



केन्द्रीय भण्डारण निगम

(भारत सरकार का उपक्रम)

CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

File No: [CWC RO-PAT0TECH/12/2020-Technical PAT](#)

Dated: 22.06.24

Computer No: 5625

NOTICE INVITING QUOTATION

The Regional Manager, CWC, Regional Office, Patna invites Sealed Quotations in the prescribed format (enclosed) from reputed parties for award of Annual Calibration, Repairs Services & Maintenance Contract of Digital Moisture Meter with printer (Approx. 26 Nos.) available at Central Warehouses of Patna Region in state of Bihar and Jharkhand.

The parties should forward the quotation preferably with their letter head mentioning the name, status/designation of the signatory, full address with Telephone no. /Mobile No. The Terms and conditions are enclosed with the quotation. Quotation should be submitted in the sealed Envelope (In two separate parts/envelope Part-I as Technical Bid and Part-II as Price Bid) subscribed "Quotation for AMC of Moisture Meter due for opening on 06.07.2024" at 3.30 PM". Successful Bidder will have to deposit @ 5% of contract value towards SD within a week period. MSMEs registered in the required category, with the prescribed agencies should enclose the proof of their being registered with agencies along with affidavit as given in Annexure VI. The Bid Security Declaration should be submitted against EMD as per Annexure-IX in case of exemption claimed. **A tender not accompanied by Bid Security Declaration should be rejected summarily.**

The account details for submission of SD are as follows: -

Beneficiary name : Central Warehousing Corporation, RO Patna

Bank name & Branch : HDFC Bank, Hauz Khas, New Delhi

Account No. : 50100434218405

IFSC Code : **HDFC0000467**

MICR Code No. : 110240071

The Quotation shall be sent by Registered post or delivered by hand in time which shall be opened at **Central Warehousing Corporation, Regional Office, Mauryalok Complex, Block-A, 2nd Floor, Dak Bunglow Road, Patna-800001** in the presence of parties who wish to be present at their own cost. The Quotations received after due date and time shall invariably be rejected.

Date & Time for acceptance of quotation: 06.07.2024 up to 03:00 p.m.

Date & Time for opening of quotation: 06.07.2024 at 03:30 p.m.

The Corporation shall not be responsible for late receipt/wrong delivery of the quotations. In case, the date of opening of quotation is declared a holiday, then the same will be opened on the next working day.

The Corporation reserves the right to accept or reject any or all the quotations without assigning any reason thereof. The Conditional quotation will not be accepted.

The details of quotation can be seen and downloaded at our website www.cewacor.nic.in.

The quotationers are required to submit copy of GST registration & copy of PAN card along with the quotation.

Regional Office: Mauryalok Complex, Block-A, 2nd Floor, Dak Bunglow Road, Patna-800001

Phone: (0612) 2225949, 2225421, 2220760, e-mail: techro.pat@cewacor.nic.in



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All the annexures listed below along with terms & conditions should be signed by the tenderer and sent to **Central Warehousing Corporation, Regional Office, Central Warehousing Corporation, Regional Office, Mauryalok Complex, Block-A, 2nd Floor, Dak Bunglow Road, Patna-** along with their quotations.

Encl:

Annexure-I – Terms and conditions.

Annexures-II – Affidavit (In case of Sole proprietary firm)

Annexure-III – Format for Power of Attorney to Authorized signatory.

Annexure – IV - Schedule of rate / Price Bid

Annexure-V – Schedule of rate of spare parts (to be submitted along with price bid).

Annexure-VI – Format of Affidavit towards MSEs.

Annexure-VII - Format of Undertaking towards Blacklisting.

Annexure-VIII- Checklist of documents.

Annexure – IX – Bid Security Declaration.

Note :-

1. The CWC can exercise the right to collect additional /clarification documents if any required for evaluation of Technical Bid. The request for clarification may be sought from the tenderer to respond by a specified date through official email only.
2. In case the bidder is **not sole proprietor, the Annexure –II should be submitted as “Not Applicable”** with seal and sign of authorized person of the company/firm.

**Manager (T)
For Regional Manager**

Copy to:-

1. The HoD (Tech & PCS), CWC, CO, New-Delhi....for kind information please.
2. The Manager (A/Cs), CWC, RO, Patna....for information.
3. All Regional Managers....with request to display on notice board for wide publicity.
4. Notice Board.
5. Office Copy.

