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Azadi Ka  
Amrit Mahotsav



केन्द्रीय भण्डारण निगम  
(भारत सरकार का उपक्रम)

**CENTRAL WAREHOUSING CORPORATION**

(A Govt. of India Undertaking)

जन-जन के लिए भण्डारण/Warehousing for Everyone



No. T-89327/ CWC RO-MUM0Tech/3/Moisture Meter/2024-25/

Date: 02.12.2024

### **NOTICE INVITING QUOTATION**

The Regional Manager, CWC, Regional Office, Mumbai invites Sealed Quotations in the prescribed format (enclosed) from reputed parties for award of Annual Calibration, Repairs Services & Maintenance Contract of Moisture Meter (Approx.44 Nos.) available at Central Warehouses of Mumbai Region in state of Maharashtra

The parties should forward the quotation preferably with their letter head mentioning the name, status/designation of the signatory, full address with Telephone no. /Mobile No. The Terms and conditions are enclosed with the quotation. Quotation should be submitted in the **sealed Envelope (In two separate parts/envelope Part-I as Technical Bid and Part-II as Price Bid)** subscribed “**Quotation for AMC of Moisture Meter due for opening on 12.12.2024**”. Successful Bidder will have to deposit Rs. 8000/- towards SD within a week period. **MSMEs registered in the required category, with the prescribed agencies should enclose the proof of their being registered with agencies along with affidavit as given in Annexure V.** The declaration should be submitted against EMD. In case of non-submission of EMD declaration, the quotation of the bidder may liable to be rejected.

The Quotation shall be sent by Registered post or delivered by hand in time which shall be opened at **Central Warehousing Corporation, Regional Office, Near Turbhe Railway Station, Vashi, Navi Mumbai – 400 703**, in the presence of parties who wish to be present at their own cost. The Quotations received after due date and time shall invariably be rejected.

**Date & Time for acceptance of quotation: - 12.12.2024 up to 3:00 p.m.**

**Date & Time for opening of quotation: - 12.12.2024 at 3:30 p.m.**

The Corporation shall not be responsible for late receipt/wrong delivery of the quotations. In case, the date of opening of quotation is declared a holiday, then the same will be opened on the next working day. **Quotations received without EMD declaration are liable to be rejected.**

The Corporation reserves the right to accept or reject any or all the quotations without assigning any reason thereof. The Conditional quotation will not be accepted.

The details of quotation can be seen and downloaded at our website [www.cewacor.nic.in](http://www.cewacor.nic.in). The same can also be obtained from this office from 11.00 hrs to 16.00 hrs from 02.12.2024 to 11.12.2024 free of cost.

**The quotationers/bidders are required to submit copy of GST registration & copy of PAN card along with the quotation.**

All the annexure listed below along with terms & conditions should be signed by the tenderer and sent to **Central Warehousing Corporation, Regional Office, Near Turbhe Railway Station, Vashi, Navi Mumbai – 400 703** along with their quotations.

**Encl: Annexure-I – Terms and conditions.**

**Annexures-II – Affidavit (In case of Sole proprietary firm)**

**Annexure-III – Format for Power of Attorney to Authorized signatory.**

**Annexure – IV - Schedule of rate / Price Bid**

**Annexure-V – Schedule of rate of spare parts (to be submitted along with price bid).**

**Annexure-VI – Format of Affidavit.**

**Annexure-VII - Format of Undertaking.**

**Annexure-VIII- Checklist of documents.**

**Annexure – IX – Format of EMD declaration.**

**Note:-**

- 1. In case of any mandatory / required document shall be missing/not submitted by the bidder in the technical part of this NIQ/Bid, the quotation shall liable to be rejected and no further opportunity shall be given to any bidder for submission of missing document.**
- 2. In case the bidder is not sole proprietor, the Annexure –II should be submitted as “Not Applicable” with seal and sign of authorized person of the company/firm.**

**(Neerupal Yadav)**  
**Manager (Tech.)**  
**For Regional Manager**

**Copy to:-**

- 1. The HoD (Tech & PCS), CWC, CO, New-Delhi.... for kind information please.**
  - 2. The DGM (A/Cs), CWC, RO, Mumbai.... for information Please.**
  - 3. All Regional Managers.... with request to display on notice board for wide publicity.**
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Terms & Conditions

