



CWC CO-PD0ESTT/1780/2020-PERS

Date: 01.01.2021

OFFICE ORDER

With the approval of the Competent Authority, the following **Sr. Personal Assistants** are hereby promoted to the post of **Private Secretary** in the pay scale of Rs.40,000 - 1,40,000 /- (IDA) w.e.f. the date they take over the charge of the post. They are allowed to join at their present place of posting.

| S. No. | CPF Code No. | File No. | Name (Shri/ Ms) | Present Place of posting |
|--------|--------------|----------|------------------|--|
| 1 | 05963C | 7362 | Sharda | CWC, RO, Delhi |
| 2 | 10580E | 7537 | Sunita | CWC, RO, Chandigarh |
| 3 | 12039A | 7604 | Ajay Kumar Arora | CO, MD Office, New Delhi |
| 4 | 12037E | 7601 | Satvinder Kumar | CO, Commercial Division, New Delhi |
| 5 | 12049J | 7696 | Jeet Singh | CO, Vigilance Division, New Delhi |
| 6 | 12050B | 7697 | Ajeet Singh | CO, Internal Audit Division, New Delhi |
| 7 | 12048L | 7699 | Rama Kohli | CO, Finance Division, New Delhi |
| 8 | 12052J | 7700 | Manju Arora | CO, Personnel Division, New Delhi |
| 9 | 12051L | 7701 | Sudha Gosain | CO, Vigilance Division, New Delhi |
| 10 | 13066D | 8123 | G C Bhardwaj | CO, Personnel Division, New Delhi |
| 11 | 10622D | 8121 | Sridhar Sahoo | CWC, RO, Patna |
| 12 | 00578J | 6502 | S K Bhardwaj | CO, Technical Division, New Delhi |

Consequent upon their promotion, their pay will be fixed in the aforesaid pay scale in accordance with Regulation 25 of CWC (Staff) Regulations, 1986. In case they want pay fixation on promotion under FR 22(1)(a)(i) i.e. after drawl of next increment in the lower grade they can exercise option for the same within 30 days of their joining the new post; **except officials whose pay have already been fixed in the above scale under ACP Scheme.**

They should report to join their duty as **Private Secretary** within 45 days from issuance of this order failing which it will be presumed that they are not interested to join on their promotion and their promotion will be treated as foregone without any notice as per the policy of the Corporation.

The above officials should submit their joining report/charge report to all concerned immediately.

(Alok Kumar Singh)

AGM (Estt.)

To,
The Individual concerned.

Copy to:-

1. All HODs, CWC, CO, New Delhi.
2. RM/M(A/cs), CWC, RO, Chandigarh, Delhi, Patna.
3. AGM(Vig.)/AGM(Policy)/Manager(F&A)/Mgr.(CR)/SAM(Pension)/SAM(Liaison), CWC, CO, New Delhi.
4. Sr.PA to MD/SAM to Director (Finance)/PS to Director(Pers.), CWC, CO, New Delhi.