



**Central Warehousing Corporation
(A Govt. of India Undertaking)**

EXPRESSION OF INTEREST (EOI)

FOR

**HIRING OF PRIVATE GODOWNS FOR STORAGE OF FULLY PRESSED
COTTON BALES FOR THE COTTON SEASON 2020-21 IN THE STATES OF
ANDHRA PRADESH AND TELANGANA**

EOI START DATE	At 10.00 Hrs on 22.10.2020
EOI CLOSING DATE	Upto 15.00 Hrs on 05.11.2020
EOI OPENING DATE	At 15.30 Hrs on 05.11.2020

Central Warehousing Corporation (CWC) a premier Schedule -A, Miniratna, Public Sector Undertaking invites sealed Expression of Interest for hiring of well-constructed Godowns / Warehouses located in the states of **Telangana** and **Andhra Pradesh** owned by individuals, companies, institutions, service providers etc., for storage of fully pressed cotton bales (F.P Cotton Bales) for the cotton season 2020-2021.

Party should submit the EOI as under:-

1. Envelope containing EOI form Technical
2. Envelope containing EOI form Financial
3. Declaration

Each envelope should be superscripted as "**EXPRESSION OF INTEREST FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. COTTON BALES - COTTON SEASON 2020-21**" and should contain the name and address of the party at the bottom.

The EOI form duly completed and addressed to:-

**Regional Manager,
Central Warehousing Corporation
"Warehousing Sadan", Behind Gandhi Bhavan, P.B.No.34, Nampally,
Hyderabad 500001
PH: 040-24732049, Email: rmhyd@cewacor.nic.in**

The documents should reach to the above address on or before **05.11.2020 up to 15.00 Hrs** and the same will be opened at **15.30 Hrs** on the same day, in the presence of party who may wish to remain present.

Storage worthiness of godowns would be ascertained by CWC in association with Cotton Corporation of India which will be done prior to hiring of godowns. The godown owner should make the premises available for inspection and survey as planned by CWC.

The selection of godowns shall be based on the Capacity (Godowns > 5000 MT would be preferred), Storage Charges, Year of construction of Warehouse, Safety aspects and the Facilities provided etc.

CWC reserves its right to accept or reject partly or fully any or all EOIs without assigning any reasons thereof.

Regional Manager

EOI – TECHNICAL**EOI FORM FOR HIRING OF PRIVATE GODOWNS FOR 2020-21 SEASON**

Name of Godown (in case of more number of godowns in premises, specify the godown names separately along with premises name) (Full address of Godown along with land mark)		
Name of Godown Owner (Individual, Companies, Institutions etc.) The copy of partnership deed in case of partnership firm and copy of Registration certificate from concerned in case of a company, LLP, cooperatives etc be enclosed.		
Name of Contact Person & Telephone No./Mobile No.		
PAN No. (Photocopy to be enclosed)		
GST NO. if any. (Photocopy to be enclosed)		
Availability of Weigh bridge, its capacity & working condition. If no, please specify nearest weight bridge and its distance		
Whether CCTV Cameras with at least one month backup facility installed or not. If Yes, please specify points where installed	No. of Cameras: Points:	
Availability of: a) Pucca Boundary Wall (4 sides) b) Pucca approach roads from main road to all loading points of the godowns		
Area of the godown	Total Carpet Area	Approx. Number of bales that could be stored
Area to be offered to CWC for storage of F.P. bales	Area.....Sq.ft. No. of Compartments:..... Total Capacity: (In Cotton Bales)	

Firefighting facilities available in godowns:			
a. Availability of continuous Water Source (Well, Tube well, bore well, Overhead tank, Underground tank etc. and its capacity)			
b. Water storage tank and its capacity (Overhead, underground tank etc)			
c. Availability of Hydrants (No. of water hydrants available with hose pipe with nozzle)			
d. Availability of Fire Extinguishers	No. of fire extinguishers & type	No. of Fire buckets	No. of water Drums
Distance from the Fire Station along with name and contact number of the Fire Station			
Whether hamalies for handing of cotton bales are available or not	If Yes, Number of hamalies.....		
Iron Trolleys should be provided for handling of cotton bales at the time of receipt / delivery of bales in the ratio of 1 trolley for each 2000 bales			
Whether Stack Plan attached and sketch of the godown location			
Whether godown is having No objection certificate from State Fire Department. (if YES, attach copy)			
Whether any HT/LT Lines are passing in the godowns premises.			

We accept all terms and conditions of EOI.

Signature of Godown owner/bidder

Place:

Date:

EOI – FINANCIAL**EOI FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. COTTON BALES FOR THE COTTON SEASON 2020-21 IN THE STATES OF ANDHRA PRADESH & TELANGANA**

Name of the Godown & Address: _____

We have gone through all the Terms and Conditions of the EOI invited by CWC, Regional Office, Hyderabad and declare to abide by the same. We agreed to offer our godown/warehouse for the purpose of storage of F.P. Cotton Bales to CWC on the below mentioned rates:-

A	Rate per bale per month inclusive of all taxes excluding GST	Rs. _____ (in figures). _____ (in words)
----------	--	---

Note: The rent shall be calculated on stocks (number of bales stored) average of bales in stocks as on 7th, 14th, 21st and last date of the month.

