

CENTRAL WAREHOUSING CORPORATION
EMPLOYEES BENEVOLENT TRUST

No.CWC CO-FD0EBT/11/2021-FIN

13th February, 2023

EBT CIRCULAR # 1

Sub: Financial Assistance Employee Welfare schemes for charitable purposes run by CWC Employees Benevolent Trust

Board of Trustees of CWC Employees Benevolent Trust in its 32nd meeting held on 02.02.2023 has accorded its approval for revision of the Schemes for Financial Assistance to the employees for charitable purposes and same are as under: -

a) Superannuation assistance scheme:

The benefit of Rs. 60,000/- would be provided to the employees under “**Superannuation assistance scheme**” who superannuates from the services of the Corporation irrespective of the length of service on or after 01.04.2020 or who take voluntary retirement after completion of minimum 20 years of service in the Corporation on or after 01.04.2020.

b) Death Assistance Scheme:

The financial assistance of Rs. 2,00,000/- under the scheme would be provided in case of death of an employee during service on or after 01.04.2020, irrespective of length of service.

c) Assistance to the employees with disability or having a dependant with Disability:

Assistance of Rs. 30,000/- per annum per dependant shall be provided to the employees with disability or having a dependant with disability. The disability shall have the same meaning as defined in section 80DD/80U of the Income Tax Act 1961. The employees shall furnish the claim application alongwith a copy of the certificate issued by medical authority in prescribed form and manner as is required to claim the deduction under section 80DD/80U of the Income Tax Act 1961.

The benefit would be paid to all employees who are on rolls of the Corporation as on 30th September of respective year, irrespective of length of service.

d) Assistance to the employees diagnosed with critical disease or any of the dependant is diagnosed with critical disease: –

Financial assistance of Rs. 50,000/- (once during service) shall be paid to the employees who himself or any of the dependant has been diagnosed with any critical illness as defined in section 80DDB of Income Tax Act and applicable rules. The employees shall furnish the claim application along with a copy of the certificate issued by medical authority in prescribed form and manner as is required to claim the deduction under section 80DDB of the Income Tax Act 1961.

The benefit would be paid to all employees who are on rolls of the Corporation as on 30th September of respective year, irrespective of length of service.

e) Financial assistance to promote Yoga, Fitness & Healthy lifestyle for self and dependent:

Financial assistance of Rs. 15,000/-per annum shall be provided to promote yoga, fitness & healthy lifestyle for self and dependant. All the regular employees of the Corporation would be paid the above amount without any certificate.

The assistance would be paid to all existing employees who are on rolls of the Corporation as on 30th September 2022, irrespective of cadre/grade.

f) Reward for outstanding performance for Class X,XII, Bachelor/Master degree student scheme:

The children of the employees who are having outstanding performance in Class X, XII, Bachelor & Master degree (children securing more than 85% marks or 9.0 CGPA) would be awarded Rs. 5,000/- per child.

The above scheme is only applicable for UGC approved courses for the Bachelor/Masters degree. The benefit would be paid to dependents of all employees who are on rolls of the Corporation as on 30th September of the respective year.

g) Financial assistance for protection of environment and promotion of culture scheme :

The employees of the corporation would be provided a financial assistance of Rs. 5,000/- to all the employees on roll of the corporation for promoting environment (for plantation, proper waste management, sanitation, avoid use of plastic) and promotion of culture.

The assistance would be paid to all existing employees who are on rolls of the Corporation as on 30th September 2022, irrespective of cadre/grade.

2. The benefits under above schemes would be reviewed by the Trust every year.
3. The application for assistance under scheme at (c), (d) and (f) of para 1 above would be provided on submission of claim form in the prescribed form.
4. The assistance under financial assistance to promote yoga, fitness & healthy lifestyle for self, dependent, and financial assistance for protection of environment and promotion of culture scheme would be paid by the trust without any claim form.

(Sanjiv Kumar Sahu)
Manager (EWC)

Encl: Application Form

Distribution:

- 1) All Divisional Heads, CWC, CO, New Delhi.
- 2) All Regional Managers, CWC.
- 3) Federation of Central Warehousing Corporation Employees Union, New Delhi.
- 4) SAM (MIS), CWC, CO, New Delhi with request to arrange uploading of above circular on CWC web site.

Copy to:

- 1) Chairman (Employees Benevolent Trust)/MD, CWC, CO, New Delhi
- 2) Dir.(Fin.), CWC, CO, New Delhi
- 3) Dir.(Pers.), CWC, CO, New Delhi.

CENTRAL WAREHOUSING CORPORATION
EMPLOYEES BENEVOLENT TRUST

APPLICATION FOR AVAILING FINANCIAL ASSISTANCE UNDER VARIOUS SCHEMES OF EBT

- 1) Name of Employee:
- 2) CPF Code :
- 3) Date of Birth :
- 4) Designation :
- 5) Place of Posting: (CO/REGION/Warehouse) :
- 6) Bank details :

(a) Name of Bank: _____ (b) Account No. : _____
(b) IFSC Code : _____ (d) Address of Branch : _____

DECLARATION

I....., CPF Codehereby applying for following schemes under CWC Employees Benevolent Trust :

(Tick the boxes of schemes)

1. Assistance to the employees with disability or having a dependent with Disability
2. Assistance to the employees diagnosed with critical disease or any of the dependants is diagnosed with critical disease.
3. Reward for outstanding performance for Class X, XII, Bachelor/Master degree student scheme.

Note:

1. Employees can choose more than one scheme as per rules and admissibility)
2. Employees have to submit this form along with the annexure-I, in absence of that forms would be rejected.

Annexure-I

I. Assistance to the employees with disability or having a dependent with Disability

Sr No	Name of Dependent	Relation with Dependent	DOB /Age	Type of Disability (Mental/Orthopaedic/Deaf/Visual Impairment etc.)	Percentage of Disability	Certificate Issuing Authority

- Please attach the copy of mark sheet/ certificate issued by prescribed authority.

II. Assistance to the employees diagnosed with critical disease or any of the dependants is diagnosed with critical disease.

Sr. No.	Name of Dependent	Relation with Dependent	DOB/Age	Name of Disease	Certificate Issuing Authority

- Please attach the copy of mark sheet/ certificate issued by prescribed authority.

III. Reward for outstanding performance for Class X,XII, Bachelor/Master degree student scheme.

Sr. No.	Name of Children	Relation with Dependent	DOB/ Age	Class/ Degree	Passing Year	School/ College	Board/ University	Percentage/ CGPA

- Please attach the copy of mark sheet/ certificate issued by prescribed authority.

I hereby declare that the all the information provided above is true and correct to the best of my knowledge.

Signature of Employee

Recommendation of the Administrative Authority

The particulars mentioned above have been checked/verified from the records/documents furnished.

Signature of Administrative authority with seal.....