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ANNEXURE-I

TERMS AND CONDITIONS

1.	DESCRIPTION	Annual Calibration, Repairs Services & Maintenance Contract of Digital Moisture Meters (with printer) The location for work of calibration and repairing of Moisture Meters should be CWC Regional Office Patna. After the calibration/repair, the firm will fix one tamper Proof seal mentioning the date calibration /repair.
2.	PERIOD	AMC would be valid for Two year from the date of acceptance letter and it can be extendable for another one year on the sole discretion of Regional Manager, CWC, RO, Patna based on the performance of the firm.
3.	QUANTITY	Approx 26 nos. Moisture Meters. The quantity may be increase or decrease.
4.	RATE	Rate should be quoted as per Annexure-IV . Rate quoted by the parties for the spare parts should be inclusive of all taxes (Except GST). No other charges /taxes will be paid by CWC.
5.	VALIDITY OF OFFER	In consideration of the rates or award of the offer. The tender shall remain open for acceptance without any modification in the terms & condition of tender for a period of 90 days from the date of the opening of the tender.
6.	PAYMENT	The payment will be arranged by the Regional Manager, CWC, RO, Patna on receipt of pre receipted bill in duplicate. Note:- CWC has introducing an E-payment system for 3rd party payment. It is requested that following information/particulars may please submitted along with the bill. 01: Permanent account number (PAN No.) 02: Bank Account No. of the firm/Company. 03: Name & Address of the Bank & Branch. 04: IFSC Code No. of the Branch. 05: GSTIN No. of CWC RO Patna is as under: 1. GST no. of Bihar :- 10AAACC1206D3ZT 2. GST no. of Jharkhand :- 20AAACC1206D1ZU In addition of the above the following information may also be submitted with the bills:- 01: You should raise invoice complying with the GST provisions clearly indicating CWC GSTIN and to sellers GSTIN. 02: GST claimed by the party shall clearly indicated separately in the invoice.



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7.	EMD	The Bid Security Declaration as per Annexure – IX to be submitted by the bidder along with the technical bid. In case of non-submission of the declaration, the quotation/bid shall liable to be rejected. Agencies registered with MSEs in the required category should enclose the valid proof of their registration.
8.	Security Deposit	Successful Bidder will have to deposit @ 5% of contract value towards SD within 07 days from the date of acceptance through NEFT/RTGS in favor of Regional Manager, CWC, RO Patna. The account details for submission of SD are as follows: - Beneficiary name: CWC, RO Patna Bank name & Branch: HDFC Bank, Hauz Khas, New Delhi Account No. : 50100434218405 IFSC Code: : HDFC0000467 SD shall be released to the firm within 02 month of successful expire of the contract period. No interest will be paid on the SD amount. *There is no Exemption in case of SD for the MSEs registered parties.
9.	Penalty / compensation for delay work	Calibration/repair of the moisture meters should be undertaken on receipt of AMC award issued from Regional Office, Patna and work order will be issued after award of contract. If the contractor fails to deliver any or all of the services within the specified period, this office will be entitled to deduct/recover the amount as damages for the delay @ 0.5 % per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value, without any controversy/dispute of any sort whatsoever.
10.	Undertaking	All bidders are required to give undertaking as per format attached in Annexure-VII of not being debarred/blacklisted/terminated in last 05 years as on the date of submission of this quotation.
11.	Termination	In case the tenderer fails to undertake / execute the work within specified time after award of contract or anytime during the contract period, the contract shall be terminated forthwith and further the tenderer shall be debarred from participating in similar activities of CWC for a period of one year. The contract shall be terminated after giving a notice period of seven days in case service rendered by the contractor are not found to be satisfactory and the work will be got done at the risk & cost of AMC contractor for remaining period of the contract and Security



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		Deposit shall be forfeited. The decision of the Regional Manager, CWC, RO, Patna shall be final and binding on the contractor.
12.	ARBITRATION	In case of any dispute, what so ever, the decision of the Regional Manager, CWC, RO, Patna would be final.

ADDITIONAL TERMS AND CONDITIONS OF THE ANNUAL MAINTENANCE CONTRACT (AMC) FOR CALIBRATION / REPAIRING OF MOISTURE METERS

AMC would be valid for Two year from the date of acceptance letter and it can be extendable for another one year on the sole discretion of Regional Manager, CWC, Patna Region based on the performance of the firm.

