



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



No.CWC/IV-PMS/CRC/2018-19/742D

Dated:-01.04.2019

RM, CWC, RO.

AHD,BLR,BPL,BBSR,CNI,CHD,DLI,GHY,HYD,JPR,KOL,KOCHI,LKO,MUM,PAT.

Sub: Completion of e-APAR's for the year 2018-19 of Group A&B Officials...reg.

Madam / Sir,

This has reference to this office letter No. CWC/IV-PMS/CRC/2018-19/93A dated 13.02.2019 wherein, it was impressed upon to ensure completion of e-APARs for the year 2018-19 & detailed content of guidelines and time schedule were brought to the notice to all concerned. It was also advised to see more details by login to our website www.cewacor.nic.in and go through e-APAR circular & User Manual under the link "**Manuals/Videos of Softwares**"

Or

Click to the link, mentioned below:-

> <http://cewacor.nic.in/index.php?option=comcontent&view=article&id=271&Itemid=57&lang=en>

As per schedule, the window for **Year End Assessment (2018-19)** and subsequent approval and assessment by concerned authorities have been opened w.e.f 01.04.2019 to 30.04.2019. Appraiser concerned are requested to complete their Final/Year End Assessment within the prescribed time limit.

Further, **Target Fixation/KPA fixation for the year 2019-20** may also be done within stipulated time. The window for Goal Setting has already been opened w.e.f **01.04.2019 to 20.04.2019**. All concerned are requested to set their Goals accordingly.

The schedule of closing of e-APAR for the year 2018-19 may strictly be adhered to.

Arvind Chaudhri
01-04-19

(Arvind Chaudhri)

Group General Manager (Pers.)

Distribution to :-

1. All HoDs, CWC, CO, New Delhi:-with the request to bring the content of the letter to all concerned.
2. GM(MIS), CWC, CO, New Delhi – for updating this on CWC website.
3. Sr. PA to Chairman/Sr. PA to MD,SAM to Dir.(Fin.),PS to Dir.(MCP), PS to CVO, CO, New Delhi.
4. Guard file.

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TC/MIS