



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No. CWC/I- Consultant/Policy/2019-20/ 12907

Dated: 03.12.2019

CIRCULAR

Sub: Revised modalities for engaging Ex-CWC employees/ outside experts as Consultant/ Advisor on contractual basis.

The guidelines for engaging Ex-CWC employees/ outside experts were circulated vide circular no. CWC/I- Consultant/Policy/2018-19/650-A dated 27.03.2019. The existing process regarding modalities of inviting the applications has been changed with the approval of the Competent Authority.

Henceforth, the following modalities shall be adopted while engaging the Ex-CWC employees/ outside experts as Consultant/ Advisor on contractual basis:

1. The existing process of forwarding the requirement for engaging consultants shall continue to be followed as detailed in Para-1 of the ibid circular dated 27.03.2019. The proposal for initiating the engagement of consultant/ advisor shall be put forward to the Personnel Division. The proposal shall be approved by the MD after recommendation of the Director Concerned.
2. For requirement of consultants at Regions, the applications shall be directly invited by the Regional Offices. Wide publicity of the application shall be ensured by issuing a small notification in a local newspaper. Detailed advertisement and application form shall be placed on CWC website.
3. The applications shall be scrutinised by a committee to be constituted by the Regional Manager concerned. After scrutiny of applications, eligible applicants shall be called for personnel interaction at Regional Offices. Personal interaction shall be held by a committee to be constituted by the Regional Manager concerned.
4. The recommendations of the interaction committee shall be endorsed by the Regional Manager concerned and the proposal shall be put forward to the Personnel Division for final approval by the MD. The recommended consultant shall be engaged as per the existing terms and conditions by the Regional Managers after approval by the Competent Authority.
5. The existing process shall continue for the consultant being engaged at Corporate Office.

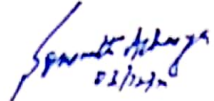
6. The tenure of consultants can be extended up to the maximum age of 65 years.
7. The remuneration of the consultants shall be as below:

Sr. No.	Level of retired official	Monthly Remuneration (Rs.)
1.	E-1	40,000/-
2.	E-2	50,000/-
3.	E-3 and E-5	60,000/-
4.	E-6	80,000/-
5.	E-7	1,00,000/-
6.	E-8	1,20,000/-

8. No vigilance case shall be pending against the applicant at the time of retirement in case of retired employee of CWC. For outside experts, a self-declaration shall be produced by the applicant that no vigilance case was pending against him at the time of his retirement. The engagement shall be terminated immediately if the declaration is found to be incorrect.
9. The Consultant/Advisor will be engaged initially for One (01) Year and the tenure could be extended on yearly basis as per the need till the age of 65 years.
10. The Consultant/Advisor would be required to work as per the official timings of Warehouses/ Regional Offices and Corporate Office.
11. The Consultant/Advisor would be paid TA/DA/Hotel charges as per eligibility of the last post held at the time of retirement and in the case from other PSU/Govt., of the equivalent post in CWC, while on official tour, subject to maximum of E-8 level.
12. The Consultant/Advisor would not communicate any of the information to any outside agency related to the matter whatsoever comes to his knowledge during the period of their consultancy.
13. The Consultant/Advisor would not sign any document/affidavit, etc. given to outside agencies on behalf of the Corporation.
14. The Consultant/Advisor will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
15. The TDS would be deducted as per the applicable rules/laws on the consultancy charges.
16. The Consultant/Advisor would maintain absolute integrity/devotion and discipline during the period of their consultancy with the corporation.
17. The deduction of amount from monthly remuneration will be made on pro-rata basis if the consultant/advisor remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
18. The Consultant/Advisor shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
19. The period of consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.

20. The Consultant/Advisor working with CWC will not be permitted to take up any assignment with other organisation/Company (Govt. or private) during the currency of their consultancy in CWC.
21. The Consultant/Advisor engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/entitled for any such benefits available to the employees of CWC.

Yours faithfully,


(Somnath Acharya)
General Manager (Pers.)

Circulation:

1. All HoDs, CWC, CO, New Delhi
2. All RMs, CWC, RO, _____
3. Sr. P.A. to MD/ PS to Dir (Pers)/ SAM to Dir (Fin)/ PS to Dir (M&CP)
CWC, CO, New Delhi
- 4. GM (System) CWC, CO, New Delhi with a request to place the circular on the website

JS(MIS)
AKS

@Acharya
4/12/19.