Authorized Signature and Seal**Place:****Date:**

DECLARATION

I/we hereby undertake to abide by all the terms and conditions of the EOI supplied by the Company and a copy annexed herewith duly signed.

We agree with the above Terms and conditions.

Name & Signature of the party with seal

Place :

Date :

Witness-1

Name:.....

Signature:.....

Address:.....

Place :

Date :

Witness-2

Name:.....

Signature:.....

Address:.....

TERMS & CONDITIONS

The Central Warehousing Corporation invites sealed EOIs for hiring of well-constructed godowns/warehouses owned by individuals, companies, institutional private godown owners, service providers etc. **for storage of Fully Pressed Cotton Bales** in states of **Andhra Pradesh** and **Telangana**.

The EOIs should reach to this office on or before **05.11.2020 upto 15.00 Hrs**. The EOIs will be opened on the same day at **15.30 Hrs** in the presence of the parties who wish to remain present at that time. The terms & conditions of the EOI are as under: -

EOIs should be submitted in the prescribed formats as enclosed. The party should submit EOI in two separate sealed envelopes duly marked as EOI-Technical (with declaration), EOI-Financial and then place the two sealed envelopes into one envelop duly sealed and super scribed as "**EOI FOR HIRING OF GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2020-21 SEASON**" addressed to the Regional Manager , Central Warehousing Corporation , Regional Office, Hyderabad.

1. Preference will be given to the godowns having large storage capacity at single location.
 2. The Godown should be well constructed, with **proper pucca approach roads** from main road to all loading points in the godown. Godown should also have **pucca compound wall** on all four sides and it should be as per insurance norms.
- If there is any delay in giving delivery of F.P. Bales by way of trucks/containers getting stuck up in the godowns due to lack of proper pucca roads in the godowns, or for any other reasons due to defect in roads or godown premises, then any losses incurred by the CWC due to delayed delivery or any other charges incurred due to this reason will be recovered from the godown rent payable. The day to day cleaning of the godown will be the responsibility of the godown owner.
3. The EOI application must have **PAN Allotted** by Income Tax Department and GST Registration Number (if any).
 4. The rate should be quoted on **PER BALE PER MONTH BASIS** inclusive of all taxes/cess and exclusive of GST.
 5. The contract will be effective from the date of occupancy of the particular godown.
 6. Once rates are finalized no escalation in the rent/rates will be accepted during the contracted period for any reason and no extra charges will be paid by the CWC.
 7. EOIs should be submitted strictly in the prescribed EOI form along with terms and conditions **upto 15.00 Hrs on 05.11.2020**.

8. All columns in the EOI form should be filled clearly and legibly. EOI form found incomplete in any respect is liable for rejection.

9. Payment of Godown rent:

Payment will be made within 30 days of receipt of bill by way of RTGS/NEFT. The EOIER/party shall have to raise the monthly bill on the rates finalized **by CWC and payment will be made after statutory deductions. Monthly bill will be submitted through our local Warehouse Manager/authorized representative of the warehouse.**

10. The godown should have proper and **adequate firefighting facilities and other infrastructure** as stated below:

- Continuous water supply source such as well, tube well, bore well, underground/overhead tank with proper hydrant system.
- 20 Fire extinguishers of 10 kg with validity all times for 10000 MTs godown.
- Two Water drums near each shutter/door.
- 100 Fire buckets for 10,000 MTs godown filled with sand.
- Sufficient no. of CCTV cameras and having cameras at each door/shutter with minimum back up of 30 days.
- Functional 60 MT Electronic Lorry Weighbridge.

11. **The validity of rate quoted will be applicable for One Year from the date of submission of the EOI.**

12. **Contract period: The godown shall be taken on rent for One Year or liquidation of stock whichever is earlier, however CWC reserves the right to dehire full/part of warehouse/godown at any time during the contract period by giving one month notice.**

13. The godown should have **facilities such as office, watchman room, labour shed, Weigh Bridge** and all other facilities as may be required for the purpose of storage of the bales. **The godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by CWC for providing such facilities.** Weighment of Cotton stocks will be done at the weigh bridge free of cost.

14. The godowns should have **proper pucca approach road** for easy movement of container trucks in between the godown compartments for movement of 40 ft containers for loading during export purpose.

15. Godown owner shall ensure/agree that there will be no interference from local truck association / anti-social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P. Cotton Bales. Any damage to goods stored and loss of business due to unruly elements present in the godown premises would be recovered from the Godown Owner through rent payable.

16. It should be ensured that floor of the godown is pucca and level is also not low, so as to expose the F.P. Cotton bales to risk of damage by flood / water etc.

