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Azadi Ka
Amrit Mahotsav



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)

CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण/Warehousing for Everyone



No. CWC CO-PD0ADMN/54/2020-PERS-Part(1)

Date 01.04.2022

CIRCULAR

Subject: Reimbursement of Bill Payment of mobile phones/ landline/ broadband to the entitled officers regarding.

Kind attention is invited to circular dated 05.01.2018, 29.08.2018 & 20.05.2020 vide which bill payment of mobile phones/ landline/ broadband are being reimbursed to the entitled officers/employees.

With the approval of Competent Authority, it has been decided that all the entitled officers are requested to submit their mobile bills for reimbursement within three (3) months from the due/last date of payment of bill. After the expiry of 03 months period, no claim of reimbursement will be entertained else the individual has to get the same condoned from HOD Personnel in Corporate Office or RM in Regional Office with valid reason for delay before submitting the bills for reimbursement. This circular comes into force with immediate effect.

(Amrish Gautam)

Dy. Gen. Manager (Admn)

Distribution:-

- All Divisional Heads, CWC, CO, New Delhi
- All RMs, CWC, ROs
- PPS to Chairman, PS to MD/ Dir (P)/ Dir (M&CP), PA to Dir (F), CWC, CO, New Delhi
- SAM (MIS), CWC, CO, New Delhi – with a request to kindly upload the same on CWC website.

निगमित कार्यालय :4/1, सीरी इंस्टीट्यूशनल एरिया, अगस्त क्रांति मार्ग, हौज़ खास, नई दिल्ली-110016

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