



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)

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CIRCULAR

1. The Corporation, in line with Management's vision and Ministry's directions of complete digitization, is expanding its operations far and wide in the IT domain. With a gamut of IT projects viz e-Office, WMS, HRMS, Tally, ICD/CFS/ICP software, CCTV etc., all operations of the Corporation are getting updated and improved on a regular basis, and are rapidly getting digitized across warehouses and Regional Offices PAN India, including CO.
2. Embracing IT is the need of the hour, wherein IT enhancement gives an edge in the current scenario of Digitization. IT is not only a must for operational efficiency but it also boosts the decision-making process for any company and assists in quickly reacting to the ever-changing dynamics of the market and global trends to succeed.
3. Ministry has been closely monitoring the implementation of IT projects of the Corporation, so much so that a WMS dashboard has been provided to the Secretary, Department of Food and Public Distribution. The dashboard gives a live status of central-pool stock stored in the warehouses PAN India. Thus, regular online usage of all softwares is essential.
4. Timely implementation and usage of IT projects is, thus, most necessary in order to compete in the current digital global arena and retain the mark of the Corporation as a leader in the warehousing and PCS fields.
5. However, it has come to our notice that Divisions at CO/ROs are intruding in IT domain viz e-Office, WMS, HRMS, Tally, ICD/CFS/ICP software, CCTV etc., even, without the consent/vetting of MIS Division and issuing instructions to the vendors on matters related to IT.
6. It has also been observed that Divisions at CO/ROs bypass MIS Division, which is a wrong practice and may lead to complications/delay in implementation of IT projects.
7. Thus, in the interest of Corporation, these practice should be stopped forthwith and all the stakeholders i.e. Divisions at CO/ROs must be in sync with each other for ensuring smooth IT implementation, which is the need of the hour.
8. However, matters pertaining to installation, payment terms, liquidated damages etc. which don't require technical vetting/approval and related to CCTV Surveillance System, ICD/CFS, ICP software, ELWB AMC and integration with WMS, laptop, internet, computer consumables etc. being implemented/done at warehouses/RO, be undertaken by concerned Divisions at CO/ROs, including coordination with vendors on such matters. In this regard, it is advised to keep MIS Division in loop of such communication with the vendor, thereby ensuring smooth operations of the IT projects.

9. Further, any suggestions of the Divisions at CO/ROs for augmenting the IT domain viz e-Office, WMS, HRMS, Tally, ICD/CFS/ICP software, CCTV etc., should be routed to MIS Division only for centralized management and hassle-free monitoring.
10. This is issued with the approval of Managing Director, for strict compliance.

GGM (System)

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1. HoDs, CWC, CO, New Delhi.
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2. MIS Division, CWC, CO, New Delhi, for arranging to upload on CWC's website.