



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)



No.CWC/Trng/RC-01 /2016-17

Dated: Feb.10,2016

Residential 159th All India Warehousing Training Course (for skill upgradation) – April 04-14, 2016

With the approval of the Competent Authority, the following officials are deputed for the above residential training programme to be held at CWC Training Institute at Indian Grain Storage Management & Research Institute (IGMRI) Campus, Near FCI Silos, Meerut Road, **Hapur-245101 (U P.) w.e.f. April 04-14, 2016:-**

File No.	Name	Designation	Place of Posting
5894	1. Sh. Jasbir Singh	AM(G)	RO Panchkula
8106	2. Sh. Sant Ram	AM(G)	CW Palwal
8120	3. Sh. Rajdevinder Singh	AM(G)	CW Moga-I
8817	4. Sh. Vijay Kumar	JS	ACW Palam
8868	5. Sh. P. N. Mishra	JS	CW Naini
8869	6. Sh. P. K. Mishra	JS	CW Ballia
8570	7. Sh. M. C. Mishra	JS	HAL Kanpur
8871	8. Sh. R. K. Agnihotri	JS	RO Lucknow
8872	9. Sh. Suresh Prakash	JS	RO Lucknow
8878	10. Sh. Ajay Anand	JS	CW Banda
8879	11. Sh. Dharam Surat	JS	CW Jahangirabad-II
8880	12. Sh. Harish Chandra	JS	CW Shahjahanpur
8881	13. Sh. Santosh Kumar	JS	CW Banda
8889	14. Sh. Narender Kumar	JS	ICD Loni
8903	15. Sh. Balwinder Singh	JS	RO Chandigarh
8905	16. Sh. Manjinder Singh Sekhon	JS	CW Mandi Govindgarh
8909	17. Sh. Khem Chand	JS	CW Pathankot-BD
8910	18. Sh. Varinder Kumar	JS	CW Amritsar-I
8911	19. Sh. S. N. Sahey	JS	CW Pathankot-BD
8928	20. Sh. Ram Singh	JS	CW Moga-II
8929	21. Sh. Tarsem Lal	JS	CW Moga-I
8947	22. Smt. Radhika P. Bhalla	JS	CFS Gandhidham
9040	23. Smt. V. Lalitha Kumari	JS	CW Vijayawada-II
9042	24. Smt. M. Satyavathi	JS	RO Hyderabad
8949	25. Sh. H. R. Viyas	JS	CW Jam Nagar
8959	26. Sh. Ajit Kumar Singh	JS	CW Fatuha
8965	27. Sh. M. B. Laxman	JS	CW Medak
8966	28. Smt. B. G. Bhawani	JS	CFS Kukatpally
8967	29. Smt. A. D. V. L. N. Kumari	JS	CFS Kukatpally
8975	30. Sh. R. V. Krishna Reddy	JS	CW Sanathnagar Flyover

Contd. ...

For Contd

8977	31. Sh.K.Chayanath Sarna	JS	RO Hyderabad
9086	32. Smt.S.M.Ansari	JS	RO Mumbai
9092	33. Smt.S.M.Godbole	JS	RO Mumbai
9095	34. Smt.V.M.Tuscano	JS	RO Mumbai
9098	35. Sh.S.M.Angre	JS	RO Mumbai
9100	36. Smt.S.S.Sawant	JS	RO Mumbai
9139	37. Sh.T.Raj Kumar	JS	CW Trichy
9141	38. Sh.T.Somasundram	JS	RO Chennai
9143	39. Sh.M.S.Vikraman	JS	CFS Virugambakkam
9175	40. Sh.Binu Jacob Mammen	JS	CW Kunnamthanam

Trainees shall be treated as on tour for the period of their training at Hapur. They are advised to obtain adequate TA advance for the tour from their respective regions. **No TA advance will be paid by CWC at Hapur. Board arrangements have been made by CWC for the participants at the hostel / Institute which includes morning tea, breakfast, lunch & dinner with two tea in classroom.**

They are advised to report for training on **04.04.2016 at 9.45 a.m.** sharp in the CWC's Lecture Hall at IGMRI Campus, Hapur in order to get full benefits of training.

