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Azadi Ka  
Amrit Mahotsav



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)

**CENTRAL WAREHOUSING CORPORATION**  
(A Govt. of India Undertaking)  
जन-जन के लिए भण्डारण/Warehousing for Everyone



भूमि कृतमम्  
THE EARTH - OUR FAMILY - OUR FUTURE



No. CWC/CO-PD0IR/EMPLY FORUM/2023-24

Date: 11-10-2023

All RMs & HoDs  
Central Warehousing Corporation

**Subject: Employee Forum-Grievance Redressal Mechanism ...reg.**

**Ref:** Circular No. CWC CO-PD0PLCY/7/2023-PRS dated 02.06.2023

Madam/Sir,

Apropos of the subject cited above and letter under reference, an employee forum has been created in order to address the grievances of employees of the Corporation. In this connection, it is to inform that the Employee Forum for the month of October' 2023 has been rescheduled on **26.10.2023, 03:00 PM to 04:00 PM**. Therefore, all the HoDs /RMs are requested to apprise/inform all employees posted under them and at Warehouse level on above.

Encl: As Above

(Vivekanand Mishra)  
Nodal Officer, Employee Forum  
Deputy General Manager (G)  
Email: vmishra@cewacor.nic.in

**Copy to:-**

1. PS to MD / PS to Dir. (MCP)/PA to Dir. (F&A) PPS to Dir. (Pers.), CWC, CO, New Delhi
2. GM (MIS), CWC, CO, New Delhi- for uploading the Circular on Website & e-office



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No. CWC CO-PDOPLCY/7/2023-PERS

Dated: 02.06.2023

## CIRCULAR

### Subject: Creation of Employee Forum.

With a view to provide an effective Grievance Redressal mechanism, it has been decided that the employees may walk in to the Office of Managing Director, CWC or may interact through virtual mode directly on a personnel/Official issue/grievance of the individual employee.

The modalities in this regard are prescribed below:


**Day:** Every Thursday of the 3<sup>rd</sup> week of the month.  
**Time:** 12.30 p.m. to 1.30 p.m.  
**Nodal Officer:** Shri Vivekanand Mishra, DGM(G)  
**E.mail :** [vmishra@cewacor.nic.in](mailto:vmishra@cewacor.nic.in)

Employees interested to interact with the Managing Director through virtual mode may contact the Nodal Officer, Shri Vivekanand Mishra, DGM(G) as per the details mentioned above.

- The VC Link for interaction will be provided by Shri Anshu Kumar Sharma, Supdt.(MIS) may be contacted (**E.mail:** [sharma.anshu@cewacor.nic.in](mailto:sharma.anshu@cewacor.nic.in)) and only one employee will be allowed at given point of time to interact and present his/her grievance/matter.
- The physical or VC Meeting will be taken up on first come first serve basis.
- Due to limitation of time, if an employee is not able to meet and present his/her grievances to the Managing Director, the employee will be provided opportunity in the subsequent month's meeting.

All the Regional Managers are requested to arrange to apprise the employees posted under them on above.

This issues with the approval of the Competent Authority.

  
Digitally signed by  
ANIL MANIK RAO  
Date: 2023.06.02  
13:19:09 +05'30

**(Anil Manik Rao)**  
**Group General Manager (Pers.)**

### Copy to:

1. All Heads of Divisions, CWC, CO, New Delhi.
2. All Regional Managers, Regional Offices.
3. PS to MD / PS to Dir (MCP)/PA to Dir (F&A) PPS to Dir (Pers.), CWC, CO, New Delhi
4. GM(MIS), CWC, CO, New Delhi- for uploading the Circular on Website & e-office

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