




केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A Govt. of India Undertaking)
जन-जन के लिए भण्डारण/Warehousing for Everyone



No CWC/CO/CRC/e-ACR/2020-21

Date: 26.03.2021

CIRCULAR

Sub: Online generation and recording of Annual confidential Report (ACR) of Group C & D Officials for the year 2020-21...reg.

The e-ACR module has been implemented in the Corporation vide circular dated 01.5.2020.

The self-appraisal/assessment of e-ACR for the year 2020-21 shall start w.e.f 01-04-2021. Necessary rights have already been assigned to all nodal officers concerned and other authorities to take necessary actions at their end to complete the self-appraising/assessment for the year 2020-21.

Accordingly, as per the approved timelines, following schedule is promulgated for strict adherence by all concerned.

Authority Concerned	Last Date for Assessment Year 2020-21
For Appraisee (In case of Warehouse Manager)	30.06.2021
Approval by Appraiser	10.07.2021
Reviewer	31.07.2021
Accepting & Countersigning Authority	10.08.2021

Other modalities have already been referred in circular dated 01-05.2020, which may please be taken into consideration while writing e-ACRs.

(Debapati Saha Chowdhury)
AGM (CR)

Copy to:

1. All HoDs, CWC, CO, New Delhi.
2. All RMs, CWC, Regional Offices.
3. PS to Chairman, PS to MD, Dir. (Fin) Secretariat, PS to Dir. (Pers), PS to Dir. (MCP), PA to CVO, CWC, CO, New Delhi.