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Azadi Ka
Amrit Mahotsav



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)

CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण/Warehousing for Everyone



No. CWC CO-PD0ADMN/313/2021-PERS

Date: 27.12.2023

Circular

Sub: Empanelment of Hotels with CWC Corporate Office - New Delhi

Outstation senior officials of the Corporation used to visit Delhi/NCR for official work and require to stay at hotels. To facilitate their stay at good hotels within their entitlements, Corporation has empanelled reputed hotels in Delhi/NCR, keeping in view the entitlements at different levels on agreed terms/conditions. Details enclosed in **Annexure A**.

The visiting officers can avail the stay facility at above said hotels as per their entitlements only. There shall be no change of hotel entitlements by virtue of above arrangements with these hotels and all other existing procedure/process for settlement of TA/DA bills would be applicable. The hotel rates shall be applicable till 30th Sept 2024.

The booking of these hotels may be got done through Administration Section of Personnel Division, Corporate Office, to avoid any difficulty in getting accommodation and also settlement of bills of hotels.

The contents of this communication may be brought to the notice of all concerned officers working in the region, for their guidance and further needful.

**(Amrish Gautam)
General Manager (Admn.)**

Distribution:

1. All Directors, Functional Directors, Central Warehousing Corporation
2. All RMs, CWC, Regional Offices

Copy for information to:

- 1) PS to Chairman/MD/Dir(MCP)/Dir(F), CWC, CO, New Delhi
- 2) All HoDs, CWC, Corporate Office, New Delhi
- 3) Secretary, CWC, CO, New Delhi - with the request to circulate above circular among all Directors, CWC.

Annexure-A

The Ashok Hotel

Room Category	Occupancy	Room Rate (per room per night)	Inclusions
Standard Room	Double	Rs. 5800/- + GST	Buffet Breakfast
Executive Suite	Single	Rs. 6300/- + GST	Buffet Breakfast and 01 Major Meal
Luxury Suite	Single	Rs. 8000/- + GST	Buffet Breakfast and 01 Major Meal
Mini-Deluxe Suite	Single	Rs. 15000/- + GST	Buffet Breakfast and 01 Major Meal
Deluxe Suite	Single	Rs. 20000/- + GST	Buffet Breakfast and 01 Major Meal
Complimentary	Fresh Fruit Basket & Bottled Drinking water in the room Coffee/Tea maker in the room along with quantified proprietary items Free Wi-fi facility in the rooms Free Daily Newspaper		

Hotel ITC Maurya

Room Category	Rate (In INR)	Occupancy	Key Benefits & Rate Inclusions
Executive Club	7,500/- + taxes	Single	Buffet Breakfast, Wi-Fi, one major meal (lunch/dinner) & 2 pcs laundry per day per guest
Executive Club Exclusive	9,500/- + taxes	Single	Buffet Breakfast, Wi-Fi, one major meal (lunch/dinner) & 2 pcs laundry per day per guest
The Towers	12,500/- + taxes	Single	Buffet Breakfast, Wi-fi, one major meal (lunch/dinner) & 2 pcs laundry per day per guest and luxury hours
ITC One	14,500/-+ taxes	Single	Buffet Breakfast, Wi-fi, one major meal (lunch/dinner) & 2 pcs laundry per day per guest and luxury hours

Double Occupancy Rate is INR 2000 + Taxes, extra.
All Transfer if required are on charges as applicable.