



No. CWC CO-PD0CR/2/2020-PERS

Dated:- 21.11.2022

CIRCULAR

In continuation of circular No. CWC/IV-CRC/e-APAR/2022-23/ dated: 29-03-2022, vide which the timelines for writing of Annual Performance Appraisal Report (APAR) of all Group – A & B officers for the appraisal year 2022-23 was promulgated.

Few technical issues reported have now been resolved. In view of the same, the timelines for Mid-Year Review have been extended with the approval of the Competent Authority as per the following schedule:

Authority Concerned	Mid-year Assessment for the period 2022-23	
	Window opening date	Window closing date
For Appraisee	22.11.2022	01.12.2022
For Appraiser	22.11.2022	11.12.2022

It is therefore, requested to all concerned to complete the **Mid-Year Review** process within prescribed timeline.

The above guidelines may kindly be followed scrupulously by all concerned.

(Sumit Kumar)
MGR (CR, Trng. & Policy)

Distribution:

1. All Divisional Heads, CWC, CO, New Delhi
2. All Regional Managers, CWC, Regional Offices

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2. SAM (MIS), CWC, CO, New Delhi-with the request to arrange uploading the circular on CWC website.