



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/V-CRC/Online-e-APAR/2019-20 / 267-D

Dated:- 03.05.2019

**CIRCULAR**

In continuation of CO letter dated 01.04.19 & 25.04.19. It has now been decided with the approval of the Competent Authority, to extend the time frame for completion of Assessment/Submission of e-APAR for the year **2018-19** and **Target Fixation/ KPA Fixation** for the financial year **2019-20**, in view of that large nos. of officers of Corporation have been deputed for election duty in the General Election in Lok Sabha 2019 and some officials have retired / transferred and are facing difficulties to complete the e-APARs due to frequent change in mapping / functioning errors in the system. To deal with such cases the time frame for completing Assessment / KPA Fixation has now been extended as per the details given as under:-

**Year End Review (2018-19)**

**Goals/KPA fixation(2019-20)**

|                          |                             |                            |
|--------------------------|-----------------------------|----------------------------|
| 1. For Appraisee         | 15 <sup>th</sup> May, 2019  | 15 <sup>th</sup> May, 2019 |
| 2. Approval by Appraiser | 20 <sup>th</sup> May, 2019  | 31 <sup>st</sup> May, 2019 |
| 3. Reviewer              | 31 <sup>st</sup> May, 2019  | --                         |
| 4. Accepting Authority   | 15 <sup>th</sup> June, 2019 | --                         |

It is affirmed that **no further extension** will be granted for completing Assessment for the year **2018-19** and Goal/KPA fixation for the year **2019-20**.

*Priya Gupta*

(Priya Gupta)  
Sr. Asstt. Manager (CR)  
for Group General Manager (Pers.)

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1. All HODs / RMs.
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