



CWC CO-FD0CA/18/2020-FIN

Dt: 24-03-2022

WMS Accounts & Billing Advisory - 15

Sub: Back Date access in WMS for Annual Closing purposes.

WMS is being used in all the Warehouses for Billing, Receipts at RO/WH against bills raised, Imprest & Temporary Advance management. Integration of respective accounting vouchers in Tally has started in phased manner starting from 1st April 2021 in one region and on 1st August 2021 in all regions.

All the accounting entries are now being flown to WMS seamlessly at the end of the day. Currently, WMS does not allow any back date access to users at Warehouse as well as RO and all the entries are being flown in current date only.

However, as end of FY 21-22 is approaching soon, some special arrangements are required to accommodate the year end transactions for smooth closing of accounts. Hence, following arrangements have been made in WMS:

Sr. No.	Module	Screen	Description	RO/WH	Freeze date
1	Imprest/Temp Advance module	Imprest/Temp Advance Expenditure voucher screen	The back date/FY selection may be enabled for the purpose of FY closing.	WH	2.4.2022
2	Imprest/Temp Advance module	Imprest/Temp Advance Submit screen	The back date selection may be enabled for the purpose of FY closing.	WH	2.4.2022
3	Imprest/Temp Advance module	Imprest/Temp Advance Approval screen	The back date selection may be enabled for the purpose of FY closing.	RO Accounts	5.4.2022
4	Cash Receipt	Update Payment against bill	The back date selection may be enabled for the purpose of FY closing.	 RO Accounts WH 	5.4.2022
5	Bill Adjust	Bill Adjust	The back date selection may be enabled for the purpose of FY closing.	RO Accounts	5.4.2022
6	Cash Receipt	Deposit Unspent amount of Imprest/Temp Advance		WH	2.4.2022

Freeze date means that upto freeze date, WMS will allow to select back date i.e. any date between 1.3.2022 to 31.03.2022. Currently, this back date selection is not enabled and will be made available after 31.03.2022 only and will freeze again after above mentioned dates. Screenshot are attached in Annex-I.

Encls.: As above.

Sachin Gupta For GM (Tax & CA)





Annexure-I

The screenwise screenshot of above serial no. 1 to 6 are attached below for better understanding of users to select the appropriate date:

- 1. Imprest/Temp Advance Expenditure voucher screen:
 - a. Change in FY (At Warehouse)

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	Approved Amount	Voucher Date	Select Session		No.	Date of Expens	se/Bill	
Godown Management	20608	23/03/2022	2021-2022 2020-2021					60
Custom Bond Management	Expense Ledger Type		2019-2020					
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Book Transfer	Details of Service Re	eceiver :			Details of ServiceProvide	er:		
	Name	AMBATTUR			Name *			
Receipt Of Stock								
	Address		P) Sidco Industrial Estate, Ambattu	ur, Chennai -	Address *			
Standardization	Address	Plot.No .21/B (NF 600098,Chennai TAMIL NADU		ur, Chennai -	Address*	Colort State		
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b. Change in Voucher Date (At Warehouse)

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Receipt Of Stock	⊕							
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	State	TAMIL NADU			State *	Select State	~	
Issue Of Stock								
	State Code	33			State Code			
Issue Of Stock Preservation	State Code							





2. Imprest/Temp Advance Submit screen (At Warehouse)

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3. Imprest/Temp Advance Approval screen (At RO Accounts)

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	AMBATTUR	44015/2019/0006	23/04/2019	80	ENTERTAINMENT	NA	NA	Get Document	₽	Change ledger
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4. Update Payment against bill (At Warehouse & At RO Accounts)

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5. Bill Adjust (At RO Accounts)

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Approve Submitted Expense	Action	Bill Date	Bill No.	Bill Ty	/ ₽●	То	otal Amo	unt(₹)	Total TDS Amount(₹)	Pending Amount(₹)	Adjusted Amount	(7)	TDS Dedu	ucted(₹)
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Requested For Temporary Cash Receipt		08/11/2019	44011/2019/0045	WEIG	HMENT	9,3	204,000	00	0.00	9,195,982.00	9195982	\$	0.00	
Approve Imprest		12/08/2020	44011/2020/0038	Incol	10	1,7	770.00		0.00	1,722.00	1722			
Update Payment Against Bill		21/05/2021	44011/2021/0012	Incom	ie	43	9.00		0.00	295.00	295			
All Cash Receipts Budget Configuration		Total				9,3	206,209	00	0.00	9,197,999.00	9197999			
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6. Deposit Unspent amount of Imprest/Temp Advance (At Warehouse)

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Book Transfer		Cash/Bank Ledger		Trans	action	n Date									
		Cash In Hand	•		23	03/20	22								
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General Booking	>				«	Mar		20	22	~	>				
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