1.	DESCRIPTION	<p><b>Calibration and Repairing of Moisture Meter of Universal type or other type.</b>  <b>The location for work of calibration and repairing of moisture meters in Maharashtra state are Sangli, Nagpur, Nasik.</b>  <b>*In case of any needs/exigencies for the repair of the moisture meters, the representative of party concerned shall visit the concerned warehouse within 72 hr of lodging the complaint with the company Either through telephone, fax or e-mail.</b></p>
2.	PERIOD	After the calibration/repair, the firm will fix one tamper Proof seal mentioning the date calibration /repair.
3.	QUANTITY	Approx 44 nos. The Corporation reserves the right to increase or decrease the quantity without assigning any reason thereof.
4.	RATE	Rate quoted by the parties for the spare parts should be inclusive of all taxes (Except GST). No other charges /taxes will be paid by CWC.
5.	VALIDITY OF OFFER	In consideration of the rates or award of the offer. The tender shall remain open for acceptance without any modification in the terms & condition of tender for a period of 90 days from the date of the opening of the tender.
6.	PAYMENT	<p>The payment will be arranged by the Regional Manager, CWC, RO, Mumbai on receipt of pre receipted bill in duplicate.  <b>Note:- CWC has introducing an E-payment system for 3<sup>rd</sup> party payment. It is requested that following information/particulars may please submitted along with the bill.</b>  <b>01: Permanent account number (PAN No.)</b>  <b>02: Bank Account No. of the Firm/Company.</b>  <b>03: Name &amp; Address of the Bank &amp; Branch.</b>  <b>04: IFSC Code No. of the Branch.</b>  <b>05: GSTIN No. of CWC RO Mumbai : 27AAACC1206D1ZG for work done in Maharashtra State.</b></p> <p><b>Contractor should be ensure that the billing for work done in Maharashtra State with GSTIN No. of CWC RO Mumbai : 27AAACC1206D1ZG</b></p> <p>In addition of the above the following information may also be submitted with the bills:-  01: You should raise invoice complying with the GST provisions clearly indicating CWC GSTIN and to sellers GSTIN.  02: GST claimed by the party shall clearly indicated separately in the invoice.</p>
7.	EMD	The declaration as per Annexure – IX to be submitted by the bidder along with the technical bid. In case of non-submission of the declaration, the quotation/bid shall liable to be rejected. Agencies registered with NSIC/MSEs in the required category should enclose the valid proof of Their registration.
8.	Security Deposit	<p>Rs. 8000/- (Eight thousand) must be deposited by the successful tenderer within ten working days from the date of award of contract. The account details for online payment is as follows:-  <b>Account holder : RM, CWC, MUMBAI</b>  <b>Name of Bank : PUNJAB NATIONAL BANK</b>  <b>Branch: APMC Vashi, Navi Mumbai, Maharashtra</b>  <b>Account No. : 3864000100043777</b>  <b>IFSC Code of the Bank :PUNB0386400</b></p> <p>SD shall be released to the firm after successful expire of the guarantee period after obtaining NOC /NDC from the Warehouse Manager. No</p>

		interest will be paid on the SD amount. *There is no Exemption in case of SD for the NSIC/MSEs registered parties.
9.	PENALTY / COMPENSATION FOR DELAY WORK	Calibration/repair of the moisture meters should be undertaken on receipt of AMC award issued from Regional Office, Mumbai and work order will be issued after award of contract. If the contractor fails to deliver any or all of the services within the specified period, this office will be entitled to deduct/recover the amount as damages for the delay @ 0.5 % per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value, without any controversy/dispute of any sort whatsoever..
10.	Undertaking	All bidders are required to give undertaking as per format attached in Annexure-VI of not being debarred/blacklisted/terminated in last 05 years as on the date of submission of this quotation.
11.	Termination	In case the tenderer fails to execute the agreement within specified time after award of contract or anytime during the contract period fails to undertake / execute the work within specified time, the contract shall be terminated forthwith and further the tenderer shall be debarred from participating in similar activities of CWC for a period of one year. The contract shall be terminated after giving a notice period of seven days in case service rendered by the contractor are not found to be satisfactory and the work will be got done at the risk & cost of AMC contractor for remaining period of the contract and Security Deposit shall be forfeited. The decision of the Regional Manager, CWC, RO, Mumbai shall be final and binding on the contractor.
12.	ARBITRATION	In case of any dispute, what so ever, the decision of the Regional Manager, CWC, RO, Mumbai would be final.

