
 <p style="text-align: center;">CENTRAL WAREHOUSING CORPORATION (A GOVT. OF INDIA UNDERTAKING)</p>	
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No.CWC/IV-PMS/CRC/2019-20 / 500-A

Dated:-25.04.2019

RM, CWC, RO.

AHD,BLR,BPL,BBSR,CNI,CHD,DLI,GHY,HYD,JPR,KOL,KOCHI,LKO,MUM & PAT.

Sub: Completion of e-APAR's for the year 2018-19 & Goal fixation for the year 2019-20 of Group A&B Officials...reg.

Madam / Sir,

Please refer to this office letter dated 13.02.2019 & 01.04.2019, regarding completion of **Final Year Assessment** of e-APAR for the **year 2018-19** and **Goal Fixation** for the **year 2019-20** of all Group A&B Officers. It was also impressed upon to ensure completion of e-APARs as per guidelines and time schedule brought to your kind notice from time to time.

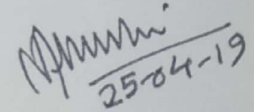
All RMs / HODs are hereby again requested to personally monitor the progress of e-APAR on weekly basis and send a report regarding completion / pendency by email to gmpers@cewacor.nic.in in the following format, so that our hon'ble MD may be apprised of the progress of each Region / Section accordingly.

Name of Region	Total e-APAR for final Assessment 2018-19	Completed status	Total e-APAR for KPA fixation 2019-20.	Completed status

Further, the details of Nodal Officers (Name, CPF Code, email ID and Mob. No.) may be provided to Corporate Office, as most of the Nodal Officers may have shifted / changed due to promotion or transfer etc.

The schedule of closing of e-APAR (2018-19) and KRA setting (2019-20) may strictly be adhered to.

Encl:- As above.

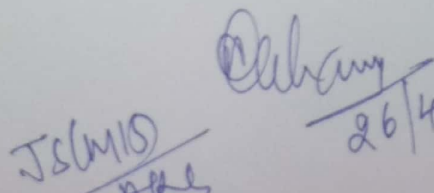


(Arvind Chaudhri)

Group General Manager (Pers.)Distribution to :-

- All HoDs, CWC, CO, New Delhi:-with the request to bring the content of the letter to all concerned.
- GM(MIS), CWC, CO, New Delhi – for updating this on CWC website.
- Sr. PA to Chairman/Sr. PA to MD,SAM to Dir.(Fin.),PS to Dir.(MCP), PS to CVO, CO, New Delhi.
- Guard file.

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