

## CENTRAL WAREHOUSING CORPORATION

(A Government of India Undertaking)

4/1, Siri Institutional Area, Hauz Khas, New Delhi - 110016

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E.mail [gmpers.cwhc@nic.in](mailto:gmpers.cwhc@nic.in)

Website :- [www.cewacor.nic.in](http://www.cewacor.nic.in)

No.CWC/XXIV-12/SS-Rectt/2014-15

Dated: 12<sup>th</sup> Jan.,2015

### CIRCULAR

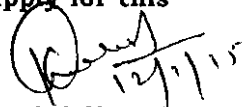
#### **SCHEME FOR AWARD OF MERIT SCHOLARSHIP TO THE WARDS OF EMPLOYEES OF CWC FOR PURSUING STUDIES IN PROFESSIONAL DIPLOMA/DEGREE/POST GRADUATE COURSES IN ENGINEERING, MEDICINE, DENTAL, AGRICULTURE, LAW, MANAGEMENT, COMPUTER APPLICATION AND ALLIED FIELDS ETC.**

Applications in the enclosed prescribed proforma are invited 'as per the existing scheme' from the wards of the employees of the Corporation eligible for grant of Merit Scholarship for professional courses, commencing from the Academic Year 2014-15. Applications duly completed in all respects along with certificate from the Head of the Institution in which the candidate has got admission enclosing photocopies of documents listed below should be submitted through RM/EE/WM as the case may be. **Applications completed in all respects be submitted well in time, so as to reach the undersigned latest by 16.03.2015. Any application received thereafter will be summarily rejected.**

1. Certificate/Degree of the qualifying examination i.e. SSC or Intermediate or Diploma or Degree etc.
2. Mark-sheets of qualifying examination i.e. SSC or Inter or Diploma or Degree ( In case of Diploma or degree as qualifying examination, Mark sheets for all the semesters of the course or a consolidated marks sheet indicating semester wise/yearwise marks are/is to be furnished).
3. Letter of the Agency conducting the Joint Entrance Exams such as EAMCT/AIEEE/CAT/ MAT/Tech. Universities etc. referring the ward to the concerned Institute for admission, is to be furnished in case the admission is taken through JEE.

The contents of the circular alongwith the enclosures may be brought to the notice of all employees and it may also be advised that once the merit scholarship is awarded for a particular course, there is no need to apply again during the currency of the said course.

**Note:- Wards who have not obtained admission through Entrance Exams and have less than prescribed minimum %age of marks in qualifying examination i.e. 70% or 7.00 as CGPA in the grade scale of 10.00 in case of general category and 60% or 6.00 as CGPA in the grade scale of 10.00 in case of SC/ST category need not apply for this merit scholarship.**

  
(Kamlesh Kumar)  
Sr. Asstt. Manager(R&P)

**Encl: Annexures-I, II & III**

#### **Distribution:**

1. All Divisional Heads at C.O. with the request to circulate among the employees /officers working under them.
2. All RMs/SEs/EEs, ROs/CCs with the request to circulate the above **circular alongwith Annexures** to all Warehouses/CCs under their jurisdiction **on top priority** with its copy endorsed to this office.
3. Federation of CWC employees Unions, New Delhi.
4. **GM(MIS) - with the request to upload the circular in web site.**
5. Guard file.



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)



4/1, सीरी इन्स्टीच्यूशनल एरिया, हौजखास, नई दिल्ली-110016

फोन : 011-26515178, टैलीफैक्स 26967256

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संख्या : केभनि/XXIV-12/एसएस-भर्ती/2014-15

दिनांक : 12 जनवरी, 2015

परिपत्र

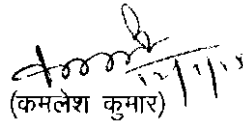
विषय: केन्द्रीय भण्डारण निगम के कर्मचारियों के इंजीनियरिंग, चिकित्सा विज्ञान, दन्त विज्ञान, कृषि, विधि, प्रबन्धन, कम्प्यूटर एप्लीकेशन एवं संबंधित क्षेत्रों आदि में व्यावसायिक डिप्लोमा/डिग्री/स्नातकोत्तर पाठ्यक्रमों में अध्ययन कर रहे पुत्र/पुत्रियों के लिए योग्यता-छात्रवृत्ति प्रदान करने की योजना।

