



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



No. CWC/I-SHR/115/Rectt

Dated: 11.03.2016

OFFICE MEMORANDUM

Re-Constitution of Internal Complaints Committee to redress sexual harassment of working women at work place

As per Govt Guidelines vide OM No. 19-8/2014-WW dated 11.02.2015 from Ministry of Women & Child Development, forwarded by Ministry of CAF&PD vide OM dated 12.03.2015 an Internal Complaints Committee at Corporate Office level was re-constituted vide this office letter No. CWC/I-SHR/115/Rectt dated 21.12.2015 as per the provision of Section 4 of the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, for Redressal of grievances/complaints made by victim women employees with regard to sexual harassment at work place. The committee is being reconstituted as below with the approval of Competent Authority:

1.	Smt. Mitali Guha, Manager(G), Commercial Division, Corporate Office	Chairperson
2.	Ms. Nimmi Sharma ADHAR, B-403, Anandlok Apartment, Mayur Vihar, Phase-I, New Delhi-110091 (Mob.-9971736096)	Member
3.	Smt. Shashi Sial, Storage & Inspection Officer, Technical Division, Corporate Office	Member
4.	Sh. R.P.Sharma, Manager (IR), Personnel Division, Corporate Office	Member

The Internal Complaints Committee shall inquire into the complaints and give recommendations as may be considered necessary under the provisions of "The Sexual Harassment of Women at work place (Prevention, Prohibition & Redressal) Act, 2013. The committee shall be responsible for timely Redressal of grievances/complaints as and when made by the victim women employees.

(A.K. Sharma)
General Manager (Pers)

To,
The Committee Members

Distribution:

1. GM (System), CWC, CO, New Delhi - to upload on CWC website
2. Manager (IR), CWC, CO, New Delhi - for information and necessary action
3. All HODs, CWC, CO, New Delhi
4. Notice Board
5. Guard File

Copy for information to:

1. The Under Secretary (Storage), Ministry of Consumer Affairs, Food & Public Distribution, Krishi Bhawan, New Delhi
2. The Director, Ministry of Women & Child Development, Shastri Bhawan, New Delhi