



### OFFICE ORDER

A seniority list of Private Secretary working in the Corporation as on 01.01.2021 has been prepared and is enclosed. The concerned officers may please see for their information. In case of any objection, they may inform the same to the Personnel Division within one month from the date of issue of list. Objection, if any, will not be entertained thereafter.

(Alok Kumar Singh)  
AGM (Estt.)

To,  
The Individual concerned.

Copy to:

1. GGM(System), CWC, CO, New Delhi - with the request to upload the same on official website of CWC.
2. All HODs, CWC, CO, New Delhi.
3. AGM(Vig.)/AGM(Policy)/Manager (SG)/Manager(R&P)/Manager(Trng)/Manager(CR)/SAM(Liaison)/SAM(CPF), CWC, New Delhi.
4. PS to MD/PS to Director(Pers.)/PS to Director (M&CP)/PA to CVO, CWC, CO. New Delhi.
5. Personal file/Guard file.

**SENIORITY LIST OF PRIVATE SECRETARY AS ON 01-01-2021 PAY SCALE (IDA) Rs.40,000-1,40,000/-**

S. No	File No.	CPF Code	Name (S/SH.)	Date of Birth	SC/ST	Qualification	Date of Apptt.	Place of posting	Region
1	6846	03480L	MEENA MUKESH MISTRI (Ms.)	17-05-65	UR	HR.SEC.	04-01-18	RO, MUMBAI	MUM
2	6786	00690D	SAVITA RANI (SMT)	23-07-63	UR	SR. SEC.	04-10-18	CO, SP&C DIVN.	CO
3	7084	00692L	MRS.SUNITA KUMARI	02-01-64	UR	B.COM.	04-10-18	CO Chairman Office	CO
4	7085	00694G	MRS.ASHA RANI	17-08-64	UR	HR.SEC.	07-05-19	CO. IA DIVISION	CO
5	7172	10074J	MRS.S.INDIRA	11-03-62	UR	B.A.	09-05-19	RO HYDERABAD	HYD
6	7168	12001D	MRS.SARITA SHARMA	08-03-64	UR	B.A.	07-05-19	CO.VIG. DIV	CO
7	7167	12002B	MRS.MEENAKSHI GAMBHIR	22-06-65	UR	B.A.	13-05-19	CO, DIR.(PERS.) OFFICE	CO
8	7169	00698K	MRS.KIRAN MALHOTRA	18-12-63	UR	B.A.	07-05-19	CO, ENGG. DIVN.	CO
9	7247	11118K	MRS.PUNITA PASRIJA	21-03-65	UR	BA. & MA	08-05-19	RO CHANDIGARH	CHD
10	7325	05901C	MRS.SHEELA BATRA	20-12-62	UR	B.COM	01-01-20	CO, ENGG. DIVN.	CO
11	7342	10204L	MRS.T.SUJATHA	06-05-61	UR	B.A.	01-01-20	RO HYDERABAD	HYD
12	7361	12025A	MRS.RAVINDER KAUR	22-10-62	UR	M.COM	10-07-20	CO. B&C DIVISION	CO
13	7357	12026K	MRS.RAJ KUMARI BHOLA	07-07-61	UR	B.A.	09-07-20	CO, COMM. DVIN.	CO
14	7362	05963C	MRS SHARDA	12-03-64	UR	MA(HINDI)	01-01-21	RO DELHI (HINDI)	DLI
15	7537	10580E	MRS. SUNITA	23-01-64	UR	B.A.	01-01-21	RO, CHANDIGARH	CHD
16	7604	12039A	AJAY Kr. ARORA	09-04-65	UR	10+2	01-01-21	MD OFFICE	CO
17	7601	12037E	SATVINDER KUMAR	17-07-65	UR	B.A.	01-01-21	CO COM.DIV.	CO
18	7696	12049J	JEET SINGH	28-02-64	UR	B.A.	01-01-21	CO.VIG.DIVN.(H)	CO
19	7697	12050B	AJEET SINGH	02-12-65	UR	B.A.	01-01-21	CO.IA DIVN(H)	CO
20	7699	12048L	SMT.RAMA KOHLI	30-01-67	UR	B.A.	01-01-21	CO FIN. DIVN.	CO
21	7700	12052J	MRS.MANJU ARORA	05-04-64	UR	BA.(POL.SC.)	01-01-21	CO.PERSN. DIVN.	CO
22	7701	12051L	MRS.SUDHA GOSAIN	20-05-66	UR	B.A.	01-01-21	CO.VIG.DIVN.	CO
23	8123	13066D	G.C. BHARDWAJ	10-05-67	UR	INTER	01-01-21	CO, PERS. DIVN.	CO
24	8121	10622D	SRIDHAR SAHOO	19-03-66	UR	M.A.(Pub.& Admn) PGD HRM	01-01-21	RO PATNA	BBSR
25	6502	00578J	S.K.BHARDWAJ	15-07-62	UR	INTER	01-01-21	CO, TECH. DIVN.	CO

**(Alok Kumar Singh)**  
AGM (Estt.)