'विद्यमान योजना के अनुसार' शैक्षिक वर्ष 2014-15 से शुरू हो रहे व्यावसायिक पाठ्यक्रमों के लिए निगम के कर्मचारियों के पात्र पुत्रों/पुत्रियों को योग्यता-छात्रवृत्ति प्रदान करने हेतु उनसे संलग्न निर्धारित प्रोफार्मा में आवेदन पत्र आमन्त्रित किए जाते हैं। जिस संस्था में उम्मीदवार ने प्रवेश लिया है, उसके प्रमुख के प्रमाण-पत्र सहित निम्नलिखित दस्तावेजों की फोटो प्रतियों के साथ पूरी तरह भरे हुए आवेदन पत्र क्षेत्रीय प्रबन्धक/कार्यकारी अभियंता/वेअरहाउस प्रबन्धक के माध्यम से जैसा भी मामला हो, प्रेषित किये जाएं। पूर्ण रूप से भरे गए आवेदन पत्र अधोहस्ताक्षरी के पास 16.03.2015 तक पहुंच जाने चाहिए। इसके बाद प्राप्त आवेदन पत्रों को निरस्त कर दिया जाएगा।

1. क्वालिफाइंग परीक्षा अर्थात् एस.एस.सी. अथवा इंटरमीडिएट अथवा डिप्लोमा या डिग्री आदि का प्रमाण पत्र/डिग्री।
2. क्वालिफाइंग परीक्षा अर्थात् एस.एस.सी. अथवा इंटर अथवा डिप्लोमा या डिग्री की मार्कशीट (यदि डिप्लोमा अथवा डिग्री क्वालिफाइंग परीक्षा है तो वे पाठ्यक्रम के सभी समेस्टरों की मार्कशीट अथवा समेस्टरवार/वर्षवार समेकित मार्कशीट) प्रस्तुत की जाए।
3. यदि प्रवेश जेईई के द्वारा लिया गया हो तो संयुक्त प्रवेश परीक्षा आयोजित करने वाली एजेंसी जैसे ईएएमसीटी/एआईईईई/कैट/मैट/तकनीकी विश्वविद्यालय आदि का पत्र, जिसके द्वारा एडमिशन के लिए पुत्र/पुत्री को संबंधित संस्थान में रेफर किया गया है, भी प्रस्तुत किया जाए।

कृपया इस परिपत्र एवं अनुलग्नकों की विषयवस्तु से सभी कर्मचारियों को अवगत कराया जाए तथा यह भी सलाह दी जाए कि यदि उक्त किसी विशेष पाठ्यक्रम के लिए एक बार छात्रवृत्ति प्रदान कर दी जाती है तो उक्त पाठ्यक्रम के चालू रहने के दौरान दोबारा आवेदन करने की आवश्यकता नहीं है।

टिप्पणी : ऐसे बच्चे जिन्होंने प्रवेश परीक्षा के माध्यम से प्रवेश नहीं लिया है तथा क्वालिफाइंग परीक्षा में सामान्य श्रेणी के लिए निर्धारित न्यूनतम प्रतिशत अंक अर्थात् 70% अंक अथवा 10.00 के ग्रेड स्केल पर 7.00 सीजीपीए तथा अनु. जाति/जनजाति श्रेणी के लिए 60% अंक अथवा 10.00 के ग्रेड स्केल पर 6.00 सीजीपीए प्राप्त नहीं किये हैं वे इस मेरिट छात्रवृत्ति के लिए आवेदन न करें।

  
(कमलेश कुमार)

वरिष्ठ सहायक प्रबन्धक (आरएण्डपी)

