



**केन्द्रीय भण्डारण निगम**  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



**जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE**

No. CWC/I-IO/Payment (Honorarium)/266/Rectt./17-18

Dated: 21.08.2017

**OFFICE ORDER**

**Sub: Grant of Honorarium to Inquiry Officer/Presenting Officer-reg.**

In continuation to the Office Order of even No. 148A dated 15.06.2015, on the subject cited above, the approval of Competent Authority is hereby conveyed for grant of honorarium as per following rates to IO/ PO for departmental inquiries.

**Calculation of honorarium by considering the designation, complexity of the case, volume of work and time taken for completion of inquiry:**

1) For Retired employees appointed as IO

Sl. No.	Designation	Category of case (to be decided by DA)		
		Low	Medium	High
1.	Director/ED & equivalent	Rs. 40,000/-	Rs. 50,000/-	Rs. 60,000/-
2.	GGM & below	Rs. 30,000/-	Rs. 40,000/-	Rs. 50,000/-

2) For Serving/Part-time employee appointed as IO

Sl. No.	Designation	Category of case (to be decided by DA)		
		Low	Medium	High
1.	GM & above	Rs. 8,000/-	Rs. 9,000/-	Rs. 10,000/-
2.	Secy/CE/DGM & below	Rs. 7,000/-	Rs. 8,000/-	Rs. 9,000/-

3) For Serving/ Part-time employee appointed as PO

Sl. No.	Designation	Category of case (to be decided by DA)		
		Low	Medium	High
1.	GM & above	Rs. 7,000/-	Rs. 8,000/-	Rs. 9,000/-
2.	Secy./CE/DGM and below upto the rank of Manager & equivalent	Rs. 6,500/-	Rs. 7,500/-	Rs. 8,500/-
3.	SAM/SIO/Supdt. & equivalent	Rs. 5,500/-	Rs. 6,500/-	Rs. 7,500/-

The above mentioned honorarium is to be paid to IO/ PO in the following manner.

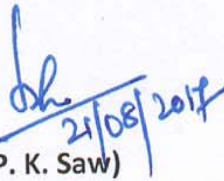
- i. If the enquiry report is submitted within 180 days the above mentioned amount in respective category shall be paid as honorarium to IO/ PO
- ii. If the enquiry report is submitted beyond 180 days and before 365 days then 50% of the above mentioned amount in respective category shall be paid as honorarium to IO/ PO
- iii. If the enquiry report is submitted after 365 days then 25% of the above mentioned amount in respective category shall be paid to IO/ PO.

21/08/2017

The Category of the Case i.e. Low, Medium & High will be decided by the Disciplinary Authority at the time of Appointment of IO/ PO or after submission of the inquiry report, on the basis of complexity of the case, nature & volume of work involved and the same should be specifically put up by the Officer In charge of the Section/ Division processing the case to the Disciplinary Authority for his guidance before taking a view on the complexity.

The case already disposed off by the DA and honorarium has not been paid to IO/ PO since implementation of New Policy i.e. from 15.06.2015, such cases will be treated as **Medium Category** for the purpose of calculation of honorarium.

The other terms & conditions as conveyed earlier vide Office Order dated 15.06.2015 will remain unchanged

  
24/08/2017

(P. K. Saw)

Dy. General Manager (Pers.)

Copy to:

1. All HoDs, CWC, CO, New Delhi
2. All RMs/ CC Head
3. Sr. PA to Chairman/PPS to MD/AM to Dir (Fin)/SAM to Dir (Pers.)/Sr. PA to Dir (MCP)/ PS to CVO, CWC, CO, New Delhi- for information
4. GM (System), CWC, CO, New Delhi for uploading the same on CWC website