



No. CWC CO-PD0HRMS/1/2020-PERS

Dated: 15.05.2020

**CIRCULAR**

**Subject: Timeline for completing ACR for the year 2019-20...reg**

Refer CO, New Delhi Circular dated 01.05.2020 regarding commissioning of e-ACR module in the Corporation.

Consequent to launching of eACR module, necessary rights have been assigned to all concerned authorities to take necessary actions at their end to complete the assessment for the period of 2019-20. Accordingly, following timelines are promulgated with request to all officials for strict adherence:-

Authority Concerned	Last date for Assessment Year 2019-20
For Appraisee (In case of Warehouse Manager)	30.06.2020
Approval by Appraiser	10.07.2020
Reviewer	31.07.2020
Accepting/ Countersigning Authority	10.08.2020

This issues with approval of the competent authority.

(Pawan Kumar)

Deputy General Manager (Pers.)

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