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Azadi Ka  
Amrit Mahotsav



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)

**CENTRAL WAREHOUSING CORPORATION**

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण/Warehousing for Everyone



CWC CO-PDOESTT/1780/2020-PERS

Date: 01.01.2022

### OFFICE ORDER

With the approval of the Competent Authority, the **Private Secretary** is hereby promoted to the post of **Principal Private Secretary** in the pay scale of Rs.50,000 -- 1,60,000 /- (IDA) w.e.f. the date she takes over the charge of the post. She is allowed to join the post at her present place of posting.

S. No.	CPF Code No.	File No.	Name (Shri/ Ms)	Present Place of posting
1	00690D	6786	SAVITA RANI	CWC, CO, SP&C DIVISION

Consequent upon her promotion, her pay will be fixed in the aforesaid pay scale in accordance with Regulation 25 of CWC (Staff) Regulations, 1986. In case she wants pay fixation on promotion under FR 22(1)(a)(i) i.e. after drawl of next increment in the lower grade she can exercise option for the same within 30 days of her joining the new post.

The above official shall be on probation for a period of two years w.e.f. the date of he assumes charge of the new post. The period of probation is extendable upto a further period not exceeding one year as per Regulation of 10 (ii) of CWC (Staff) Regulations, 1986.

She should report to join her duty as **Principal Private Secretary** within 45 days from issuance of this order failing which it will be presumed that she is not interested to join on his promotion and his promotion will be treated as foregone without any notice as per policy of the Corporation.

She should submit her joining report/charge report to all concerned immediately.

(Alok Kumar Singh)  
AGM (Estt.)

To,  
**Smt. Savita Rani,**  
Private Secretary,  
SP&C Division,  
CWC, CO, New Delhi.

Copy to:-

1. GGM(SP&C), CWC, CO, New Delhi.
2. AGM(Vig.)/AGM(Policy)/Manager(F&A)/SAM(CPF)/SAM(Liaison), CWC, CO, New Delhi.
3. PS to MD/ PS to Director(Pers.)/PS to Director (M&CP)/PA to Director (Finance), CWC, CO, New Delhi.