



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION
(A GOVT OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No.CWC/IV-Online PMS /CRC/2019-20/D.N. 0266 Dated:- 30.09.2019

CIRCULAR

In continuation of CO Letters dated 13.02.2019, 20.03.2019 and 01.04.2019, as the process of Goals Setting/KPAs fixation by concerned officials for the year **2019-20** has already been completed, it has now been decided with the approval of Competent Authority to open the window for **Mid-Year Review** for all Group A&B officials.

The time frame for **Mid-Year Review** is mentioned below:-

For Appraisee:- **1st October, 2019** to **20th October, 2019**

For Appraiser:- **1st October, 2019** to **31st October, 2019**

It is requested to all concerned to complete the **Mid-Year Review** process within prescribed time frame.

The above guidelines may be followed scrupulously by all concerned.

Priya Gupta
30/9/19

(Priya Gupta)

Sr. Asstt. Manager (CR)

for General Manager (Pers.)

Distribution:

1. All Divisional Heads, CWC, CO, New Delhi
2. All Regional Managers, CWC, Regional Offices

Copy to:

1. PS to Chairman, Sr. PA to MD, PS. to Dir.(MCP), SAM to Dir.(Fin.), PS to Dir.(Pers.), PA to CVO, CWC, CO, New Delhi.
- 2. GM (MIS), CWC, CO, New Delhi-with the request to arrange uploading the circular on CWC website.
3. Guard file.