



केन्द्रीय भण्डारण निगम

(भारत सरकार का उपक्रम)

CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण/ Warehousing for Everyone



No. CWC/FD-Taxation/GST/ 2020-21

12.11.2020

GST CIRCULAR No. 29

Sub: - Generation of e-Invoices through Tally ERP-9 for B2B transactions

1.0 May please refer to GST Circular no-27 dt. 21.09.2020 vide which it was informed that e-invoicing is mandatory for all B2B transactions of CWC.

2.0 The facility of generation of e-invoices through Tally ERP has also been enabled for all the users of TALLY ERP. The following procedure is to be followed to generate e-invoice from Tally:-

- (A) Inputter of voucher shall pass entry in sales (taxable) invoice with all the mandatory fields required for e-invoicing.
- (B) In case, all mandatory fields are not filled in voucher, tally will not allow generation of e-invoice. Error message will come in such cases, for example pin code error etc.
- (C) Thereafter, the approver of voucher shall check the entry and approve the same after ensuring that all fields are correctly filled.
- (D) After approval, Approver has to "**GENERATE E-INVOICE**" by clicking on Generate E-invoice button. In case no error is found, e-invoice shall be generated by Tally.
- (E) Print out of E-invoice with QR code can be taken from Tally.
- (F) Print out of e-invoice with QR code as well as IRN can be taken by clicking on Print E-inv tab and same can be issued to the customer.

In case of any issue related to generation of e-invoice from Tally, tally helpdesk team or the GST team at CO be contacted.

This issues for the information of all concerned.

(Neha Sharma)
Manager (GST)

निगमित कार्यालय : 4/1, सीरी इंस्टीट्यूशनल एरिया, अगस्त क्रांति मार्ग, हौज़खास, नई दिल्ली-110016.
CO: 4/1, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016. टेलिफोन/Landline: 011-40810544, ईमेल-/Email: puri.amit@cewacor.nic.in

Distribution to:

1. All the Regional Managers of CWC
2. All the /DGMs /AGMs / Managers / (Sr.) Asstt. Manager(Accts.) In-charge of Finance & Accounts Wings of all Regional Offices

Copies for information to:

1. Sr. PA to Managing Director, SAM to Dir.(Fin), CWC, PS to Dir.(Pers.) CO, New Delhi
 2. PPS to CVO / PPS to GGM(Finance), CWC, CO, New Delhi
 3. All HODs at CWC, Corporate Office, New Delhi
 4. All DGMs/AGMs/Managers in Finance, Accounts & Internal Audit Cadre at CWC, Corporate Office, New Delhi
 5. PPS to GGM(Systems), CWC, CO, New Delhi with a request to place this Circular on CWC's Website under GST circulars
 6. Manager (Rajbhasha), CWC, CO, New Delhi with a request to arrange Hindi Version of this Circular.
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