संलग्नक : अनुलग्नक I, II एवं III।

वितरण :

1. सभी विभागाध्यक्ष, केभनि, कॉरपोरेट कार्यालय, नई दिल्ली को इस अनुरोध के साथ प्रेषित कि वे इसे अपने अधीन कार्य कर रहे अधिकारियों/कर्मचारियों में परिचालित करें।
2. सभी क्षेत्रीय प्रबन्धक/अधीक्षण अभियंता/कार्यकारी अभियंता, क्षेत्रीय कार्यालय/निर्माण सैल को इस अनुरोध के साथ प्रेषित कि वे उपरोक्त परिपत्र को अनुलग्नकों सहित अपने अधिकार क्षेत्र में आने वाले वेअरहाउसों/निर्माण सैलों में प्राथमिकता के आधार पर परिचालित करें तथा इसकी प्रति इस कार्यालय को पृष्ठांकित करें।
3. सीडब्ल्यूसी कर्मचारी यूनियनों का फैंडरेशन, नई दिल्ली।
4. महाप्रबंधक (एमआईएस) को इस अनुरोध के साथ कि वे कृपया इस परिपत्र को वेबसाइट पर अपलोड करें।
5. गार्ड फाइल

ANNEXURE-I

The General Manager (Personnel)  
Central Warehousing Corporation  
4/1, Siri Institutional Area  
**Hauz Khas, New Delhi-110016.**

Sir,

I \_\_\_\_\_ Son/Daughter of  
Sh/Smt. \_\_\_\_\_ who is working as  
\_\_\_\_\_ in the Central Warehousing  
(Designation)  
Corporation \_\_\_\_\_ hereby apply  
(Place of Posting)

for grant of scholarship from the Central Warehousing Corporation under the Merit Scholarship Scheme for the children of employees of Central Warehousing Corporation for pursuing Diploma Course in any Engineering Discipline or Degree Courses in Engineering/Medicine/Dental/Agriculture/Veterinary/Fishery/Law/Professional Post Graduate Course in MBA/Master of Computer Application/Masters programme in International Business (IIFT) and Masters Degree in Agriculture Science/Veterinary and Fishery Sciences/Law.

I am pursuing full time Diploma/Post Graduate Diploma /Degree Course in the \_\_\_\_\_  
\_\_\_\_\_ in the 1st / 2<sup>nd</sup> year (Tick whichever is applicable  
(Name of Discipline )  
of the course at \_\_\_\_\_  
(Name of Institution with full Postal Address)

I have read the conditions and procedure for award of the Central Warehousing Corporation Scholarship as laid down in the existing Scheme and hereby undertake to abide by the same in case I am selected for the Scholarship.

**My full particulars are given below:-**

1. Full Name \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Permanent Address \_\_\_\_\_  
\_\_\_\_\_
4. Date of Birth \_\_\_\_\_
5. Whether Belonging to SC/ST \_\_\_\_\_
6. Educational Qualification \_\_\_\_\_  
(prior to the course being pursued now)
7. Course of study being pursued now i.e. \_\_\_\_\_  
Diploma/ P.G. Diploma/Degree Course with  
stream/discipline

8. Whether admission in Diploma/P.G. Diploma /Degree course being pursued obtained through common entrance test? \_\_\_\_\_

**If so, a copies of CET/JEE result and their letter referring the ward to the particular Institute for admission ( must be enclosed).**

9. Duration of course From \_\_\_\_\_ to \_\_\_\_\_  
(Month) ( Year) (Month) ( Year)

10 (a) Academic Year in which admitted \_\_\_\_\_

(b) Date of Admission \_\_\_\_\_

11. Whether applicant is in receipt of scholarship, if so \_\_\_\_\_

(a) Nature of Scholarship \_\_\_\_\_

(b) Amount of Scholarship \_\_\_\_\_  
Per month/Per year

( c) Name & Address of Office which has awarded scholarship. \_\_\_\_\_

12. Whether the Institution in which pursuing the Diploma/P.G. Diploma Degree in Engineering/Agriculture/Medicine/ Veterinary /Fishery Sciences and Professional Post-Graduate courses in MBA/MCA, is a Govt. Institute or Private Institute recognized by the Central Govt./State Govt./AICTE \_\_\_\_\_

