



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/EBT/Trust Meeting/2019-20

21638

Dated: 09/03/2020

CIRCULAR

SUB: PAYMENT UNDER FAMILY ASSISTANCE SCHEME

With the approval of Board of Trustees of CWC Employees Benevolent Trust, it has been decided in the 26th meeting held on 28.02.2020 to release amount Rs.5500/- (Rs. Five Thousand Five Hundred only) under Family Assistance Scheme to each employee of Central Warehousing Corporation on the rolls of Corporation as on 30.09.2019, including CWC employees who are on deputation to various departments/agencies. But Following categories of employees are not to be termed as employees of CWC for the purpose of distribution of amount under Family Assistance Scheme:-

- Casual, Daily and part time employees
- Employees working on contract basis or retainer ship basis
- Apprentices'/Trainees including Management Trainees

Regional Managers & Manager (Salary), Finance Division, CO, are requested to submit the details of entitled employees duly fill in the Performa in soft copy (MS Excel) by 14.03.2020 alongwith the bank details in the following Performa so that payment can be released to them.

The details may be sent in the following format:-

- Name of RO _____
- Total No. of eligible employee posted as on 30.09.2019 _____

S. No.	CPF Code No.	Name of RO/CO	Name of Employee/officer as in the salary Bank account	Saving Bank Account No. (Salary)	IFSC Code No. (should be 11 digits)	Name of the Bank	Bank Address	Remarks, if any
1	2	3	4	5	6	7	8	9

Signature of Accounts Incharge with seal

[Handwritten Signature]

Soft copy of above data should be e-mailed to SAM(EWC) at e-mail address "ebtcwc@gmail.com" and hard copy of above information should be signed by Accounts Officers (showing his Name, Designation and date of signing), before sending to EBT Section, CO by the prescribed date.

An immediate action is requested in the matter.

Hindi version of the circular will follow.

(Somnath Acharya)
GM (Pers.) / Secretary (EBT)

Distribution:-

1. SPA to Chairman/ PPS to MD/SAM to D(F)/SPA to D(P)/PPS to Dir. (MCP)/PS to CVO, CWC, CO, New Delhi
2. GM (Pers.)/Secretary, CWC/Trustee, CWC, CO, New Delhi.
3. GGM(F&A), CWC, CO, New Delhi
4. GGM (MIS)/Trustee, CWC, CO, New Delhi (for placing the circular on website of CWC).
5. GGM (SPC)/Trustee CWC, CO, New Delhi.
6. GM (Tax) /Trustee, CWC, CO, New Delhi.
7. AGM (Estd.)/Trustee CWC, CO, New Delhi.
8. All RMs, CWC, RO _____
9. Manager (Rajbhasha) with request to arrange Hindi version of the circular.
10. Manager (Salary), Fin. Div. CWC, CO, New Delhi for sending the data of Corporate Office to EBT Section, CO.
11. Sh A. Sivanand, JS & Trustee, RO, Hyderabad.
12. Notice Board of CWC, Corporate Office, New Delhi.