Signature of contractor  
With full address of the firm  
& with rubber seal

**AFFIDAVIT**

**(For Sole Proprietary Firm)**

I, ..... R/o

.....  
.....  
.....

do hereby solemnly affirm and declare as under:-

1. That I am Sole Proprietor of

.....  
.....(Sole Proprietor Firm Name)

2. That the office of the firm is situated at.....

.....  
.....

DEPONENT

Place:

Date:

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and nothing has been concealed there from.

DEPONENT

Place:

Date:

**FORMAT FOR POWER OF ATTORNEY TO AUTHORIZED SIGNATORY POWER OF ATTORNEY**

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the firm/ company who is issuing the Power of Attorney).

We, M/s. \_\_\_\_\_(name of the firm/ company with address of the registered office) hereby constitute, appoint and authorize Mr./Ms. \_\_\_\_\_(Name of residential address) who is presently with us and holding the position of \_\_\_\_\_ and whose signature is given below as our Attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to our bid for the work \_\_\_\_\_(name of work), including signing and submission of application/ tender/ proposal, participating in the meetings, responding to queries, submission of information/ documents and generally to represent us in all the dealings with CWC or any other Government Agency or any person, in connection with the works until culmination of the process of bidding, till the Contract Agreement is entered into with CWC and thereafter till the expiry of the Contract Agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall always be deemed to have been done by us.

Our firm is a Member/Lead Member of the Consortium of \_\_\_\_\_, and \_\_\_\_\_.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 20

(Signature and name of authorized signatory being given Power of Attorney)

\_\_\_\_\_

(Signature and name in block letters of Proprietor/ All the partners of the firm/ Authorized Signatory for the Company)(Strike out whichever is not applicable)

Seal of the Proprietorship firm/ Partnership firm/ Company

Witness 1	:	Witness 2	:
Name	:	Name	:
Address	:	Address	:
Occupation	:	Occupation	:

Notes:

- In case the Firm/ Company is a Member of a Consortium/ JV, the authorized signatory has to be the one employed by the Lead Member.
- The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Power of Attorney is to be attested by Notary.

**SCHEDULE OF RATE**

SL.NO.	Name of stores & specification	Rate/per unit inclusive of all taxes except GST
1.	Calibration of Moisture Meter	
2.	Repairing of Moisture Meter	
3.	Repairing of Printer	
<b>GST</b>	The price quoted above is inclusive of all applicable taxes except GST. GST shall be paid extra at applicable rates subject to submission of tax invoice as per rules under GST.	

I/we thoroughly examined and understand the Terms & Conditions as mentioned in the Notice Inviting Quotation vide T-89327/ CWC RO-MUM0Tech/3/Moisture Meter/2024-25/ dated 02.12.2024 and shall be abide by us.

Signature of quotationer With full address of the firm & with rubber stamp

## ANNEXURE-V

Sr. No.	Description	Make & Origin	Rate exclusive of GST @ Applicable rate	GST @...
1.	Carrier (Handle)			
2.	Body (Universal without spare)			
3.	Complete body universal			
4.	Test Cup			
5.	Bracket			
6.	Spur gear			
7.	Spur Pinion			
8.	Ratchet handle			
9.	Wooden base			
10.	Pinion Base			
11.	Bevel Pinion			
12.	Bevel Gear			
13.	Guide Nut			
14.	Lead Screw			
15.	Insulation disc			
16.	Thrust bearing			
17.	Pressure Plate			
18.	Spur gear axle			
19.	Wooden Box			
20.	Body DMM			
21.	Plunger agro			
22.	Crank Handle agro			
23.	Volume A, B, C			
24.	Allen Key			
25.	Top Plunger			
26.	Bottom Plunger			
27.	Circular Scale			
28.	Broken Body			
29.	B. K. Handle (Test Cup)			
30.	Micro Controller			
31.	Electronic Switch			
32.	Com. PCB			
33.	Com. Meggar Box (Cat. No. 6004/6005)			
34.	PCB display			
35.	PCB Low Battery			
36.	Temperature Sensor			
37.	Battery compartment with cells			
38.	Adapter			
39.	Pointer			
40.	Buzzer			



