmcomm.cwhc@nic.in; secycwc@nic.in; dirpers.cwhc@nic.in; dmcp.cwhc@nic.in; cwcpcs07@gmail.com; gmpur.cwhc@nic.in; mt.cwhc@nic.in; gmsystem.cwhc@nic.in; gmpers.cwhc@nic.in; enggdivision@gmail.com;

Date: Friday, 31 May 2013 11:05 AM

To

Bcc:

- 1. All Regional Managers of CWC.
- 2. All Executive Engineers in-charge of all the Construction Cells of CWC.
- 3. All AGMs/Managers/ (Sr.) Asstt. Managers in-charge of the Finance, Accounts & Internal Audit Wings of all ROs & CCs of CWC.

Sub: Compulsory quoting of PAN and Service Tax registration Number

Dear Sir,

Requests has been received from many customers directly to Corporate Office for providing PAN of the corporation in order to deduct and deposit TDS on behalf of the Corporation. It appears that many of our field units are not mentioning either PAN or Service TAX registration Numbers of the Corporation in the bills raised by the Corporation.

It is therefore requested to all the field units to ensure all the Bills raised by the Corporation invariable contains the PAN and Service Tax Registration Number of the Corporation.

Please acknowledge the receipt and bring the contents of this instructions to the Notice of all concerned for scrupulous compliance.

Copies for information to:

1. All HODs at CWC, Corporate Office, New Delhi.

2. All DGWAGMs/Managers/ (Sr.) Asstt. Managers/Accountants in Finance, Accounts & Internal Audit Cadre at CWC, Corporate Office, New Delhi.

3. PS to SE, CWC, CO, New Delhi.

4. PS to Director (Pers)/Director (MCP)/Director (Fin), CWC, CO, New Delhi.

the Corporation on CWC's Website. New Delhi with a request to place this instructions and PAN of

Manager (Rajbhasha), CWC, CO, New De'hi with a request to arrange Hindi Version of this

Circular.

Binay Chirania

Sr. Asst. Manager (F&A)

Cell: 9555784075

E-mail: bchirania@yahoo.co.in

Central Warehousing Corporation

(A Govt of India Undertaking)

4/1 Siri Institutional Area

Hauz Khas, New Delhi-110016

Tele: 91-11-26540459 (D) Extn 159

Fax: 91-11-26518675

Website: www.cewacor.nic.in

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