



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उद्योग)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No. CWC//I-Mobile Phone/Admn

Dated: 29.08.2018

**CIRCULAR**

**Sub: Provision to reimburse the mobile phone bill for Group "B" and "C" officials.**

As a part of aggressive thrust, the Corporation is in the phase of implementing DOS (Depot Online System), WMS (Warehouse Management System), E-Office, E-APAR, HRMS modules etc. The leave module of the HRMS has been recently launched and one handy app has also been given. The scheme is successful, if an internet facility and effective communication system is provided to the employees. Hence, it has been decided by the Competent Authority to extend such facility to Group "B" and "C" officials also in continuation of the CO Circular No. CWC/I-Mobile Phone/Admn dated 17.02.2016. The entitlement/Ceiling per month will be as follows:

Designation	Entitlement of mobile phone charges celling per month including 4G internet (Rs.)
Group "B"	Rs. 499/-
Group "C"	Rs. 300/-

All the provision will remain same as per CO Circular No. CWC/I-Mobile Phone/Admn dated 17.02.2016. If a Group "B" and "C" official is the Warehouse Manager, he will be entitled for Rs. 500/- irrespective of the cadre.

**NOTE:-** A consolidated list of the mobile numbers and the contact address of all employees who are availing the benefit of reimbursement may be send to the Admin Section on e-mail id perdiv@cewacor.nic.in for information and updating the records.

*Arvind Chaudhri*  
29-08-18

(Arvind Chaudhri)  
Group General Manager (Personnel)

Copy to:

1. All RMs, CWC-to circulate all concerned employees of region and necessary action please.
2. All HoDs, CWC, CO, New Delhi.
3. PPS to MD/Sr.PA to Dir.(M&CP)/SAM to Dir.(Fin.)/Sr.PA to Dir.(Pers.), CWC, CO, New Delhi.
4. The GM(System), MIS Division, CWC, CO, New Delhi -for uploading the circular on CWC website.