13. Marks/Division obtained in qualifying examination i.e. SSC/Inter/Diploma /Degree as the case may be as recognised for admission to above said Diploma/PG Diploma/Degree Course along with attested copies of testimonials/mark sheets of all semesters in case the qualifying exams is a diploma/degree (as stated in column No. 6 on pre-page.) \_\_\_\_\_

14. Whether CWC has already awarded merit, scholarship to any children of employee if so the following particulars may be furnished. \_\_\_\_\_

a) Name of the Ward \_\_\_\_\_

b) Year in which awarded scholarship \_\_\_\_\_

c) Amount of scholarship per month \_\_\_\_\_

d) Course \_\_\_\_\_

Dated \_\_\_\_\_

Place \_\_\_\_\_

**Present Address:**

\_\_\_\_\_

(Signature of Student)

**AFFIRMATION BY THE EMPLOYEES WHOSE SON/DAUGHTER HAS APPLIED FOR AWARD OF SCHOLARSHIP FROM CENTRAL WAREHOUSING CORPORATION.**

I hereby affirm that the particulars given by my first/second son/daughter Sh/ Kum \_\_\_\_\_ in his/her application are correct and I shall be liable to disciplinary action by the Central Warehousing Corporation, if the information furnished above is found to be false at any stage.

Particulars of all children starting from eldest:

| S.No | Name of Child | Date of Birth |
|------|---------------|---------------|
| 1.   |               |               |
| 2.   |               |               |
| 3.   |               |               |
| 4.   |               |               |

Signature \_\_\_\_\_

(Name of employee of CWC) \_\_\_\_\_

Designation \_\_\_\_\_

Present Place of Posting \_\_\_\_\_

Date:  
Place:

**Declaration to be given by the Employee**

I, \_\_\_\_\_ hereby confirm that I availed/am availing the scholarship in respect of my not more than two wards under the both Merit Scholarship schemes being operated by the Corporation.

Signature of the employee

Witness:

Name: \_\_\_\_\_  
Designation \_\_\_\_\_  
Place of Posting: \_\_\_\_\_

**(CERTIFICATE TO BE RECORDED BY THE HEAD OF THE INSTITUTION)**

The statement made by the applicant Sh./Kum. \_\_\_\_\_  
\_\_\_\_\_ Son/Daughter of Sh./Smt. \_\_\_\_\_  
\_\_\_\_\_ in his/her application is  
correct.

It is certified that he/she is a student of Ist /2<sup>nd</sup> year ( Tick whichever is applicable) in  
Diploma/ PG Diploma/Degree Course \_\_\_\_\_ and this Institution  
(Name of the course with discipline)  
is a Govt. Institution/ a Private Institution (tick whichever is applicable)and is affiliated to  
\_\_\_\_\_ University & Recognized  
by \_\_\_\_\_ The duration of the Course is \_\_\_\_\_ years with effect  
from \_\_\_\_\_ to \_\_\_\_\_  
(Month) (Year) (Month) (Year)

It is also certified that Sh./Kum. \_\_\_\_\_ has  
secured the admission in this Institute through :-

- (a) Common Admission Test/Joint Entrance Examination conducted by \_\_\_\_\_  
OR
- (b) Directly on merit based on the marks secured in the qualifying examination for the  
said course  
OR
- (c) Joint Entrance Exam conducted by this Institute on \_\_\_\_\_ (give date)

It is certified that the performance and conduct of Shri/Kum. \_\_\_\_\_  
\_\_\_\_\_ is satisfactory.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Head of Institution/Registrar/Dean

Seal of the Institution  
With complete postal address

Dated:  
Place