




 केन्द्रीय भंडारण निगम
CENTRAL WAREHOUSING CORPORATION
 (भारत सरकार का उपक्रम) / (A GOVT. OF INDIA UNDERTAKING)



NO.CWC/RO-CNI/Estt / SHWW /2021-22

Date:08.04.2021

OFFICE MEMORANDUM**SUB : CONSTITUTION OF COMPLAINTS COMMITTEE TO REDRESS SEXUAL HARASSMENT OF WORKING WOMEN AT WORK PLACE.**

In accordance with CO Circular No.CWC/I-SHR/115/Rectt/805A Dated 11.03.2016 on Redressal of Sexual harassment in work place, a complaint mechanism in the form of a Internal Complaint committee had been constituted at Regional Office, Chennai. The Committee is reconstituted as some of the members are transferred / superannuated. Therefore, with the approval of the Competent Authority, the said committee has been reconstituted.

1	Smt.Priya Jacob, AGM (G), CWC, RO, Chennai	Chairperson
2	Smt.K.Chitra, AGM (A/Cs), CWC, RO, Chennai	Member
3	Shri Sitaram Raju Sayala, SAM(T), CWC, RO, Chennai	Member
4	Smt.R.K.Sudha,Advocate Old No.41 /New No.82, Flat No.11, 3rd Main Road, Gandhi Nagar, Adyar, Chennai - 600 020. Cell No : 7010465272	Member

The Committee shall function from 08.04.2021 for a period of 3 years. The Internal Complaints Committee shall inquire into the complaints and give recommendations as may be considered necessary under the provisions of "The Sexual Harassment of Women at work place (Prevention, Prohibition & Redressal) Act, 2013. The committee shall be responsible for timely Redressal of grievances / complaints as and when made by the victim women employees. The Committee shall submit an annual report of the Complaints received and the action taken thereon by them to The Regional Manager, CWC, RO, Chennai.

J.NAVUKKARASU
MANAGER(Admn.)

To:

The Chairperson & Members of the Committee.

Copy to

1. The GGM (Pers) / Manager (Liasion), CWC, CO, New Delhi.
2. All WHM / Managers -CW / CFS / DPE of Chennai Region.
3. Notice Board.
4. Guard File.

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