



CENTRAL WAREHOUSING CORPORATION
(A Government of India Undertaking)

4/1, Siri Institutional Area, HauzKhas, New Delhi - 110016

Ph: 011-26515178, Telefax 26967256

E.mail: warehouse@nic.in

No. CWC/I-declaration of A&L under Lokayuktas Act/Admn Dated: 8th April, 2016

All RMs/CC Heads
Central Warehousing Corporation
Regional Offices/Const. Cells

Sub: Declaration of Assets & Liabilities by the public servants under section 44 of the Lokpal and Lokayuktas Act, 2013- filing of Returns by public servants on or before 15th April, 2016 - reg.

Sir,

We are enclosing herewith a letter No.9-10/2016-SG dated 6th April, 2016 received from our Administrative Ministry on the above subject alongwith OM No.407/12/2014-AVD-IV(B) dated 28th March,2016 of DOPT.

In this connection, you may please refer to this office letter No.CWC/APR-Admn./256-A dated 5th November, 2015 vide which it was informed that the date of submission of declaration of Assets & Liabilities as given in the Lokpal and Lokayukt Act 2013 has been extended to 15.4.2016. Now as per the enclosed OM dated 28th March, 2016 of DOPT there shall be no further extension of the last date i.e. **15.4.2016**. All employees of CWC i.e. Group A,B,C and D are therefore required to submit declaration of Assets & Liabilities as under :-

1. The first return as on 1st August, 2014 under the Lokpal and Lokayukt Act, 2013 should be filed on or before the 15th April,2016.
2. The next return as on 31st March, 2015 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before the 15th April, 2016.
3. The annual return as on 31st March, 2016 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before 31st July, 2016.
4. The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

You are therefore, requested to bring the above to the notice of all employees and ensure submission of the above returns by due date by all the employees working under you. The formats are enclosed.

Encl. as above.

Yours faithfully

(A.K. Sharma)
General Manager (Pers.)

Copy to:

1. All HODs, CWC CO New Delhi for similar action.
2. Sr. PA to Chairman/PPS to MD/AM to DF/ Manager to DP/PPS to D(MCP)/ PS to CVO, CWC, CO New Delhi
3. MIS Division for uploading the above circular on CWC website.
4. Notice Board.

Pass
8/4/16

San n.a. Pleem
All MIS Division
8/4/16
8/4/15

महाप्रबंधक (कार्मिक)
केन्द्रीय भण्डारण निगम, नई दिल्ली-16
- 7 APR 2016
आयरी सं. 179

निदेशक (कार्मिक) कार्यालय
नई दिल्ली
07 APR 2016
केन्द्रीय भण्डारण निगम, नई दिल्ली

No.9-10/2016-SG
Government of India

Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhavan, New Delhi.
Dated, the 6th April, 2016.

निदेशक सहायक
नई दिल्ली
07 APR 2016
238
केन्द्रीय भण्डारण निगम, नई दिल्ली-16

To

1. The Managing Director
Central Warehousing Corporation
4/1, Siri Institutional Area
August Kranti Marg, Hauz Khas,
New Delhi – 110016
2. The Managing Director
Central Railside Warehouse Company Ltd,
Ground Floor, Pragati Maidan Metro Station Building
New Delhi-110001
3. Joint Secretary
WDRA
4/1, Siri Institutional Area
August Kranti Marg, Hauz Khas
New Delhi.

Sub:- Declaration of Assets and Liabilities by the public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 – filing of Returns by public servants on or before 15th April, 2016 - regarding

Sir,

I am directed to forward herewith a copy of Establishment-I Section's O.M. No.C-29011/1/2015-E.I dated 30-03-2016 alongwith Department of Personnel & Training O.M. dated 28-03-2016 on the above mentioned subject for information and compliance.

Yours faithfully,

Ram Chandra
(Ram Chandra)

Under Secretary to the Government of India
Tele : 2338 2240

1 Circular to be issued immediately

A form letter is placed below for signature.