17. Godowns **should have CCTV cameras** at all the important points such as entry and exit points. **If CCTV is not available at the time of EOI, the godown owner will have to ensure that the requirement is fulfilled at the time of engagement of the godown by CWC.**

18. **Proper stacking plan should be attached along with the EOI mentioning each lot of 100 bales lot stacking and number of bales that can be stored.** The stack should not be more than 8 stack height. However, the stacking plan shall be as finally decided by CWC representative. At least 2 feet gap should be left in between the lots and while preparing stack plan, godown owner should prepare the stack plan by considering the gap between the lots. The stacking plan should be prepared by ensuring that a gap of 2 feet is maintained from the wall to each lot and also 2 feet gap in between each lot. No lots should be stacked near the shutters. **Stack plan approved by CWC will be final and binding on the godown owner.**

19. The godown should have adequate and proper arrangements for **water storage** and continuous water supply within the godown premises and have bore-well arrangements duly fitted with working water pumps to facilitate proper firefighting operations in case of need and also keep ready all other firefighting arrangements/ equipment which may be required in case of any emergency.

20. There should **be no electric connections in the godowns.** The godown owner should ensure that there are **no electric installations** such as wires, circuits inside the godowns in a manner which would affect the safety of Cotton stocks inside the godowns.

21. While engaging the godowns, the godown owner should obtain a certificate from local electrical department (A.E/D.E) mentioning that all the electrical wires are disconnected and there is no electricity inside the godowns. The certificate should be submitted to the CWC at the time of engaging the godowns.

22. The godowns offered have be in good material state without any water leakages from roof and walls. In case of any damages to the stock due to water leakages, the same shall be recovered from godown owner /management.

23. In case of any repair required for the godown, the same should be repaired without any delay. All the windows of the godowns should be closed and sealed from inside without any holes or scope of entry. All the ventilators (upper side and windows) should be sealed. All points of entry for birds and rodents are to be sealed.

24. In case any such deficiency is observed, the godown owner is make good the deficiency without any delay, failing which he would be liable to bear the penalty as imposed by CWC. The loss caused to the Cotton stock will be recovered from the godown owner/management.

25. The godown owner should provide **dunnage material (tarpaulins) free of cost** prior to stacking of bales so that the lower layer of bales do not get affected by dust/moisture/water.

23. Sufficient **Trolleys** and adequate arrangements for the weighment of Cotton Bales should be made by the godown owner and he shall also maintain adequate number of weighing scales duly certified by the weights and measures department of the government.

24. **The godown owner shall bear and pay regularly the necessary rent for the leased land, property tax, non-agricultural tax and /or other related taxes and outgoings etc.** payable with respect to the godown land and property (schedule property) and shall ensure that no such taxes/outgoings shall remain in arrears at any point of time. Further, the godown owner hereby agrees and undertakes to keep the schedule property during the period of this agreement free from all encumbrances, claims and demands of whatsoever nature. **The godown owner should submit an undertaking in this regard during taking over.**

25. Insurance of stocks will not be the responsibility of the godown owner but **godown owner will keep the scheduled property insured during the period of this agreement at his own cost and expenses and shall give a copy of Insurance Policy (Fire Policy covering the scheduled property) and renewals thereof to the CWC for its record.** In case of any mishap due to any reason, CWC will not be liable to make good the losses/damages if any to the godown owner.

26. The lock and key of the godowns shall be under the custody of CWC.

27. **The godown shall be hired on the basis of requirement, its cost effectiveness and after inspection for suitability of storage of Cotton stocks and the decision taken in this regard by CWC shall be final and binding on all.**

28. Before engaging the godown, survey will be done by CWC officials. Only after the godown is found to be satisfactory in the survey, the agreement will be made with the godown owner.

29. Godown owner/management should have their own hamalies or they should ensure that sufficient hamalies remain available at godown premises for CWC work. The CWC will engage the labour contractor for job work at hired godowns for handling of bales in due course.

30. In case the godown owner is also the labour contractor or engages the labour contractor for the godown, then the loading rates for Cotton buyers will be the same as that of the rates of F.P. Bales quoted by the labour contractor for CWC and there should not be any escalation in the F.P Bales loading rates for the Cotton buyers. The Godown owner shall ensure that he/ job work contractor complies with the labour laws and also takes "workmen's compensation policy and group personal accident policy

from the Insurance company” by paying necessary premium and they shall not claim any amount on account of this from the CWC. CWC is in no way is responsible for any accident, during the contract period and the job work contractor / godown owner will also not claim any compensation for the same from the CWC.

31. For godowns lacking in any of the required infrastructural facilities, necessary deductions would be made as applicable.

32. The godown owner has to follow all the acts/ rules of the State in which godown are situated pertaining to operations of warehouses and he will be solely responsible for any violation of the same, without any cost on CWC.

33. The godown owner will enter into an agreement on Rs.100/- non judicial stamp paper after confirmation by the Corporation. The agreement shall come in force from the date CWC starts storing cotton bales and shall terminate immediate on the next day of final delivery of cotton bales.

34. CWC reserves its right to accept or reject partly or fully any or all EOIs without assigning any reason thereof, but on enquiry reasons for rejection of EOI will be informed.

35. If any dispute arises related to the any matter relating to the contract, the dispute will be referred to the arbitrator whose decision shall be final and binding on both the parties.

Name and Signature of the party with seal