



केन्द्रीय भण्डारण निगम
(भारत सरकार का उपक्रम)
CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)
जन-जन के लिए भण्डारण/Warehousing for Everyone



CWC CO-FD0CA/18/2020-FIN

Dt: 24-03-2022

WMS Accounts & Billing Advisory - 15

Sub: Back Date access in WMS for Annual Closing purposes.

WMS is being used in all the Warehouses for Billing, Receipts at RO/WH against bills raised, Imprest & Temporary Advance management. Integration of respective accounting vouchers in Tally has started in phased manner starting from 1st April 2021 in one region and on 1st August 2021 in all regions.

All the accounting entries are now being flown to WMS seamlessly at the end of the day. Currently, WMS does not allow any back date access to users at Warehouse as well as RO and all the entries are being flown in current date only.

However, as end of FY 21-22 is approaching soon, some special arrangements are required to accommodate the year end transactions for smooth closing of accounts. Hence, following arrangements have been made in WMS:

Sr. No.	Module	Screen	Description	RO/WH	Freeze date
1	Imprest/Temp Advance module	Imprest/Temp Advance Expenditure voucher screen	The back date/FY selection may be enabled for the purpose of FY closing.	WH	2.4.2022
2	Imprest/Temp Advance module	Imprest/Temp Advance Submit screen	The back date selection may be enabled for the purpose of FY closing.	WH	2.4.2022
3	Imprest/Temp Advance module	Imprest/Temp Advance Approval screen	The back date selection may be enabled for the purpose of FY closing.	RO Accounts	5.4.2022
4	Cash Receipt	Update Payment against bill	The back date selection may be enabled for the purpose of FY closing.	1. RO Accounts 2. WH	5.4.2022
5	Bill Adjust	Bill Adjust	The back date selection may be enabled for the purpose of FY closing.	RO Accounts	5.4.2022
6	Cash Receipt	Deposit Unspent amount of Imprest/Temp Advance	The back date selection may be enabled for the purpose of FY closing.	WH	2.4.2022

Freeze date means that upto freeze date, WMS will allow to select back date i.e. any date between 1.3.2022 to 31.03.2022. Currently, this back date selection is not enabled and will be made available after 31.03.2022 only and will freeze again after above mentioned dates. Screenshot are attached in Annex-I.

Encls.: As above.

Sachin Gupta
For GM (Tax & CA)



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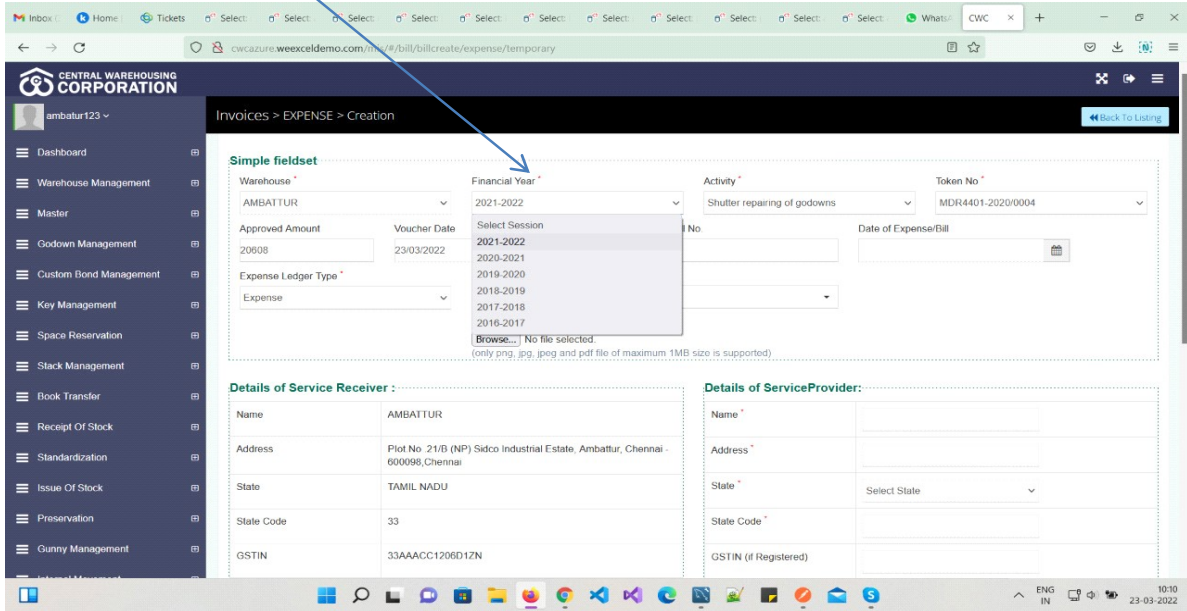