*Annex formats / Annex to be enclosed to
21/4/16
7/4*

*07/04/16
SAXI (Admin)*

*GTMP
Director (P)*

*E2P
07/04/2016*

No. 407/12/2014-AVD-IV(B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi,
28th March, 2016

Office Memorandum

Subject: Declaration of Assets and Liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 –filing of Returns by public servants **on or before 15th April, 2016** - regarding

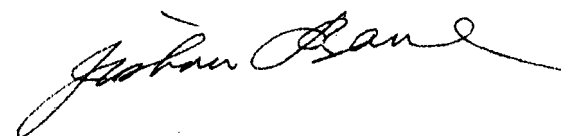
The undersigned is directed to refer to this Department's O.M. of even number dated 11th October, 2015 on the subject mentioned above whereby it was informed that the **last date** of furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 was extended upto 15.04.2016.

2. In this regard, it is stated that **there shall be no further extension of the aforesaid last date i.e. 15.04.2016.**

3. The formats to be used for submission of these returns to competent authorities have already been communicated to all concerned vide para-3 of OM of even number dated 18.03.2015. However, a copy of the same is enclosed for ready reference.

4. In this regard, it is informed that :-

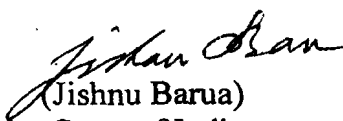
- i. The first return **as on 1st August, 2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15th April, 2016**
- ii. The next return **as on 31st March, 2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15th April, 2016.**
- iii. The annual return **as on 31st March, 2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before 31st July, 2016.**



- ✓ iv. The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

5. All Ministries/Departments and cadre authorities are requested to kindly issue order towards ensuring compliance of above timelines by all officers and staff in the respective Ministry/Department/Organizations/PSUs under their control. This OM may be given wide publicity including publishing the same on the respective websites of Ministry/Department /Organization/PSU.

Encl: As above.


(Jishnu Barua)
Joint Secretary to the Govt. of India
Tel. 23093591

To

1. Secretary

All Ministries/Departments of the Government of India
(as per standard mailing list)

2. The Chief Secretary

All State Government/Administrators, UTs (as per standard mailing list)
{ It is also requested to place this OM on the State Government /UT
Administration websites for information of AIS officers. }

Copy, with a request for similar action, forwarded to:

- (i) Secretary General, Lok Sabha
- (ii) Secretary General, Rajya Sabha
- (iii) Comptroller and Auditor General of India
- (iv) Secretary, Election Commission of India

EPE CODE NO.	
PERSONAL FILE NO.	

APPENDIX-I
[Rule 3(1)]

Return of Assets and Liabilities on First Appointment or as on the 31st March, 20.....*
(Under Sec 44 of the Lokpal and Lokayuktas Act, 2013.)

1. Name of the Public servant in full.....
(in block letters)
- 2.(a) Present public position held
(Designation, name and address
of organisation)
- (b) Service to which belongs
(if applicable)

Declaration:

I hereby declare that the return enclosed namely, Forms I to IV are complete, true and correct to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of section 44 of the Lokpal and Lokayuktas Act, 2013.

Date.....

Signature.....

* In case of first appointment please indicate date of appointment.

Note 1. This return shall contain particulars of all assets and liabilities of the public servant either in his/her own name or in the name of any other person. The return should include details in respect of assets/ liabilities of spouse and dependent children as provided in Section 44 (2) of the Lokpal and Lokayuktas Act, 2013.

(Section 44(2):A public servant shall, within a period of thirty days from the date on which he makes and subscribes an oath or affirmation to enter upon his office, furnish to the competent authority the information relating to—

- (a) the assets of which he, his spouse and his dependent children are, jointly or severally, owners or beneficiaries;
(b) his liabilities and that of his spouse and his dependent children.)

