



  
**केन्द्रीय भण्डारण निगम**  
(भारत सरकार का उपक्रम)  
**CENTRAL WAREHOUSING CORPORATION**  
(A GOVT. OF INDIA UNDERTAKING)



जन जन के लिए भण्डारण - WAREHOUSING FOR EVERY ONE

No. CWC/I-DOP/Rectt/18-19/183A

Dated: 26.11.2018

**CIRCULAR**

**Sub: DoP for Pest Control Services- reg.**

With the approval of the Competent Authority, the following Delegation of Powers is affected for PCS work. New DoP alongwith the relevant instructions is as under:

1. General Instructions

- (i) HoD/PCS Division and RM of the GM level, will exercise the power of GM.
- (ii) PCS Cell Incharge in the field will exercise the power of Warehouse Manager (below 15000 MT category).
- (iii) RM will exercise the power of DGM where the RM of the rank of AGM/Manager is posted in the region.
- (iv) The technical incharge of the regions having profit more than Rs. 1 Crore under PCS head will exercise the power of AGM and others below one Crore profit will exercise the power of Manager. Technical incharge of the rank of AGM and above posted in the region will exercise the power as per DoP.

**2. AMENDMENTS IN THE EXISTING DOP**

- (i) **PROCUREMENT** - The RO will exercise the power as mentioned at page No. 24 of the existing DoP, Item No. 12.0.
- (ii) **PUBLICITY** - In the existing DoP Item No. 30 (i) & (ii), at page No. 83 is related to publicity, advertisement. For the publicity of Pest Control Services ,Item No.30(iii) has been inserted after 30(ii) at page - 83 of the existing DoP detailed as under:

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR	REMARKS
30 (iii)	Sanction of expenditure of publicity and advertisement for PCS related activities/service	Full powers	Upto Rs. 5 Lakh per annum	Upto Rs. 2 Lakh per annum	Upto Rs. 1 Lakh per annum		

(iii) **TRAINING** – The PCS Division will issue the detailed instructions for participation in the training and accordingly the RM will exercise the power mentioned at Page No. 76, Item No. 19.

(iv) **CASUAL LABOURS** – The existing DoP mentioned at Sl. No. 38 page No. 84 has been modified as under:

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR	REMARKS
38	Expenditure on engaging casual labour for PCS, disinfestations in dire need preferably through the H&T contractor or through contract made for this purpose			Full powers			For short durations only

(v) **TENDER PARTICIPATION** –DoP with the heading “PCS (Pest Control Services)Tender” has been added at Page No. 45 as Item No. 31 of the existing DoP as detailed below:

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR	REMARKS
31	Tender participation	Full Powers	Upto Rs. 5 Crore	Upto 1 Crore	Upto 50 lakh	Upto 25 lakh	The general conditions mentioned in the existing DoP and instructions issued by the CO from time to time shall be followed

(vi) **OPENING & OPERATING PEST CONTROL CELLS** - The DoP for opening and operating of PCS Cells has been inserted at Sl. No. 1(i) after Sl. No. 1 of page No. 78 detailed as under:

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR	REMARKS
1 (i)	Opening & operating Pest Control Cells			Full powers in consultation with the technical Incharge			Where Corporation is not having any warehouse/CFS/ICD etc

(vii) **OUTSOURCED MANPOWER** – The existing DoP on the matter will continue.

- (viii) **ACCREDITATION OF OPERATORS THROUGH DIRECTORATE OF PPQS AND ANY EXPENSES ON INSPECTION ETC.** – The DoP has been inserted at Sl. No. 18(i) after Sl. No. 18, page No. 81 as detailed below:

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR
18 (i)	Sanction of the expenditure incurred on accreditation of operators through Directorate of PPQS and any expenses on inspection etc			Full powers		

- (ix) **SANCTION FOR THE WRITE OFF** – No amendment in Item No. 20.0, Page No. 33.

Further, Item No. 21.0, page No. 33 shall include Pest Control Services also alongwith depositors/clients as mentioned below.

S. No.	Subject Matter	Dir	GM	DGM	AGM	MGR
21.0	Write off of outstanding dues payable by depositors/clients in respect of storage charges, marketing facilitating charges, PCS charges and other dues connected with warehousing: i) Central Govt./State Govt./Govt. Undertakings  ii) Cooperative Societies	a) Upto Rs. 5 lakhs in each case subject to maximum of Rs. 50 Lakhs in a year  b) Rs. 1 lakh in each case subject to maximum of Rs. 10 lakhs in a year	a) Upto Rs. 3 lakhs in each case subject to maximum of Rs. 25 Lakhs in a year  b) Upto Rs. 70000/- in each subject to maximum of Rs. 7 lakhs in a year	a) Upto Rs. 1.50 lakhs in each subject to maximum of Rs. 12 Lakhs in a year  b) Upto Rs. 50000/- in each subject to a maximum of Rs. 5 lakhs in a year		

	iii) Private Undertakings, institutions and individuals	c) Upto Rs. 25000/- subject to maximum of Rs. 5 lakhs in a year	c) Upto Rs. 15000/- in each case subject to maximum of Rs. 4 lakhs in a year	c) Upto Rs. 10000/- in each case subject to maximum of Rs. 3 lakhs in a year		
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The above modifications/ instructions will be applicable with immediate effect.

*Arvind Chaudhri*  
26-XI-18

**(Arvind Chaudhri)**  
**Group General Manager (Pers)**

**Distribution:**

1. All HoDs, CWC, CO, New Delhi
2. All Regional Manager, CWC – with a direction to forward the circular to all concerned.

**Copy to:**

1. PS to Chairman/ PPS to MD/PS to Dir (MCP)/SAM to Dir (Fin)/ PA to CVO – for information please.
2. GM (MIS), CWC, CO, New Delhi – for arranging to upload on CWC website.