41.	I. C. Regulator 7805			
42.	Connector Leads 12 Pins			
43.	Connector Leads 2/3 Pins			
44.	Relay			
45.	Segment I. C			
46.	Timer I. C 7555			
47.	I. C. 7660			
48.	Switching Transistor (BC 107)			
49.	Crystal 6.1444 MHz			
50.	I. C. Base			
51.	I. C. 4051			
52.	I. C. 7447			
53.	Eprom			
54.	F. N. D.			
55.	Trimpot 1M, 5K, 20K or 50K each			
56.	PCB Press Switch			
57.	Phonosocket			
58.	Thumbwheel Switch Single			
59.	FND Board			
60.	Drycells (1.5 NV)			
61.	IC Base 16 Pin			
62.	IC Base 28 Pin			
63.	IC-7135			
64.	Bell Switch			
65.	IC Base 20 Pin			
66.	Power Supply			
67.	Scale Screw			
68.	Other Spare parts, if any			
69.	Other Spare parts, if any			
70.	Other Spare parts, if any			

**AFFIDAVIT**

To be submitted on a stamp paper (of Rs.10/- minimum) duly attested by NotaryPublic (duly affixed with Notarial revenue stamp; and with Notary Seal; and NotaryRegistration number etc.)

I, \_\_\_\_\_ S/o / D/o /W/o  
\_\_\_\_\_ Managing Director\* / Director\* / Partner\* of M/s  
\_\_\_\_\_ Located at \_\_\_\_\_

Do hereby solemnly affirm and declare as under:-

1. The company/firm is a Micro/Small Enterprise as per the Govt. of India definition; and has been functional at the time of bar code registration.
2. The company continues to be a Micro/Small Enterprise and functional as on date.
3. As per books of accounts, the total investment (original purchase value) in Plant and Machinery in the company as on the date of submission of bids is Rs. \_\_\_\_\_ which is within the limit prescribed in MSME Act.
4. i) \_\_\_\_\_ Udyog Aadhar Memorandum (UAM) number of our company is \_\_\_\_\_  
ii) We hereby confirm that we have declared the UAM number of Central Public Procurement Portal(CPPP).  
iii) We are aware that non-declaration of UAM number on CPPP will make us ineligible to enjoy the benefits as per Public Procurement Policy for MSEs order, 2012.

Signed on \_\_\_\_\_

**DEPONENT**

**VERIFICATION:**

Verified that the contents of the affidavit are true to the best of my knowledge and belief.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Note:- \* Strike out whichever is not applicable.

**Format of Undertaking**

**It is certified that we, M/s.....(Name of the Firm) has not been blacklisted or otherwise debarred or terminated by CWC, FCI or any department of Central or State Government or any other Public Sector Units during last 05 years as on the last day of submission of quotation.**

**Signature of contractor  
With full address of the firm  
& with rubber seal**

## Checklist of documents

<b>Proof of Registration of Company/Firm.</b>	Yes/No
<b>Affidavit as per Annexure – II submitted</b>	Yes/No
<b>Format for authorization as per Annexure –III submitted</b>	Yes/No
<b>EMD details:-</b>	
1- Whether MSME or Not	Yes/ No
2- If MSME, attach affidavit as per annexure-V on Rs.10.00 (minimum) notarised Stamp Paper	Yes/ No
3- If MSME, Udyog Aadhar Registration (MSME) attached certificate no. ----- validity from..... to -----	Yes/ No
<b>4- The declaration as per Annexure-IX is submitted or not.</b>	Yes/ No
<b>Blacklisting certificate</b>	
<b>1- Whether the firm is black listed by any institutional agency/ Govt. Department/ public sector undertaking in last 5 years.</b>	Yes/ No
2- If yes, name the Agency /Govt. Dept. /PSU black listed the quotationer.	
3- If No, attached the certificate	Yes/ No
<b>PAN/GST details</b>	
1- Whether the firm obtained GST registration certificate.	Yes/ No
a) If yes, whether GST registration certificate attached GST No. b) If No, mention the reason and attach relevant documents. c) Whether the firms registered under composition scheme.	.....  Yes/ No
2. Whether the firm obtained PAN Card	Yes/ No
a) If yes, whether attach the PAN Card, Pan No.	.....
<b>Whether the quotation along with terms &amp; conditions signed by the tenderer.</b>	Yes/No

**Proforma for Earnest Money Deposit Declaration  
(On Non Judicial Stamp Paper)**

Whereas, I/we.....(name of agency) ..... have submitted bids for ..... (name of work) ..... I/we hereby submit the following declaration in lieu of submitting the Earnest Money Deposit.

1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents/NIQ,

**Or**

2) If, after the award of work, I/we fail to sign the contract, or to submit a performance guarantee before the deadline defined in the tender document/NIQ, I/we shall be suspended for five years and shall not be eligible to bid for Central Warehousing Corporation tenders from date of issue of suspension order.

Signature of the contractor(s)