

GENERAL MANAGER (FINANCE) SECTT.

No. CWC CO-FD0CASH/2/2020-FINANCE/

8th February, 2023

Sub: **Receipt of funds into the Bank A/c of Corporate Office opened with HDFC Bank Ltd.**

1. In line with the instructions issued by Competent Authority, bank A/c of Corporate Office has been opened with HDFC Bank Ltd. and is fully operational. The bank details are as under:

Name of Account Holder	- CENTRAL WAREHOUSING CORPORATION
Bank Name	- HDFC BANK LTD
Branch Name	- A – 24, HAUZ KHAS, NEW DELHI - 110016
Account No.	- 50100308128200
IFSC	- HDFC0000467
MICR	- 110240071

2. In addition, for receipt of funds through Unified Payments Interface (UPI)/BHIM, UPI/BHIM QR codes, debit Card/Credit Card (including Rupay Cards), a Point of Sale (POS) machine has also been installed in Corporate Office with Cash & Bank Section, Finance Division. Any payment received through POS machine gets credited in Corporation's HDFC Bank A/c.

3. Accordingly, all the concerned HoDs are requested to kindly ensure that all types of receipts at Corporate Office mentioned as under should be received through above two modes at (1) and (2) above only in HDFC Bank:-

- (a) Tender Form fee (either through M/s. ITI Ltd. or through GeM).
- (b) Earnest Money Deposit/Security Deposit (either through M/s. ITI Ltd. or through GeM)
- (c) Dividend received from State Warehousing Corporations
- (d) Sale of scrap
- (e) Income tax refund including interest
- (f) Payment made by the employee towards Written Down Value (WDV) of Laptop, mobile/any other asset and payment against settlement of any advance etc.
- (g) Any other type of payment not covered in above.

4. All the HoDs are requested to ensure that all the future tenders/RFPs/EOIs of the Corporation floated from Corporate Office, contains the HDFC Bank details for receipt of tender fee, EMD and SD.

5. Accordingly, instructions may be issued by the respective Divisions (with respect to area of their concern) so that the receipt of funds in banks other than HDFC Bank can be stopped and old Bank A/cs can be closed.

(Amit Puri)
General Manager (F&A)

To:

All HoDs, CWC, CO, New Delhi, for information & necessary action please.

Copy for kind information to:

- 1. Dir. (Fin.), CWC, CO, New Delhi
- 2. MD, CWC, CO, New Delhi