



No.CWC/IV-CRC/e-APAR/2022-23

Dated: - 28.04.2022

## **CIRCULAR**

This has reference to the circular No.CWC/IV-CRC/e-APAR/2022-23 dated 29-03-2022, vide which the timelines for submission of **KPA/KRA Fixation** for the year 2022-23 was promulgated. In view of the fact, that some of the officers could not complete the task within the specified timeline, therefore the date for completion of KRA Fixation process for the year 2022-23 has been extended as below: -

For Appraisee: - To be submitted on or before **15<sup>th</sup> May, 2022**

For Appraiser: - To be approved on or before **30<sup>th</sup> May, 2022**

In view of above, all concerned officers are requested to complete the KPA/KRA Fixation & its Approval by their Appraiser for the year 2022-23 within the specified timeline, so that the APAR process is concluded within time.

This issues with the approval of Competent Authority.

(Sumit Kumar)  
Manager (CR & Policy)

### **Distribution to:**

1. All HoDs, CWC, CO, New Delhi.
2. SAM(MIS), CWC, CO, New Delhi – for updating this on CWC website.
3. All RMs, CWC, Regional Offices.
4. PS to MD, PS to Dir. (Fin.), PS to Dir. (Pers), PS to Dir (M&CP), CVO(Vig.), AGM(Vig.), CWC, CO, New Delhi.