Annexure-I

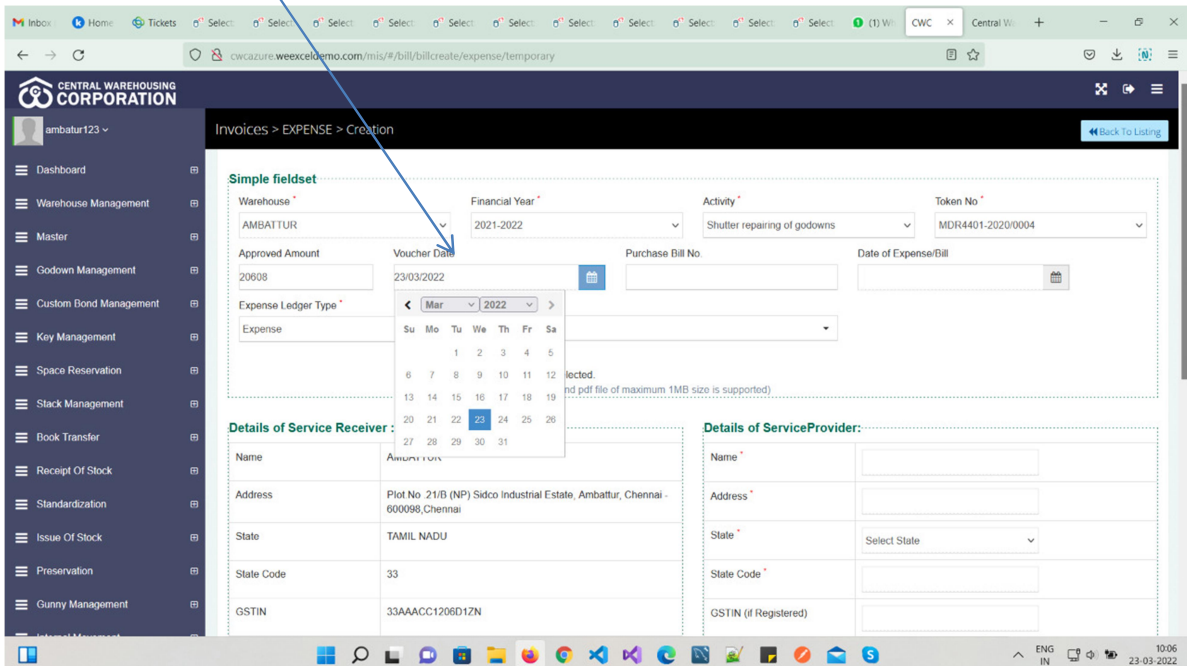
The screenwise screenshot of above serial no. 1 to 6 are attached below for better understanding of users to select the appropriate date:

1. Imprest/Temp Advance Expenditure voucher screen:

a. Change in FY (At Warehouse)



b. Change in Voucher Date (At Warehouse)





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2. Imprest/Temp Advance Submit screen (At Warehouse)

Branch Name	Voucher Number	Voucher Date	Voucher Amount	Ledge	Date	Token	Document	Action	Print
AMBATTUR	44015/2019/0002	13/11/2019	1010	CONV. CHARGES	23/03/2022	MDR4401-2018/0001	Get Document	<input checked="" type="checkbox"/>	
Total			1010						

3. Imprest/Temp Advance Approval screen (At RO Accounts)

Branch Name	Voucher Number	Voucher Date	Voucher Amount	Ledge	Date	Token	Document	Action
AMBATTUR	44015/2019/0002	23/04/2019	160	PROMOTION EXPENSES			Document	ledger
AMBATTUR	44015/2019/0003	23/04/2019	30	CONVEYANCE CHARGES	NA	NA	Get Document	<input type="checkbox"/> Change ledger
AMBATTUR	44015/2019/0004	23/04/2019	700	BUSINESS PROMOTION EXPENSES	NA	NA	Get Document	<input type="checkbox"/> Change ledger
AMBATTUR	44015/2019/0005	23/04/2019	1200	BUSINESS PROMOTION EXPENSES	NA	NA	Get Document	<input type="checkbox"/> Change ledger
AMBATTUR	44015/2019/0006	23/04/2019	80	ENTERTAINMENT	NA	NA	Get Document	<input type="checkbox"/> Change ledger
Total			292					



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4. Update Payment against bill (At Warehouse & At RO Accounts)

The screenshot shows the 'Payment' form in the Central Warehousing Corporation web application. The form includes the following fields and values:

- Payment Mode: Offline Payment
- Payment Type: Partial
- Payment Mode: Select Payment Mode
- Total Amount (₹): 11
- Is Challan Generate: NO
- Remarks: (Empty)
- Date of CR: 23/03/2022

A calendar is open showing the date 23/03/2022. The interface also shows a sidebar with navigation options like Key Management, Space Reservation, Asset Management, Reports & Registers, H & T, Account & Billing, and Employee Management.

5. Bill Adjust (At RO Accounts)

The screenshot shows the 'Bill Adjust' form in the Central Warehousing Corporation web application. The form displays a table of bills with the following data:

Action	Bill Date	Bill No.	Bill Type	Total Amount(₹)	Total TDS Amount(₹)	Pending Amount(₹)	Adjusted Amount (₹)	TDS Deducted(₹)
<input checked="" type="checkbox"/>	08/11/2019	44011/2019/0045	WEIGHMENT	9,204,000.00	0.00	9,195,982.00	9195982	0.00
<input type="checkbox"/>	12/08/2020	44011/2020/0038	Income	1,770.00	0.00	1,722.00	1722	
<input type="checkbox"/>	21/05/2021	44011/2021/0012	Income	439.00	0.00	295.00	295	
Total				9,206,209.00	0.00	9,197,999.00	9197999	

The form also includes fields for Advice letter No., Date (23/03/2022), Remarks, and a Document Upload section. A calendar is open showing the date 23/03/2022.



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6. Deposit Unspent amount of Imprest/Temp Advance (At Warehouse)

The screenshot displays the 'Deposit Unspent Amount' form in the Central Warehousing Corporation web application. The form is titled 'Deposit Unspent Amount' and is located at the URL `cwcazure.weexceldemo.com/web/index.php/finance/default/excesstempadv`. The form contains the following fields:

- Activities***: Shutter repairing of godowns
- Amount***: 20608
- Cash/Bank Ledger***: Cash In Hand
- Reference Number***: MDR4401-2020/0004
- Mode of Payment***: CASH
- Transaction Date**: 23/03/2022
- Date of CR***: 23/03/2022

A calendar is open for selecting the Date of CR, showing the month of March 2022. The date 23 is highlighted. The form also includes a 'Submit' button.