



No: CWC CO-PD0PLCY/42/2020-PERS

Dated: 25.11.2020

CIRCULAR

Subject: Enhancement in the amount of memento awarded to the employees of the Corporation

In partial modification to the office order of even No. 180A dated 27.08.2007 on the subject cited above, with the approval of Competent Authority, it has now been decided to enhance the amount of memento to ₹ 10000 (Ten Thousand) only for awarding to all regular employees of the Corporation at the time of their retirement on superannuation or voluntary retirement.

The memento, however, will not be awarded in following cases: -

- a. Where a vigilance case is pending for disposal under the CWC (staff) Regulations, 1986;
- b. Where an employee has been compulsorily retired under the CWC (staff) Regulations, 1986;
- c. Where an employee has been compulsorily retired or removed or dismissed from service as a measure of major penalty as a result of disciplinary proceedings instituted against him/her.

These instructions shall be applicable with immediate effect.

(Authority: Agenda item No. 355.07
of 355th meeting Board of Directors
held on 17.11.2020)

(Somnath Acharya)
General Manager (Pers.)

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