1. Calibration/ repair of the moisture meters should be undertaken on receipt of work order issued from Regional Office, Patna and the 1st calibration/ repairing should be completed given a schedule award letter. In case, the work is not under taken within the aforesaid period or in case after the calibration of moisture meters the difference of more than the admissible permissible error i.e. $\pm 0.2\%$ noticed or reported in the moisture meters, the firm will be penalized @ 2 % of the claim or part thereof.
2. Further, if the work is not completed within seven days after issue /lodging the complaint the same will be carried out from third party at the risk and cost of the contractor and whole amount spent on repair/calibration will be recovered from the contractor.
3. Rate quoted by the parties for the AMC and Spare Parts should be inclusive of all taxes (Except GST).
4. **The competitiveness of the rates shall be judge by the quoted total value of AMC and Spare Parts and not on the basis of only AMC charges.**
5. The spare parts would be supplied at the same rate during the currency of the contract and no enhancement in rate would be reimbursed by the corporation and new spare parts whatsoever supplied by contractor would be covered under **warranty for a period of one year** and replaced free of cost during the currency of the warranty period.
6. In case of any needs/ exigencies for repair of the moisture meters, the representative of party concerned shall visit the concerned warehouse within 72 hrs of lodging the complaint with the company either through fax or e-mail.
7. After the calibration / repair, the firm will fix one tamper proof seal mentioning the date of calibration/repair.



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Annexure-II

AFFIDAVIT

(For Sole Proprietary Firm)

I,.....R/o

.....
.....

do hereby solemnly affirm and declare as under:-

1. That I am Sole Proprietor of

.....
.....(Sole Proprietor Firm Name)

2. That the office of the firm is situated

at.....
.....

DEPONENT

Place:

Date:

VERIFICATION

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and nothing has been concealed there from.

DEPONENT

Place:

Date:



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ANNEXURE-III

FORMAT FOR POWER OF ATTORNEY TO AUTHORIZED SIGNATORY POWER OF ATTORNEY

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the firm/ company who is issuing the Power of Attorney).

We, M/s. _____ (name of the firm/ company with address of the registered office) hereby constitute, appoint and authorize Mr./Ms.

_____ (Name of residential address) who is presently with us and holding the position of _____ and whose signature is given below as our Attorney to do in our name and our behalf all or any of the acts, deeds or things necessary or incidental to our bid for the work _____ (name of work), including signing and submission of application/ tender/ proposal, participating in the meetings, responding to queries, submission of information/ documents and generally to represent us in all the dealings with CWC or any other Government Agency or any person, in connection with the works until culmination of the process of bidding, till the Contract Agreement is entered into with CWC and thereafter till the expiry of the Contract Agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall always be deemed to have been done by us.

Our firm is a Member/Lead Member of the Consortium of _____, and _____.

Dated this the _____ day of _____ 20

(Signature and name of authorized signatory being given Power of Attorney)

(Signature and name in block letters of Proprietor/ All the partners of the firm/ Authorized Signatory for the Company)(Strike out whichever is not applicable)



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Seal of the Proprietorship firm/ Partnership firm/ Company

Witness 1	:	Witness 2	:
Name	:	Name	:
Address	:	Address	:
Occupation	:	Occupation	:

Notes:

- In case the Firm/ Company is a Member of a Consortium/ JV, the authorized signatory has to be the one employed by the Lead Member.
- The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Power of Attorney is to be attested by Notary.



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ANNEXURE-IV

PRICE BID FORMAT

SL.NO.	Name of stores & specification	Rate/per unit inclusive of all taxes except GST
1.	Calibration charge per Moisture Meter	
2.	Repairing charge per Moisture Meter	
3.	Repairing charge per Printer	
GST	The price quoted above is inclusive of all applicable taxes except GST. GST shall be paid extra at applicable rates subject to submission of tax invoice as per rules under GST.	

I/we thoroughly examined and understand the Terms & Conditions as mentioned in the Notice Inviting Quotation vide **File No:** [CWC RO-PAT0TECH/12/2020-Technical PAT](#) dated **22.06.2024** and shall be abide by us.

**Signature of quotationer with
full address of the firm & with seal.**



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Annexure-V

PRICE BID FORMAT FOR SPARE PARTS OF MOISTURE METER

S.N	Description Spare Parts	Rs. (Excluding GST)
1	Scale Screw	
2	Carrier(Handle)	
3	Body (Universal without spare)	
4	Complete body universal	
5	Test Cup	
6	Bracket	
7	Spur gear	
8	Spur Pinion	
9	Spur Pinion	
10	Ratchet handle	
11	Wooden base	
12	Pinion base	
13	Bevel Pinion	
14	Bevel Gear	
15	Guide Nut	
16	Lead Screw	
17	Insulation disc	
18	Thrust bearing	

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19	Pressure Plate	
20	Spur gear axle	
21	Wooden Box	
22	Body DMM	
23	Plunger agro	
24	Crank Handle agro	
25	Volume A,B,C	
26	Allen Key	
27	Top Plunger	
28	Bottom Plunger	
29	Circular Scale	
30	Broken Body	
31	B.K. Handle (Test Cup)	
32	Micro Controller	
33	Electronic Switch	
34	Com. PCB	
35	Com. Meggar Box (Cat No.6004/6005)	
36	PCB Display	
37	PCB Low Battery	
38	Temperature Sensor	
39	Battery Compartment with cells	



