



No: CWC/CO/CRC/e-ACR19-20/2020-21/

Date: 29-07-2020

To
All Regional Managers
CWC, Regional Offices

Sub: Completion of e-ACRs for the year 2019-20 of Group C & D officials...reg

Sir,

This has reference to this office e-mail dated 19.06.2020 wherein it was impressed upon to ensure completion of all e-ACRs of all the eligible officials of the respective region for the assessment year 2019-20 within prescribed time limit.

In this connection all Nodal Officers were also requested to check the initiation of the process of Self-Appraisal/Reporting/Reviewing/Countersigning of e-ACRs in respect of Group C & D officials of their respective region. Nodal officers were assigned the rights for Checking/Updating Mapping/Creation of new sheets on the basis of the Role/Period of assessment of officials. If required, assistance may please be taken from the Nodal Officer concern of the region.

As the last date of closing of e-ACRs for the assessment year 2019-20 is 10.08.2020, therefore, it is once again requested to ensure closing of all e-ACRs on or before the last date.

Thanking you,

(Debapati Saha Chowdhury)
Asst. Gen. Manager (Pers.)

Copy to:

- 1. All HoDs, CWC, CO, New Delhi.**
- 2. GGM (System), CWC, CO, New Delhi – with a request to uploading it on CWC website.**
- 3. PS to Chairman, Sr. PA to MD, SAM to Dir. (Fin.), PS to Dir (Pers.), PA to CVO, CWC, CO, New Delhi.**