Number of trains stop at Hapur Railway Station and trains are also available for Hapur from Old Delhi Railway Station. Buses bound for Hapur are available from Inter State Bus Terminal (ISBT), Anand Vihar, New Delhi-14 Anand Vihar is well connected with Metro. DTC buses are also available from Sarai Kale Khan, Bus Terminal for Hapur.

Priya Gupta

(PRIYA GUPTA)
SR.ASSTT. MANAGER (TRNG)

To **All Individuals** – Encl: tentative topics to be covered in the training

CC:

1. The Regional Manager, CWC, RO, _____ - with the request to ensure that the concerned officials are relieved well in time for training. Since this programme is on **residential basis**, all **board/lodging (Hostel) have been made by CWC, Hapur**, therefore, payment of DA to the participants is to be made accordingly. He may also sanction adequate TA advance to the concerned officials to enable them to meet the expenses for to & fro journey. **No official be withheld without prior/express permission of General Manager (Pers.).**
2. Accounts Incharge, CWC, RO, _____ - for doing the needful as mentioned at Sl.No.1
3. ~~Supdt.~~ MIS Division, CO – with the request to please get upload this training order to CWC website.
4. The Training Incharge, **CWC Training Institute, IGMRI campus, Near FCI Silos, Meerut Road, Hapur(U.P.)-245101**, Telefax: 0122-2303238 Hostel: 0122-2303239 E-Mail: trgcell.cwchapur@gmail.com
5. The Warehouse Manager/Manager, CW/CFS/ICD _____
6. Guard File

Corporate Office: 4/1,Siri Institutional Area, August Kranti Marg, Hauz Khas,New Delhi-110016. Fax No.26967256, 26962411, 26964082 EPABX No 26566107 E-Mail: trgcell.cwhc@gmail.com

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11/02/2016 -
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TOPICS TO BE COVERED DURING ALL INDIA WAREHOUSING TRAINING COURSE

- Warehousing Corporations Act 1962 and Rules
- State Warehouses Act and its implications
- Communication Skills
- Licensing of general, Customs Bonded warehouses, CFSs and ICDs
- Diversification and new vistas in warehousing
- Market Study and survey for opening of new WHs
- General Terms and Conditions of storage
- Team Building and Motivation
- Hiring and de-hiring of godowns
- Negotiable instruments and negotiability of Warehouse Receipt
- Assessment of storage capacity and rent element
- Calculation of bag equivalent and fixing of storage tariff & Exercises
- Procedure of receipt/issue of stocks and their accounting at general WHs
- Flow chart of receipt and issue in bonded WHs, ICDs/CFSs
- Procedure for preferring railway claims and settlement
- Preparation of Business and Economy Report
- Factors affecting storability of Grains
- Stack Plan and space utilisation and exercise on stack plan
- Equipping of warehouses for scientific storage
- Selection of appropriate Dunnage – their merits & demerits
- Sampling, analysis, grading and classification of foodgrains
- Prophylactic treatment -- chemicals dosages and methods of application
- Precaution in handling/use of pesticides, antidotes, first aid measures etc.
- Code of storage practices
- Insect pests of stored grain, Identification, effect of pests on grain
- Detection of infestation
- Prevention of Food Adulteration Act and its relevance to CWC
- Insect resistance to Pesticides and need for newer chemicals
- Fire loss prevention, Fire fighting equipment, their upkeep and usage
- Storage losses and their control and related exercise
- Importance of safety equipments in application of pesticides
- Pest Control Services and House hold insects/pests and their control
- Rodent Pests and their Management
- Labour Laws & Industrial Relations
- Calculation of storage charges in general Warehouses/ CFSs/ICDs
- Finance Management and cost control, Budget and budgetary control
- Insurance of stock and settlement of insurance claims
- Maintenance of Cash Book, Imprest and Temp. Advance,
- TA, DA, LTC, CPF Rules
- Internal Audit, Statutory and CAG Audit and audit of WHs
- Important provisions of CWC Staff Regulations, 1986
- Purchase Procedure including pre & post purchase inspection and inventory management
- Repair and Maintenance of godowns for scientific storage
- Consumer Protection Act 1986 and its relevance to CWC
- Maintenance of QMS/EMS
- Preventive Vigilance
- Management of Railside Warehouse