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40	Adapter	
41	Pointer	
42	Buzzer	
43	I.C.Regulator 7805	
44	Connector Leads 12 Pins	
45	Connector Leads 2/3 Pins	
46	Relay	
47	Segment I.C.	
48	Timer I.C. 7555	
49	I.C. 7660	
50	Switching Transistor (BC 107)	
51	Crystal 6.144 MHZ	
52	I.C. Base 8 Pin	
53	I.C. 4051	
54	I.C. 7447	
55	Eprom	
56	F.N.D.	
57	Trimpot 1M, 5K, 20K or 50K each	
58	PCB Press Switch	
59	Phonosocket	
60	Thumbwheel Switch Single	
61	FND Board	



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62	Drycells (1.5 NV)	
63	IC Base 16 Pin	
64	IC Base 28 Pin	
65	IC- 7135	
66	Bell Switch	
67	IC Base 20 Pin	
68	Power Supply	
69	Mother Board	
70	Other Spare parts if any (may be specify)	
71	Other Spare parts if any (may be specify)	

(Signature of party
with seal date and address)



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ANNEXURE-VI

AFFIDAVIT

To be submitted on a stamp paper (of Rs.10/- minimum) duly attested by Notary Public (duly affixed with Notarial revenue stamp; and with Notary Seal; and Notary Registration number etc.)

I, _____ S/o / D/o /W/o
_____ Managing Director* / Director* / Partner* of M/s
_____ Located at _____

Do hereby solemnly affirm and declare as under:-

1. The company/firm is a Micro/Small Enterprise as per the Govt. of India definition; and has been functional at the time of bar code registration.
2. The company continues to be a Micro/Small Enterprise and functional as on date.
3. As per books of accounts, the total investment (original purchase value) in Plant and Machinery in the company as on the date of submission of bids is Rs. _____ which is within the limit prescribed in MSME Act.
4. i) **Udyog Aadhar** Memorandum (UAM) number of our company is.....
ii) We hereby confirm that we have declared the UAM number of Central Public Procurement Portal(CPPP).
iii) We are aware that non-declaration of UAM number on CPPP will make us ineligible to enjoy the benefits as per Public Procurement Policy for MSEs order, 2012.

Signed on _____

DEPONENT

VERIFICATION:

Verified that the contents of the affidavit are true to the best of my knowledge and belief. Place: __

Date: _____

Note:- * Strike out whichever is not applicable.



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ANNEXURE-VII

Format of Undertaking towards Blacklisting

It is certified that we, M/s.....(Name of the Firm) has not been blacklisted or otherwise debarred or terminated by CWC, FCI or any department of Central or State Government or any other Public Sector Units during last 05 years as on the last day of submission of quotation.

**Signature of contractor with
full address of the firm
& with rubber seal**



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Annexure-VIII

S.No.	Checklist documents	<u>Yes/No/Not applicable</u>
1.	The Bid submitted by the authorized signatory of the firm/company. (Along with Format of Power of Attorney to authorized signatory as per Annexure-II or In case of sole proprietor Annexure-III should be submitted)	
2.	Manufacturing/Maintenance/Repairing License or valid authorization (from Manufacturers) should be submitted	
3.	MSMEs registration certificate as the firm has registered in the required category, with the prescribed agencies should be submitted. (Affidavit as per Annexure VI should be attached with proof of registration).	
4.	Signed copy of Bid Security Declaration as per Annexure-IX should be submitted.	
5.	Copy of PAN Card of Authorized person of the firm/company.	
6.	Proof of latest valid GST Registration.	
7.	Bidders should have not been blacklisted or otherwise debarred or terminated by CWC, FCI or any department of Central or State Government or any other Public Sector as on the last date of submission of bid during last 5 years. Undertaking should be given in the format as per Annexure-VII attached with tender document.	
8.	All pages of the bid document should be signed (with seal) by the quotationer without fail.	
9.	Techno-commercial Bid as separate envelope to be submitted by the quotationer.	

(Signature of party
With seal date and address)



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Annexure – IX

Performa for Bid Security Declaration (On Letter Head of Bidder)

Whereas.....(name of agency) have submitted bids for
..... (name of work).....

I/we hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents I/we shall be suspended for two years and shall not be eligible to bid for Central Warehousing Corporation tenders from date of issue of suspension order,

Or

2) If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee/security deposit before the deadline defined in the tender documents, I/we shall be suspended for two years and shall not be eligible to bid for Central Warehousing Corporation tenders from date of issue of suspension order.

**Signature of the contractor(s)
with stamp**