



केन्द्रीय भण्डारण निगम

(भारत सरकार का उपक्रम)

CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण - Warehousing for Everyone

No: TQC/Storage-Policy/2020-21

Dated: 09-06-2020

All Regional Manager
Central Warehousing Corporation
Ahmedabad/Bangalore/Bhopal/Chandigarh/Chennai/Delhi/Guwahati
Hyderabad/Jaipur/Kochi/Kolkata/Lucknow/Mumbai/Patna

Sub: Proper Recording of Moisture Content at the time of receipt and issue in Warehouses...reg.

During the recent Squad Inspections of Vigilance in some of the Warehouses, it was observed that Moisture was not recorded correctly. Moisture at the time of receipt and issue should be recorded correctly & maintained properly to avoid any abnormal storage losses in food grains during storage. In this context, following guidelines must be followed scrupulously:

1. All the Warehouses must be equipped with Digital Moisture Meter with ink printer and having facility to transfer the data in Computer/Laptop as per the specification mentioned in ISO doc. No. WI/TECH/PUR/01. It should be ensured that minimum two numbers of Moisture metres with this specification are available in each Warehouse.
2. The moisture should be recorded correctly at the time of receipt and issue. Print out of Moisture content should be taken and recorded properly. It should also be authenticated properly by the representative of depositors.
3. All the data of recorded moisture content with details must be transferred in Laptop/Computer on daily basis and also conveyed to the depositor through e-mail, if representative of depositor is not deputed/ available at the centre.
4. Record of Moisture content in electronic mode/printed slip must be made available to IO/Inspection team Squad deputed by RO/CO henceforth to avoid such type of repetitive discrepancies.

In light of above, it is advised to ensure recording of correct moisture in warehouses and also its record in electronic mode without fail. Any deviation in this regard shall be viewed seriously and action may be taken against the delinquent staff. This guideline should be brought to the knowledge of all Warehouse Managers and Technical Staffs in the region for implementation.

Group General Manager (Technical)

Copy to:

1. GGM (MIS) with the request to upload on CWC website.
2. AGM(Vig.) for information.