Note 2. If a public servant is a member of Hindu Undivided Family with co-parcenary rights in the properties of the family either as a 'Karta' or as a member, he should indicate in the return in Form No. III the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value. Suitable explanatory notes may be added wherever necessary.

Note 3:— "dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (Explanation below Section 44(3) of Lokpal and Lokayuktas Act, 2013)

FORM No. I

Details of Public Servant, his/ her spouse and dependent children

SL No.		Name	Public Position held, if any	Whether return being filed by him/her, separately
1	Self			
2	Spouse			
3	Dependent-1			
4	Dependent-2			
5.*	Dependent-3			

* Add more rows, if necessary.

Date.....

Signature.....

"FORM No. II

Statement of movable property on first appointment or as on the 31st March, 20...

(Use separate sheets for self, spouse and each dependent child.)

of public servant/spouse/dependent child: _____

No	Description	Remarks, if any
*	Cash and bank balance:	
(i)**	Insurance (premia paid) :	
	Fixed /Recurring Deposit(s) :	
	Shares/Bonds :	
	Mutual Fund(s) :	
	Pension Scheme/Provident Fund	
	Other investments, if any :	
(iii)	Personal loans/advance given to any person or entity including firm, company, trust, etc. and other receivables from debtors and the amount (exceeding two months basic pay or Rupees one lakh, as the case may be):	
(iv)	Motor Vehicles (Details of Make, registration number, year of purchase and amount paid):	
(v)	Jewellery [Give details of approximate weight (plus or minus 10 gms. in respect of gold and precious stones; plus or minus 100 gms. in respect of silver).]	
	Gold:	
	Silver:	
	Precious metals and precious stones: Composite items: (indicate approximate value)***	
(vi)	Any other assets [Give details of movable assets not covered in (i) to (v) above] (a) Furniture (b) Fixtures (c) Antiques (d) Paintings (e) Electronic equipments (f) Others [Indicate the details of an asset, only if the total current value of any particular asset in any particular category (e.g. furniture, fixtures, electronic equipments, etc.) exceeds two months' basic pay or Rs. 1.00 lakh, as the case may be.]	

Date

Signature.....

* Details of deposits in the foreign Bank(s) to be given separately.

** Investments above Rs. 2 lakhs to be reported individually. Investments below Rs.2 lakhs may be reported together.

*** Value indicated in the first return need not be revised in subsequent returns as long as no new composite item had been acquired or no existing items had been disposed of, during the relevant year. **;

FORM NO. III

Statement of immovable property on first appointment or as on the 31st March, 20....
(e.g. Lands, House, Shops, Other Buildings, etc.)

[Held by Public Servant, his/her spouse and dependent children]

Sl. No.	Description of property (Land/ House/ Flat/ Shop/ Industrial etc.)	Precise location (Name of District, Division, Taluk and Village in which the property is situated and also its distinctive number, etc.)	Area of land (in case of land and buildings)	Nature of land in case of landed property	Extent of interest	If not in name of public servant, state in whose name held and his/her relationship, if any to the public servant	Date of acquisition	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Government servant, if any, with the person/persons concerned) (Please see Note 1 below) and cost of acquisition.	Present value of the property (If exact value not known, approx value may be indicated)	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Date.....

Signature.....

Note (1) For purpose of Column 9, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

"FORM No. IV

Statement of Debts and Other Liabilities on first appointment or as on 31st March,
20.....

Sl. No.	Debtor (Self/ Spouse or dependent children)	Name and address of Creditor	Nature of debt/ liability and amount	Remarks
1	2	3	4	5

Date

Signature.....

Note 1: Individual items of loans not exceeding two months basic pay (where applicable) and Rs. 1.00 lakh in other cases need not be included.

Note 2. The statement should include various loans and advances (exceeding the value in Note 1) taken from banks, companies, financial institutions, Central/State Government and from individuals."